



PSI licensure:certification  
 3210 E Tropicana  
 Las Vegas, NV 89121  
 www.psiexams.com

*Before scheduling your examination, be sure you understand the contents of this bulletin. please retain and use it as a reference when contacting PSI.*

**Dental Board of California  
 Registered Dental Assistant Examination &  
 Registered Dental Assistant Law and Ethics Examination**



**CANDIDATE INFORMATION BULLETIN**

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**Please refer to our website to check for the most updated information at [www.psiexams.com](http://www.psiexams.com).**

## EXAMINATION REGISTRATION PAYMENT AND SCHEDULING PROCEDURES

Once a candidate is determined to be eligible, the Board will notify the examination administration contractor, PSI licensure:certification (PSI). PSI will mail a scheduling notice indicating how the candidate may schedule an examination.

Your examination eligibility expires and your application is deemed abandoned if you fail to take the RDA written examination or the RDA Law and Ethics written examination within one year after being deemed eligible by the Board. This is the date on the eligibility letter the Board sends to you. When your eligibility expires, you will need to reapply to the Board to be considered eligible to take either written examination.

### FEE

The following fee table lists the applicable fee for the examination. The fee is for each registration, whether you are taking the examination for the first time or repeating.

EXAMINATION FEE	
RDA Examination Fee	\$38.50
RDA Law & Ethics Examination Fee	\$22.50
<b>NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE</b>	

In most California testing centers, testing does not take place on the following major holidays:

Thanksgiving	Closed November 27-30, 2014
Christmas	Closed December 25, 2014
New Years	Closed January 1, 2015
Martin Luther King	Closed January 19, 2015
Memorial Day	Closed May 23-25, 2015
Independence Day	Closed July 4, 2015
Labor Day	Closed September 5-7, 2015

### INTERNET SCHEDULING

You may schedule for your test by completing the online Test Registration Form. The Test Registration Form is available at PSI's website, [www.psiexams.com](http://www.psiexams.com). You may schedule for a test via the Internet 24 hours a day.

1. Complete the registration form online and submit your information to PSI via the Internet.
2. Upon completion of the online registration form, you will be given the available dates for scheduling your test.
3. You will need to choose a date to complete your registration.
4. Upon successful registration, you will receive a traceable confirmation number.

### TELEPHONE REGISTRATION AND SCHEDULING

The second fastest method of scheduling is via the telephone with PSI's Interactive Voice Response system (IVR) during non-business hours or through live registrars during business hours. For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

1. Complete the Examination Registration Form, including your credit card number and expiration date, so that you will be prepared with all of the information needed to register by telephone.
2. Call (877) 392-6422, 24 hours a day and register using the Automated Registration System. Otherwise, PSI registrars are available Monday through Friday between 4:30 am and 7:00 pm, and Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time, to receive the information listed on your Examination Registration Form and to schedule your appointment for the examination. TTY (800) 735-2929.

### FAX REGISTRATION AND SCHEDULING

For Fax registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

Complete the Examination Registration Form, including your credit card number and expiration date.

1. Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day.
2. If your information is incomplete or incorrect, it will be returned for correction.

Please allow 4 business days to process your Registration. After 4 business days, you may schedule your examination using a touch-tone phone, by calling PSI 24 hours a day at (877) 392-6422. Live registrars are available between 4:30 am and 7:00 pm, and Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time. You may also schedule online by accessing PSI's registration website at [www.psiexams.com](http://www.psiexams.com).

### STANDARD MAIL REGISTRATION AND SCHEDULING

To pay by standard mail, follow the steps below:

1. Complete the PSI Examination Registration Form (found at the end of the bulletin).
2. Payment of fees may be made by credit card (VISA, MasterCard, American Express or Discover), money order, company check or cashier's check. Make your money order or check payable to PSI and print your social security number on it to ensure that your fees are properly assigned. **CASH AND PERSONAL CHECKS ARE NOT ACCEPTED.**
3. Mail the completed Registration Form and payment to:

PSI licensure:certification  
ATTN: Examination Registration CA DENTAL BOARD  
3210 E Tropicana  
Las Vegas, NV 89121  
(877) 392-6422 • Fax (702) 932-2666 • TTY (800) 735-2929  
[www.psiexams.com](http://www.psiexams.com)

Please allow 2 weeks to process your Registration. After 2 weeks you may schedule your examination using a touch-tone phone, by calling PSI 24 hours a day at (877) 392-6422. To schedule with a PSI registrar, call Monday through Friday between 4:30 am and 7:00 pm, and Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time. You may also schedule online by accessing PSI's registration website at [www.psiexams.com](http://www.psiexams.com).

### CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee *if your cancellation notice is received 2 days prior to the scheduled examination date*. For example, for a 9:00 a.m. Monday appointment, the cancellation notice would need to be received before 9:00 a.m. on the previous Saturday. You may call PSI at (877) 392-6422. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day in order to cancel and reschedule your appointment.

**Note:** A voice mail message is NOT an acceptable form of cancellation. Please use the PSI Website, automated telephone system, or call PSI and speak to a Customer Service Representative.

### MISSED APPOINTMENT OR LATE CANCELLATION

If you miss your appointment, you will not be able to take the examination as scheduled, further you will forfeit your examination fee, if:

- You do not cancel your appointment 2 days before the scheduled examination date;
- You do not appear for your examination appointment;
- You arrive after examination start time;
- You do not present proper identification when you arrive for the examination.

### EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (877) 392-6422. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

## **SPECIAL ACCOMMODATIONS AVAILABLE**

Requests for special testing accommodation must be received by the Board at the time the examination application is submitted to allow for processing. Accommodations that fundamentally alter the measurement of the skills or knowledge the examination is intended to test will not be provided.

### REQUESTING EXAMINATION ACCOMMODATIONS

Accommodations will not be provided at the examination site unless prior approval by the Board has been granted. Reasonable, appropriate, and effective accommodations may be requested from the Board by submitting the "Request for Accommodation of Disabilities" package, which can be obtained from the Board's Web site ([www.dbc.ca.gov](http://www.dbc.ca.gov)).

The Board will contact you once approved with further instructions. Do not call PSI to schedule your examination until you have received written notification from the Board regarding your request for accommodations.

## **EXAMINATION SITE LOCATIONS**

The California examinations are administered at the PSI examination centers in California as listed below:

### **ANAHEIM**

2301 W. LINCOLN AVE, SUITE 252  
ANAHEIM, CA 92801

(714) 254-1453

*DIRECTIONS FROM LA: TAKE 5 SOUTH EXIT BROOKHURST AND TURN RIGHT. TURN RIGHT ON LINCOLN (PASS A SMALL STREET NAMED MONTEREY), AND GO TO THE FIRST OPEN DRIVEWAY ON THE RIGHT.*

*(ORANGE COUNTY) DIRECTIONS FROM SAN DIEGO, IRVINE, MISSION VIEJO, ETC: TAKE 5N EXIT BROOKHURST AND TURN LEFT. TURN RIGHT ONTO LINCOLN (PASS A SMALL STREET NAMED MONTEREY) AND GO TO THE FIRST OPEN DRIVEWAY ON THE RIGHT.*

*IF BROOKHURST EXIT IS CLOSED: TAKE 5 N EXIT EUCLID AND TURN LEFT. TURN RIGHT ON LINCOLN (PASS BROOKHURST AND SMALL STREET NAMED MONTEREY) AND GO TO THE FIRST OPEN DRIVEWAY ON THE RIGHT.*

*\*\*\*\*KEEP IN MIND THAT THE EUCLID EXIT COMES FIRST AND THEN BROOKHURST.\*\*\*\**

*OR 91 FREEWAY: TAKE 91 W EXIT BROOKHURST AND TURN LEFT. TURN RIGHT ONTO LINCOLN (PASS A SMALL STREET NAMED MONTEREY) AND GO TO THE FIRST OPEN DRIVEWAY ON THE RIGHT.*

### **ATASCADERO**

7305 MORRO RD, SUITE 201A  
ATASCADERO, CA 93422

(805) 462-8983

*FROM US-101 N, TAKE THE CA-41 EXIT- EXIT 219-TOWARD MORRO RD. TURN LEFT ONTO EL CAMINO REAL. Turn LEFT onto CA-41/MORRO RD.*

*FROM US-101 S, TAKE THE MORRO RD/CA-41 EXIT- EXIT 219, TURN RIGHT ONTO CA-41/MORRO RD.*

### **BURBANK**

2950 N. HOLLYWOOD WAY, STE 150  
BURBANK, CA 91505

*FROM I-5, TAKE THE HOLLYWOOD WAY EXIT. HEAD TOWARDS THE AIRPORT. BUILDING WILL BE ON YOUR LEFT HAND SIDE APPROXIMATELY 0.7 MILES FROM FREEWAY EXIT.*

*IF TRAVELING WEST ON I-134, EXIT HOLLYWOOD WAY AND HEAD NORTH TOWARDS THE AIRPORT. BUILDING WILL BE ON YOUR RIGHT SIDE IN APPROXIMATELY 4 MILES.*

*IF TRAVELING EAST ON I-134, EXIT PASS AVENUE. TURN RIGHT ON PASS AVE. TURN LEFT ON WEST ALAMEDA. TURN LEFT ON HOLLYWOOD WAY. YOU WILL BE HEADING NORTH TOWARDS THE AIRPORT. BUILDING WILL BE ON YOUR RIGHT SIDE IN APPROXIMATELY 4 MILES.*



**CARSON**

17420 S. AVALON BLVD, SUITE 205  
 CARSON, CA 90746  
 (310) 217-1066

FROM CA-91 E/GARDENA FWY TAKE THE AVALON EXIT. OFF RAMP WILL LEAD YOU ONTO ALBERTONI ST. MAKE A RIGHT ONTO AVALON BLVD AND WE ARE LOCATED ON THE RIGHT HANDSIDE (SAME PARKING LOT AS CARL'S JR).

FROM CA-91 W TAKE THE AVALON EXIT. MAKE A LEFT ONTO AVALON BLVD. MAKE A U-TURN ON AVALON BLVD AND ALBERTONI ST. WE ARE LOCATED ON THE RIGHT HAND SIDE. (SAME PARKING LOT AS CARL'S JR).

**EL MONTE**

4399 SANTA ANITA AVENUE, SUITE 110  
 EL MONTE, CA 91731  
 (626) 279-2705

FROM THE I-10E, TAKE THE SANTA ANITA AVE EXIT. TURN LEFT ONTO SANTA ANITA AVE. MAKE A U-TURN AT EMERY STREET ONTO SANTA ANITA AVE. THE TESTING SITE WILL BE ON THE RIGHT.

**FRESNO**

351 E. BARSTOW, SUITE 101  
 FRESNO, CA 93710  
 (559) 221-9006

FROM CA-41 S, TAKE THE BULLARD AVE EXIT. TURN LEFT ONTO E BULLARD AVE. TURN RIGHT ONTO N FRESNO ST. PASS THROUGH THE INTERSECTION OF FRESNO AND BASTOW AVE. TAKE THE FIRST DRIVEWAY ON THE RIGHT HAND SIDE.

FROM CA-41 N, TAKE THE SHAW AVE EXIT TOWARD CLOVIS. TURN RIGHT ONTO E SHAW AVE. TURN LEFT ONTO N FRESNO ST. TURN LEFT INTO THE LAST DRIVEWAY BEFORE BARSTOW AVE.

TESTING CENTER IS IN THE OFFICE COMPLEX ON THE SW CORNER OF BARSTOW AND FRESNO ST.

**HAYWARD**

24301 SOUTHLAND DRIVE, SUITE B-1  
 HAYWARD, CA 94545  
 (510) 784-1114

FROM I-880 N TOWARD OAKLAND, TAKE THE WINTON AVENUE EXIT. MERGE ONTO W WINTON AVE TOWARD HEALD COLLEGE. TURN LEFT ONTO SOUTHLAND DR.

FROM I-880 S TOWARD SAN JOSE/SAN MATEO BR, TAKE THE WINTON AVE WEST EXIT TOWARD HEALD COLLEGE. MERGE ONTO W WINTON AVE. TURN LEFT ONTO SOUTHLAND DR.

**REDDING**

2861 CHURN CREEK, UNIT C  
 REDDING, CA 96002  
 (530) 221-0945

FROM I-5 S, TAKE THE CYPRESS AVENUE EXIT (677). TURN RIGHT ONTO E. CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD.

FROM I-5 N TOWARDS SACRAMENTO, TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

FROM 299 E TOWARDS REDDING, START GOING WEST ON CA-299. MERGE ONTO I-5 S RAMP ON THE LEFT TOWARDS SACRAMENTO. TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

FROM 299 W TOWARDS REDDING. START GOING EAST ON CA-299 TOWARDS WEAVERVILLE/REDDING. FROM 299 EAST TURN RIGHT ONTO CA-273/CA-299 E/MARKET STREET. TURN LEFT ONTO CA-299-E. MERGE ONTO I-5 S VIA EXIT 2A TOWARDS RED BLUFF/SACRAMENTO. TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

**RIVERSIDE**

7888 MISSION GROVE PARKWAY S., SUITE 130  
 RIVERSIDE, CA 92508  
 (951) 789-0358

FROM THE CA-91W TOWARD RIVERSIDE/BEACH CITIES, TAKE THE CENTRAL AVENUE EXIT TOWARD MAGNOLIA CENTER. TURN LEFT ONTO CENTRAL AVE. CENTRAL AVE BECOMES ALESSANDRO BLVD. VEER TO THE RIGHT, THEN STAY STRAIGHT TO GO ONTO TRAUTWEIN RD (YOU WILL PASS COMMUNICATIONS CENTER DR). TURN LEFT ONTO MISSION GROVE PKY W.

FROM THE HIGH DESERT/SAN BERNARDINO AREA 215 S, WHERE THE 60 FWY, 91 FWY AND THE 215 FWY SPLIT, TAKE 215S (SIGNS FOR THE 60 EAST INDIO). TAKE EXIT 27C FOR ALESSANDRO BLVD, TURN RIGHT ONTO E ALESSANDRO BLVD, TURN LEFT ONTO MISSION GROVE PKWY S.

**SACRAMENTO**

9719 LINCOLN VILLAGE DR.  
 BUILDING 100, SUITE 100  
 SACRAMENTO, CA 95827  
 (916) 363-6455

FROM SAN FRANCISCO/VALLEJO ON I-80 E, TAKE US-50 E TOWARD SACRAMENTO/SOUTH LAKE TAHOE. TAKE BRADSHAW ROAD, EXIT 13, TURN RIGHT ONTO BRADSHAW ROAD. TURN IMMEDIATE LEFT ONTO LINCOLN VILLAGE DR.

**SAN DIEGO**

5440 MOREHOUSE DRIVE, SUITE 2300  
 SAN DIEGO, CA 92121  
 (858) 658-0786

FROM I-805 S, TAKE THE SORRENTO VALLEY RD/MIRA MESA BLVD EXIT. TURN LEFT ONTO MIRA MESA BLVD, TURN LEFT ONTO SCRANTON ROAD. TURN RIGHT ONTO MOREHOUSE DRIVE.

FROM I-805 N TOWARD LOS ANGELES, TAKE THE MIRA MESA BLVD/VISTA SORRENTO PKWY EXIT. TURN RIGHT ONTO MIRA MESA BLVD. TURN LEFT ONTO SCRANTON RD. TURN RIGHT ONTO MOREHOUSE DR.

ADDITIONAL PARKING CAN BE FOUND (on top of the AT&T building) BY CONTINUING ON MOREHOUSE PAST OUR BUILDING AND TURNING LEFT AT THE NEXT DRIVEWAY UP THE HILL

**SAN FRANCISCO**

150 EXECUTIVE PARK BLVD., STE 1100  
 SAN FRANCISCO, CA 94134  
 (415) 330-9700

I-80 W BECOMES US-101 S. TAKE EXIT 429 A TOWARD MONSTER PARK/TUNNEL AVE. TAKE THE RAMP TOWARD 3COM PARK. TURN RIGHT ONTO ALANNA RD. TURN LEFT ONTO EXECUTIVE PARK BLVD.

**SANTA CLARA**

2936 SCOTT BLVD  
 SANTA CLARA, CA 95054  
 (408) 844-0008

FROM US-101 N, TAKE THE SAN TOMAS EXPWY/MONTAGUE EXPWY EXIT- EXIT 392. TAKE THE SAN TOMAS EXPWY RAMP. MERGE ONTO SAN TOMAS EXPY/CR-G4. TURN LEFT ONTO SCOTT BLVD.

FROM I-880 S TOWARD SAN JOSE, TAKE THE MONTAGUE EXPWY EXIT (7). TAKE THE MONTAGUE EXPWY WEST RAMP. MERGE ONTO MONTAGUE EXPY/CR-G4 E. TURN LEFT ONTO E TRIMBLE RD. E TRIMBLE RD BECOMES DE LA CRUZ BLVD. TURN SLIGHT RIGHT ONTO CENTRAL EXPY/CR-G6 W. TURN SLIGHT RIGHT ONTO SCOTT BLVD.

**SANTA ROSA**

160 WIKIUP DRIVE, SUITE 105  
 SANTA ROSA, CA 95403  
 (707) 544-6723

FROM US-101 N, TAKE MARK WEST SPRINGS/RIVER ROAD EXIT. TURN RIGHT ON MARK WEST SPRINGS. TURN LEFT AT OLD REDWOOD HIGHWAY. TURN RIGHT ON WIKIUP DRIVE. FIRST DRIVEWAY ON RIGHT.





FROM US-101 S, TAKE MARK WEST SPRINGS/RIVER ROAD EXIT. TURN LEFT ON MARK WEST SPRINGS. TURN LEFT AT OLD REDWOOD HIGHWAY. TURN RIGHT ON WIKIUP DRIVE. FIRST DRIVEWAY ON RIGHT.

#### VENTURA

4245 MARKET ST, SUITE 208  
VENTURA, CA 93003  
(805) 650-5220

FROM US-101N, TAKE THE TELEPHONE ROAD EXIT 65. TURN LEFT ONTO TELEPHONE ROAD. TURN RIGHT ONTO MARKET STREET.

#### VISALIA

3400 W MINERAL KING AVE, SUITE D  
VISALIA, CA 93291

FROM CA-99N, MERGE ONTO CA-198E VIA EXIT 96 TOWARD VISALIA/SEQUOIA NAT'L PARK. TAKE THE EXIT TOWARD DEMAREE STREET. MERGE ONTO W NOBLE AVENUE. TURN LEFT ONTO S COUNTY CENTER DRIVE. TAKE THE 1<sup>ST</sup> LEFT ONTO W MINERAL KING AVENUE.

#### WALNUT CREEK

175 LENNON LANE, SUITE 203  
WALNUT CREEK, CA 94598  
(925) 906-9165

FROM I-5N, KEEP LEFT TO TAKE I-580W TOWARD TRACY/SAN FRANCISCO. MERGE ONTO I-680N VIA EXIT 44B TOWARD SACRAMENTO/WALNUT CREEK/CONCORD. TAKE THE YGNACIO VALLEY ROAD EXIT AND TURN RIGHT. TURN LEFT ONTO LENNON LANE.

## REPORTING TO THE EXAMINATION SITE

***Please DO NOT wear scrubs to take the WRITTEN portion(s) of your exam(s). Pocketed clothing is not permitted during the WRITTEN portion(s) of the exam(s).***

On the day of the examination, you must arrive at least 30 minutes prior to your scheduled appointment time. This allows time for check-in and identification verification and provides time to familiarize yourself with the examination process. If you arrive late, you may not be admitted to the examination site and you may forfeit your examination registration fee. Even though candidates will be thumb printed, you are still required to comply with any identification requirements established by the appropriate regulatory entity.

### REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide 1 form of identification, either:

- Non-expired government issued driver's license
- Non-expired government issued identification card (state, military)
- Non-expired passport
- Non-resident alien card
- Non-expired Mexican Consulate Identification

If you cannot provide the required identification, you must call (877) 392-6422 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.

## CALIFORNIA LAW SECURITY PROCEDURES

Section 123 of the California Business and Professions Code states: It is a misdemeanor for any person to engage in any conduct which subverts or attempts to subvert any licensing examination or the administration of an examination, including, but not limited to:

- Conduct which violates the security of the examination materials;
- Removing from the examination room any examination materials without authorization;
- The unauthorized reproduction by any means of any portion of the actual licensing examination;
- Aiding by any means the unauthorized reproduction of any portion of the licensing examination;
- Paying or using professional or paid examination-takers for the purpose of reconstructing any portion of the licensing examination;
- Obtaining examination questions or other examination material, except by specific authorization either before, during, or after an examination; or
- Selling, distributing, buying, receiving, or having unauthorized possession of any portion of a future, current, or previously administered licensing examination.
- Communicating with any other examinee during the administration of a licensing examination.
- Copying answers from another examinee or permitting one's answers to be copied by another examinee.
- Having in one's possession during the administration of the licensing examination any books, equipment, notes, written or printed materials, or data of any kind, other than the examination materials distributed, or otherwise authorized to be in one's possession during the examination.
- Impersonating any examinee or having an impersonator take the licensing examination on one's behalf.

Nothing in this section shall preclude prosecution under authority provided for in any other provision of law. In addition to any other penalties, a person found guilty of violating this section, shall be liable for the actual damages sustained by the agency administering the examination not to exceed ten thousand dollars (\$10,000) and the costs of litigation.

## IMPORTANT INFORMATION ABOUT TAKING AN EXAMINATION

1. All candidates will have their thumbprint taken during examination check-in and re-entry into the testing room after an approved absence. If a candidate passes the examination, the thumbprint record will be destroyed. If a candidate abandons his or her application for licensure, as determined by the appropriate regulatory authority, the thumbprint will also be destroyed. If a candidate is unsuccessful, the thumbprint record will be retained by PSI to ensure proper identification on any subsequent examination attempts. If the thumbprint doesn't match upon exit and re-entry, the candidate shall be disqualified from the examination, his or her test results invalidated, and the appropriate regulatory entity will be notified of the occurrence. The taking of the thumbprint is an additional measure to enhance examination security. The Department's Office of Examination Resources shall ensure



that the appropriate safeguards for the storage and destruction of the thumbprint records are in place.

2. The temperature in the testing room is maintained at a moderate level. Candidates are advised to layer clothing. Acceptable layered clothing includes lightweight shirts, sweaters, and pullovers without pockets. These items must be worn upon check-in, while you wait to enter the testing room, and during your initial seating for the examination.
3. There are timing mechanisms available at the test site and on the computer console to help candidates keep track of time during the test administration. Watches or other timekeeping devices are not permitted in the examination rooms.
4. Only one candidate will be allowed to take a restroom break at a time. Candidates are required to sign out when you leave the room and when you return. If a candidate's restroom break takes longer than 5 (five) minutes, a proctor will check on the candidate and will notify the applicable regulatory entity of the occurrence, which will take appropriate action.
5. The following items are not permitted in the examination rooms:

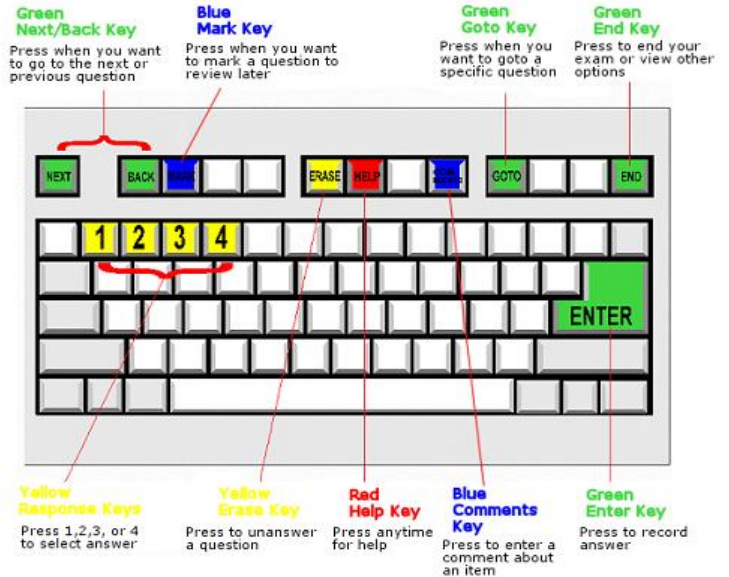
- Cellular telephones, personal digital assistants (PDAs), recording devices, cameras, pagers, purses, notebooks, notebook computers, reference or readings material, music players, radios, electronic games, calculators, or briefcases.
- Personal items including watches, backpacks, wallets, pens, pencils, or other writing devices, food, drinks (unless prior approval is obtained by your regulatory entity) and good-luck items.
- Hats, baseball caps, or visors (with the exception of religious apparel), coats, shawls, hooded clothing, heavy jackets, overcoats or shirts with pockets.

During the check-in process, all candidates will be asked if they possess any of the prohibited items and all candidates will be asked to empty their pockets. If prohibited items are found during check-in, candidates shall return these items to their vehicle or other place of safekeeping. Neither PSI, nor the Department of Consumer Affairs, shall be responsible for the items. Any candidate possessing the prohibited items in the examination room shall have his or her test results invalidated, and PSI shall notify the appropriate regulatory entity of the occurrence.

6. Copying or communicating examination content is a violation of PSI security policy and existing law. Either one shall result in the disqualification or invalidation of examination results, the denial of your license, and may subject the candidate to criminal prosecution.

## TAKING THE EXAMINATION BY COMPUTER

Taking the PSI examination by computer is simple. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here.



### IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

### TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included as part of the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

### EXPERIMENTAL ITEMS

In addition to the number of questions per examination, a small number of five to fifteen “experimental” questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations

## EXAMINATION QUESTION EXAMPLE

During the examination, you should press 1, 2, 3, or 4 to select your answer. You should then press "ENTER" to record your answer and move on to the next question. A sample question display follows:



The screenshot shows a web-based examination interface. At the top, there is a navigation bar with icons and text for 'Mark', 'Comments', 'Goto', 'Help', and 'End'. Below this is a status bar displaying 'Question: 3 of 40', 'Answered: 2', 'Unanswered: 1', 'Marked: 0', 'View: All', and 'Time Left(Min): 359'. The main content area contains a question: '3. What do the stars on the United States of America's flag represent?'. Below the question is a text input field. Underneath the input field, it says '(Choose from the following options)'. There are four radio button options: '1. Presidents', '2. Colonies', '3. States', and '4. Wars'. At the bottom of the question area, there are two buttons: '<< Back' and 'Next >>'.

# THE RDA EXAMINATION

## EXAMINATION RESULTS

You will receive the results of your Written Examination at the PSI test center. The results will also be sent to the Board.

If you have already taken the practical examination, and pass the written examination, you should contact the Board about 30 days after passing the written examination if you have not received your license.

If you fail the written examination, you will receive a failed score report and an application to retake the examination.

Licenses will not automatically be issued once you pass both examinations. The Board must first complete its criminal history investigation of each applicant.

## EXAMINATION PLAN SUMMARY

The written examination includes about 155 multiple-choice items. It is functional in nature, covering the duties and settings for Registered Dental Assistants as defined in the California Dental Practice Act. You will have 3 hours to complete this examination.

Following is an outline of the written examination. The numbers in parentheses indicate the approximate number of questions covering the topic in the examination. Questions may require knowledge of rationale (indications, contraindications), instrumentation, technique, and evaluation criteria in the following content areas:

### 1. Patient Screening and Education (15% - 21 questions)

- a. Health History
- b. Patient Records
- c. Patient Management
- d. Mouth Mirror Oral Inspection
- e. Education
  - (1) Prevention
  - (2) Pre- and Post-Operative Instructions

### 2. Restorative and Esthetic Dentistry (25% - 35 questions)

- a. Dental Materials
- b. Bases, Liners, Bonding Agents
- c. Cements
- d. Temporary Sedative Dressings (Fillings)
- e. Direct and Indirect Provisionals
- f. Removable Prosthetics
- g. Bleaching Procedures

### 3. Infection Control (25% - 35 questions)

- a. Hand Hygiene
- b. Personal Protective Equipment
- c. Decontamination
- d. Instrument Processing
- e. Disinfection
- f. Sterilization
- g. Dental Unit Waterlines
- h. Hazardous Waste Disposal

### 4. Occupational Safety and Health (10% - 14 questions)

- a. Injury and Illness Prevention
- b. Exposure Control
- c. Hazard Communication
- d. Chemical and Waste Management

### 5. Preventive Procedures (7% - 10 questions)

- a. Coronal Polish
- b. Pit and Fissure Sealants
  - (1) Caries Detection

### 6. Medical Emergency Preparedness (5% - 7 questions)

### 7. Dental Radiation Safety (5% - 7 questions)

- a. Operator Protection Measures
- b. Patient Protection Measures

### 8. Endodontic Procedures (3% - 4 questions)

### 9. Periodontal and Post Extraction Dressings (3% - 4 questions)

### 10. Orthodontic Procedures (2% - 3 questions)

- a. Ligatures and Arch Wires
- b. Orthodontic Bands



## EXAMINATION PLAN

**Patient Screening and Education (15%):** This area assesses the candidate's ability to review the patient's dental health by assessing medical and dental history; to note and chart the oral cavity; and, to provide instruction regarding oral hygiene, preoperative care, and postoperative care.

Content Area	Task Statements	Knowledge Statements
Patient Screening and Education (15%)	<ul style="list-style-type: none"> <li>▪ Review patient's dental and medical history.</li> <li>▪ Educate patient about behaviors that could affect oral health or dental treatment.</li> <li>▪ Monitor blood pressure and vital signs.</li> <li>▪ Inspect oral condition with mouth mirror.</li> <li>▪ Chart existing oral conditions.</li> <li>▪ Instruct patient about care and maintenance of removable appliances.</li> <li>▪ Instruct patient about home care of cemented appliances.</li> <li>▪ Instruct patient about postoperative care following therapeutic and restorative procedures.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of effects of dental treatment on existing medical conditions.</li> <li>▪ Knowledge of effects of coexisting medical/dental conditions on current treatment procedures.</li> <li>▪ Knowledge of effects of substance abuse on patient's physical condition.</li> <li>▪ Knowledge of possible allergic reactions and sensitivities.</li> <li>▪ Knowledge of patient management techniques.</li> <li>▪ Knowledge of techniques to prevent patient from gagging during intraoral procedures.</li> <li>▪ Knowledge of conditions requiring premedication for dental treatment.</li> <li>▪ Knowledge of effect of previous dental experiences on patient behavior.</li> <li>▪ Knowledge of effect of substance abuse on oral tissue.</li> <li>▪ Knowledge of effects of nutrition on oral tissue.</li> <li>▪ Knowledge of effects of smoking and smokeless tobacco on oral tissue.</li> <li>▪ Knowledge of purposes and effects of drugs commonly prescribed.</li> <li>▪ Knowledge of methods to assess vital signs.</li> <li>▪ Knowledge of acceptable levels of blood pressure for performance of dental procedures.</li> <li>▪ Knowledge of factors that contribute to lack of hemostasis during intraoral procedures.</li> <li>▪ Knowledge of anatomy and physiology of head, neck, and oral cavity.</li> <li>▪ Knowledge of characteristics of normal and abnormal intraoral tissue.</li> <li>▪ Knowledge of effect of tooth mobility on existing adult dentition.</li> <li>▪ Knowledge of effect of occlusal relationships on dental health.</li> <li>▪ Knowledge of classification of caries and restorations.</li> <li>▪ Knowledge of pedodontic dentition and eruption patterns.</li> <li>▪ Knowledge of types of direct restorations.</li> <li>▪ Knowledge of types of indirect restorations.</li> <li>▪ Ability to identify different dental conditions of hard and soft tissue.</li> <li>▪ Knowledge of charting methods to document dental conditions.</li> <li>▪ Knowledge of tooth morphology for charting purposes.</li> <li>▪ Knowledge of instructions for care and maintenance of removable appliances.</li> <li>▪ Knowledge of instructions for care of cemented appliances.</li> <li>▪ Knowledge of instructions for postoperative care for periodontal procedures.</li> <li>▪ Knowledge of instructions for postoperative care for oral surgery procedures.</li> <li>▪ Knowledge of instructions for postoperative care after orthodontic procedures.</li> <li>▪ Knowledge of instructions for postoperative care after restorative procedures.</li> </ul>

**Restorative and Esthetic Dentistry (25%):** This area assesses the candidate's ability to prepare and place dental materials; to prepare the patient and equipment for general dentistry procedures; to provide assistance to the dentist during general dentistry procedures; and, to prepare and place provisional restorative materials.

Content Area	Task Statements	Knowledge Statements
Restorative and Esthetic Dentistry (25%)	<ul style="list-style-type: none"> <li>▪ Place bases.</li> <li>▪ Place liners.</li> <li>▪ Place temporary sedative dressing (filling).</li> <li>▪ Apply etchant for bonding materials.</li> <li>▪ Place bonding agent.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of types of base materials.</li> <li>▪ Knowledge of techniques and procedures to mix and place bases.</li> <li>▪ Knowledge of types of liner materials.</li> <li>▪ Knowledge of techniques and procedures to mix and place liners.</li> <li>▪ Knowledge of types of sedative dressing materials (fillings).</li> <li>▪ Knowledge of methods to mix, place and contour sedative dressings (fillings).</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Fabricate and adjust direct provisional restorations.</li> <li>▪ Fabricate and adjust indirect provisional restorations.</li> <li>▪ Prepare stainless steel crowns for provisional restorations.</li> <li>▪ Cement indirect provisional restorations other than veneers.</li> <li>▪ Cement provisional veneers.</li> <li>▪ Remove excess cement from tooth surfaces with hand instrument.</li> <li>▪ Remove indirect provisional restorations other than veneers.</li> <li>▪ Adjust removable prosthetic appliances extra-orally.</li> <li>▪ Perform in-office, non-laser bleaching procedures.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of types of bonding materials.</li> <li>▪ Knowledge of procedure for applying etchant to tooth surfaces.</li> <li>▪ Knowledge of techniques and procedures to place bonding agents.</li> <li>▪ Knowledge of irregularities in margins that affect provisional restoration.</li> <li>▪ Knowledge of effect of improper occlusion and tight proximal contacts on fit of temporary restoration.</li> <li>▪ Knowledge of methods to obtain intra-oral images for computer-aided, milled restorations.</li> <li>▪ Knowledge of methods to mix, place, carve temporary restorative materials.</li> <li>▪ Knowledge of procedure to bond provisional veneers.</li> <li>▪ Knowledge of materials and techniques to fabricate provisional bridges.</li> <li>▪ Knowledge of materials and techniques to fabricate provisional crowns.</li> <li>▪ Knowledge of materials and techniques to fabricate provisional veneers.</li> <li>▪ Knowledge of procedures to prepare stainless steel crowns for provisional restorations.</li> <li>▪ Knowledge of purposes of different cements.</li> <li>▪ Knowledge of methods used to mix cements.</li> <li>▪ Knowledge of procedures to remove cement from tooth surfaces with hand instrument.</li> <li>▪ Knowledge of materials used for bonding of provisional veneers.</li> <li>▪ Knowledge of techniques and procedures to remove provisional bridges.</li> <li>▪ Knowledge of techniques and procedures to remove provisional crowns.</li> <li>▪ Knowledge of purposes and types of dental instruments.</li> <li>▪ Knowledge of rotary instruments for adjustment of provisional restorations.</li> <li>▪ Knowledge of instrument grasp and fulcrum position.</li> <li>▪ Knowledge of equipment and materials to adjust removable prosthetic appliances.</li> <li>▪ Knowledge of techniques and procedures to adjust removable prosthetic appliances extraorally.</li> <li>▪ Knowledge of effects of bleaching materials on oral tissues.</li> <li>▪ Knowledge of indications and contraindications to use bleaching materials.</li> </ul>
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Infection Control (25%): This area assesses the candidate's ability to apply standard and universal precautions in the disinfection and sterilization of instruments, devices, handpieces, and equipment; to perform sterilizer monitoring procedures; and, to perform infection control protocols according to regulations.

Content Area	Task Statements	Knowledge Statements
Infection Control (25%)	<ul style="list-style-type: none"> <li>▪ Wear personal protective equipment during patient-based and non-patient-based procedures.</li> <li>▪ Purge dental unit waterlines with air or water prior to attachment of devices.</li> <li>▪ Use germicides for surface disinfection.</li> <li>▪ Use surface barriers for prevention of contamination.</li> <li>▪ Use of manual cleaning procedures for instrument processing.</li> <li>▪ Use mechanical cleaning devices for instrument processing.</li> <li>▪ Use automated sterilization devices for instrument sterilization.</li> <li>▪ Disinfect laboratory and operatory equipment.</li> <li>▪ Sterilize laboratory and operatory equipment.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of glove types and uses for clinical and non-clinical procedures.</li> <li>▪ Knowledge of glove handling and disposal.</li> <li>▪ Knowledge of types of facemasks, uses and disposal.</li> <li>▪ Knowledge of protective eyewear and/or faceshields, including uses, cleaning and disposal.</li> <li>▪ Knowledge of sequence for donning and removing personal protective attire.</li> <li>▪ Knowledge of protocols and procedures for purging dental unit waterlines and hand pieces (DUWL).</li> <li>▪ Knowledge of procedures for managing self-contained water systems.</li> <li>▪ Knowledge of decontamination procedures where surface barriers are utilized.</li> <li>▪ Knowledge of disinfection protocols and procedures for work area.</li> <li>▪ Knowledge of elements of low-level, intermediate-level and high-level disinfectants and germicides.</li> <li>▪ Knowledge of procedures for disposal of germicides.</li> <li>▪ Knowledge of procedures for manual cleaning of instruments.</li> <li>▪ Knowledge of procedures for mechanical cleaning of instruments.</li> <li>▪ Knowledge of chemical vapor, steam and dry heat automated sterilization devices.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Use hand hygiene procedures.</li> <li>▪ Conduct biological spore testing to ensure functioning of sterilization devices.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of procedures for use of sterilization devices.</li> <li>▪ Knowledge of protocols and procedures for instrument wrapping of critical and semi-critical instruments and devices prior sterilization.</li> <li>▪ Knowledge of properties of critical, semi-critical and non-critical instruments.</li> <li>▪ Knowledge of disinfection procedures for laboratory equipment, operatory equipment, and mechanical devices.</li> <li>▪ Knowledge of procedures for handling detachable intraoral handpieces and devices (e.g., oiling, flushing handpiece).</li> <li>▪ Knowledge of sterilization procedures for laboratory equipment, operatory equipment, and mechanical devices (e.g., autoclaving).</li> <li>▪ Knowledge of hand hygiene products.</li> <li>▪ Knowledge of hand hygiene procedures used prior to and after glove use.</li> <li>▪ Knowledge of biological spore test and heat indicating devices.</li> <li>▪ Knowledge of procedure of biological spore test and heat indicating devices.</li> </ul>
Occupational Safety and Health (10%): This areas assesses the candidate's ability to implement protocols and procedures (e.g., Cal-DOSH, OSHA) to protect operator and patient from injury and illness.		
<b>Content Area</b>	<b>Task Statements</b>	<b>Knowledge Statements</b>
Occupational Safety and Health (10%)	<ul style="list-style-type: none"> <li>▪ Implement protocols and procedures to protect operator from exposure during hazardous waste management.</li> <li>▪ Implement protocols to prevent disease transmission.</li> <li>▪ Implement components of a hazard communication program.</li> <li>▪ Implement protocols and procedures according to the Cal-DOSH Injury and Illness.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of usage of eye wash station.</li> <li>▪ Knowledge of elements of Materials Safety Data Sheets.</li> <li>▪ Knowledge of methods used for waste disposal.</li> <li>▪ Knowledge of types of waste.</li> <li>▪ Knowledge of modes of disease transmission.</li> <li>▪ Knowledge of chemical inventory control.</li> <li>▪ Knowledge of types of chemical containers, labeling and handling.</li> <li>▪ Knowledge of techniques used to handle and remove sharps.</li> <li>▪ Knowledge of OSHA risk classifications for occupational exposure.</li> <li>▪ Knowledge of pre- and post-exposure protocols.</li> <li>▪ Knowledge of Cal-DOSH Injury and Illness protocols and procedures.</li> </ul>
Preventive Procedures (7%): This area assesses the candidate's ability to polish coronal surfaces of teeth, utilize caries detection devices, and apply pit and fissure sealants.		
<b>Content Area</b>	<b>Task Statements</b>	<b>Knowledge Statements</b>
Preventive Procedures (7%)	<ul style="list-style-type: none"> <li>▪ Polish coronal surfaces.</li> <li>▪ Utilize caries detection devices.</li> <li>▪ Apply pit and fissure sealants.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of techniques and procedural sequence for coronal polish.</li> <li>▪ Knowledge of materials used for coronal polishing.</li> <li>▪ Knowledge of clinical indications of coronal polishing.</li> <li>▪ Knowledge of contraindications of coronal polishing.</li> <li>▪ Knowledge of plaque, calculus, stain formation of the oral cavity.</li> <li>▪ Knowledge of types of disclosing agents for coronal polishing.</li> <li>▪ Knowledge of types of automated caries detection devices and materials.</li> <li>▪ Knowledge of procedures when using automated caries detection devices.</li> <li>▪ Knowledge of types of staining agents for dental sealant procedures.</li> <li>▪ Knowledge of decalcification, caries, stains, and fractures lines of tooth surfaces.</li> <li>▪ Knowledge of clinical indications of dental sealants.</li> <li>▪ Knowledge of filled and unfilled sealant materials.</li> <li>▪ Knowledge of contraindications of dental sealants.</li> <li>▪ Knowledge of etching materials for sealant procedures.</li> <li>▪ Knowledge of techniques and procedural sequence for pit and fissure sealants.</li> <li>▪ Knowledge of occlusion and proximal contact for placement techniques.</li> </ul>

Medical Emergency Preparedness (5%): This area assesses the candidate's ability to assist in the administration of nitrous oxide/oxygen, administer basic life support, and assist in emergency care of patient.

Content Area	Task Statements	Knowledge Statements
Medical Emergency Preparedness (5%)	<ul style="list-style-type: none"> <li>▪ Assist administration of nitrous oxide/oxygen when used for analgesia or sedation.</li> <li>▪ Administer basic life support.</li> <li>▪ Assist in emergency care of patient.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of effects of nitrous oxide/oxygen sedation on patient responsiveness.</li> <li>▪ Knowledge of procedures to assist in administration of nitrous oxide/oxygen sedation.</li> <li>▪ Knowledge of contraindications for administering nitrous oxide/oxygen sedation.</li> <li>▪ Knowledge of nitrous oxide/oxygen and oxygen equipment and uses.</li> <li>▪ Knowledge of indications to perform basic life support procedures.</li> <li>▪ Knowledge of possible allergic reactions and sensitivities to medications.</li> <li>▪ Knowledge of possible allergic reactions and sensitivities to materials used in dentistry.</li> <li>▪ Knowledge of signs and symptoms of allergic reactions or sensitivities to medications.</li> <li>▪ Knowledge of indications to assist in administration of medical emergencies.</li> <li>▪ Knowledge of contraindications to administer of medical emergencies.</li> <li>▪ Knowledge of procedures to assist in medical emergencies.</li> <li>▪ Knowledge of contents of a medical emergency kit.</li> </ul>

Dental Radiation Safety (5%): This area assesses the candidate's ability to implement patient and operator protection devices to prevent radiation exposure.

Content Area	Task Statements	Knowledge Statements
Dental Radiation Safety (5%)	<ul style="list-style-type: none"> <li>▪ Implement patient protection devices to prevent radiation exposure.</li> <li>▪ Implement operator protection measures to prevent scatter radiation exposure.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of use of lead apron and thyroid collar.</li> <li>▪ Knowledge of film holding devices.</li> <li>▪ Knowledge of film speed and exposure factors.</li> <li>▪ Knowledge of techniques to minimize exposure during radiation procedures.</li> </ul>

Endodontic Procedures (3%): This area assesses the candidate's ability to test pulp vitality and dry canals with absorbent points.

Content Area	Task Statements	Knowledge Statements
Endodontic Procedures (3%)	<ul style="list-style-type: none"> <li>▪ Test pulp vitality.</li> <li>▪ Dry canals with absorbent points.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of protocols and procedures for testing pulp vitality.</li> <li>▪ Knowledge of canal length and size.</li> <li>▪ Knowledge of procedures for placing absorbent points.</li> <li>▪ Knowledge of measurement process for drying canals.</li> </ul>

Periodontal and Post Extraction Dressings (3%): This area assesses the candidate's ability to prepare and place periodontal and post extraction dressings at surgical sites.

Content Area	Task Statements	Knowledge Statements
Periodontal and Post Extraction Dressings (3%)	<ul style="list-style-type: none"> <li>▪ Place periodontal dressing at surgical site.</li> <li>▪ Place post extraction dressing at surgical site.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of types of periodontal dressing materials.</li> <li>▪ Knowledge of methods to prepare periodontal dressing</li> <li>▪ Knowledge of techniques and procedures to place periodontal dressings.</li> <li>▪ Knowledge of types of post extraction dressing materials.</li> <li>▪ Knowledge of methods to prepare post extraction dressings.</li> <li>▪ Knowledge of procedures to place post extraction dressing.</li> </ul>

Orthodontic Procedures (2%): This area assesses the candidate's ability to place arch wires, ligate arch wires and remove orthodontic bands.

Content Area	Task Statements	Knowledge Statements
Orthodontic Procedures (2%)	<ul style="list-style-type: none"> <li>▪ Place arch wires.</li> <li>▪ Ligate arch wires.</li> <li>▪ Remove orthodontic bands.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of sizes and types of arch wires.</li> <li>▪ Knowledge of instruments, materials and techniques to place arch wires.</li> <li>▪ Knowledge of instruments, materials and techniques to ligate arch wires.</li> <li>▪ Knowledge of types of orthodontic bands.</li> <li>▪ Knowledge of instruments and techniques to remove orthodontic bands.</li> <li>▪ Knowledge of relationship between removable orthodontic appliances and gingival tissue.</li> </ul>

## WRITTEN EXAMINATION REFERENCES

Following is a list of publications that may help you prepare for the written exam. The list does not include all dental assisting textbooks nor is it intended to be an endorsement of the publications listed.

Bennett, J. D. & Rosenberg, M. B. (2002). *Medical Emergencies in Dentistry* (1<sup>st</sup> ed.). ISBN-13: 978-0-7216-8481-9, St. Louis, MO: Saunders (Elsevier Publications).

Bird, D. & Robinson, D. (2009). *Torres and Ehrlich Modern Dental Assisting* (9<sup>th</sup> ed.). ISBN-13: 978-1-4160-4245-7, St. Louis, MO: Saunders (Elsevier Publications).

Boyd, L. (2008). *Dental Instruments* (3<sup>rd</sup> ed.). ISBN-13: 978-1-4377-0308-5, St. Louis, MO: Saunders (Elsevier Publications).

California Code of Regulations, Title 8, Section 5193. (2004). *Bloodborne Pathogens Standard*. Title 8, Section 5193. Sacramento, CA: Department of Industrial Relations.

California State Department of Health Services. (1995). *California Radiation Safety Control Regulations*. Sacramento, CA: Department of Public Health.

Chernega, J. B. (2002). *Emergency Guide for Dental Auxiliaries* (3<sup>rd</sup> ed.). Albany, NY: Delmar.

Dental Board of California. (2005). *Dental Board of California Minimum Standards for Infection Control*, Section 1005, Title 16: Professional and Vocational Regulations: Division 10, California Dental Practice Act, Sacramento, CA: Department of Consumer Affairs.

Dietz-Bourguignon, E. (2006). *Materials and Procedures for Today's Dental Assistant* (1<sup>st</sup> ed.). ISBN #: 1401837336, Clifton Park, NY: Delmar Cengage Learning.

Dietz, E. (2002). *Safety Standards and Infection Control for Dental Assistants*. Albany, NY: Delmar.

Hatrack, C. (2002). *Dental Materials* (1<sup>st</sup> ed.). ISBN-13: 978-1-4377-0378-8, St. Louis, Mo: Saunders (Elsevier Publications).

Miller, C. H. & Palenik, C. J. (2009). *Infection Control & Management of Hazardous Materials for the Dental Team* (4<sup>th</sup> ed.). ISBN-13: 978-0-323-05631-1, St. Louis, MO: Saunders (Elsevier Publications).

Phinney, D. J & Halstead, J. H. (2009). *Delmar's Dental Materials Guide* (1<sup>st</sup> ed.). ISBN #: 1418051993, Clifton Park, NY: Delmar Cengage Learning.

Roberson, T., Heymann, H., & Swift. E. (2006). *Sturdevant's Art and Science of Operative Dentistry* (5<sup>th</sup> ed.). ISBN-13: 978-0-323-03009-0, St. Louis, MO: Mosby (Elsevier Publications).

Short, M. (2002). *Head, Neck and Dental Anatomy* (3<sup>rd</sup> ed.). ISBN #: 0766818896, Clifton Park, NY: Delmar Cengage Learning.



# THE RDA LAW AND ETHICS EXAMINATION

## EXAMINATION RESULTS

You will receive the results of your Written Examination at the PSI test center. The results will also be sent to the Board.

If you have already taken the practical examination, and pass the written examination, you should contact the Board about 30 days after passing the written examination if you have not received your license.

If you fail the written examination, you will receive a failed score report and an application to retake the examination.

Licenses will not automatically be issued once you pass both examinations. The Board must first complete its criminal history investigation of each applicant.

## EXAMINATION PLAN

**1. Scope of Practice 32% -- This content area assesses the candidate's knowledge of the laws governing the Registered Dental Assistant's (RDA) scope of practice found in the Business and Professions Code (BPC) and the California Code of Regulations (CCR).**

1. Subareas	1. Citations
1A. Allowable Duties 10%	BPC 1752.4(a)(2-18) Duties
1B. Conditional Duties 4%	BPC 1752.4.(b)(1-4) Conditional duties BPC 1752.6 Pit and fissure sealants
1C. Exempt Clinic Duties 2%	BPC 1777(a)(1)(b)(2)(3) Conditions and duties
1D. Definitions 4%	CCR 1067(a-c) Dental assistants CCR 1067(i-j) Supervision CCR 1067(l) Supportive procedures
1E. Continuing Education 6%	BPC 1645(a)(b) Authority BPC 1645.1(a)(b) Compliance CCR 1005 Infection control
1F. License Renewal 6%	BPC 1651 Address change BPC 1718 Cancellation CCR 1016(a-h) CCR 1017(a-f) Required CE units

**2. License Suspension and Revocation 38% -- This content area assesses the candidate's knowledge of the laws governing the RDA's license suspension, revocation, reinstatement and the Diversion Program found in the Business and Professions Code and the Penal Code (Penal).**

2. Subareas	2. Citations
2A. Authority 10%	BPC 1670 Authority BPC 1670.1(a)(b) Proceedings BPC 1670.2(a-b)(d-f) Time limitations BPC 1671(a-e) Probation BPC 1672(a-c) Disciplinary costs BPC 1678 Revocation
2B. Unprofessional Conduct 24%	BPC 496, 123 (a) License exam subversion BPC 1680(a-af) Violations BPC 1681(a-c) Controlled substances BPC 1683(a-b) Professional identity BPC 1684 Scope of competence BPC 1684.1(a-f) Release of patient records BPC 1684.5(a-d) Patient of record BPC 1685 Inappropriate treatment Penal 11166 Mandated reporting
2C. Diversion Program 4%	BPC 1695.5(a-g) Conditions & compliance

3. Ethical Principles 30% -- This content area assesses the candidate's knowledge related to the ethical principles of the dental profession found in the American Dental Association Code of Ethics (ADA), the California Dental Association Code of Ethics (CDA) and the Dental Assisting National Board's Code of Professional Conduct (DANB).		
3. Subareas	3. Principle	3. Citation
3A. Patient Autonomy, Nonmaleficence, and Beneficence 10%	Patient Autonomy	ADA 1. Definition " <i>Patient Autonomy</i> " ADA 1.B. Patient records CDA Definition " <i>Autonomy</i> " CDA 1D. Informed consent CDA 1F. Obligation to inform DANB Definition " <i>Individual Autonomy and Respect for Human Beings</i> " DANB Definition " <i>Confidentiality</i> "
	NonMaleficence (do no harm)	ADA 2. Definition " <i>Nonmaleficence</i> " ADA 2.A. Education ADA 2.D. Personal impairment ADA 2.D.1. Ability to practice ADA 2.E. Postexposure, bloodborne pathogens ADA 2.G. Personal relationships with patients DANB Definition " <i>Health and Well-Being of Patients and Colleagues</i> "
	Beneficence (do good)	ADA 3. Definition " <i>Beneficence</i> " ADA 3.E. Abuse and neglect ADA 3.E.1. Reporting abuse and neglect CDA Definition " <i>Beneficence</i> " CDA 1G. Health Education of the public DANB Definition " <i>Health and Well-Being of Patients and Colleagues</i> "
3B. Justice and Veracity 10%	Justice ("fairness")	ADA 4. Definition " <i>Justice</i> " ADA 4.A.1. Patients with bloodborne pathogens ADA 4.C. Justifiable criticism ADA 4.C.1. Meaning of "justifiable." CDA Definition " <i>Justice</i> " CDA 4. Violation of state and federal laws DANB Definition " <i>Justice and Fairness</i> "
	Veracity ("truthfulness")	ADA 5. Definition " <i>Veracity</i> " ADA 5.A. Representation of care ADA 5.B. Representation of fees ADA 5.B.1. Waiver of copayment ADA 5.B.2. Overbilling ADA 5.B.3. Fee Differential ADA 5.B.4. Treatment dates ADA 5.B.5. Dental procedures ADA 5.B.6. Unnecessary services ADA 5.E. Professional announcement ADA 5.F.3. Unearned, nonhealth degrees CDA Definition " <i>Veracity</i> " CDA 7. Billing practices CDA 7.A.1. Third party benefits CDA 7.A.2. Waiver of copayment, DANB Definition " <i>Truth</i> "
3C. Professionalism, Compassion, Competence, Integrity and Tolerance 10%	Compassion	CDA Definition " <i>Compassion</i> "
	Competence	CDA Definition " <i>Competence</i> " CDA 1C. Standards of care CDA 5. Continuing education
	Integrity	CDA Definition " <i>Integrity</i> " CDA 1E. Patient confidentiality CDA 2A. False statements CDA 6A. False and misleading advertising and solicitations CDA 6B. Professional titles and degrees CDA 6.B.1. Volunteer position titles and experience CDA 6.B.2. Additional advanced academic degrees CDA 6.B.3. Letter abbreviations CDA 10.A. Conflict of interest
	Professionalism	CDA Definition " <i>Professionalism</i> " CDA 1A. Professional esteem DANB Definition " <i>Responsibility to Profession, Community, and Society</i> "
	Tolerance	CDA Definition " <i>Tolerance</i> "



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## STATE OF CALIFORNIA NOTICE OF ELIGIBILITY

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You are eligible to participate in the California Registered Dental Assistant Examination (RDA). Your address label contains important date information. In the upper left corner of the address label (above your name) is the date your application for examination was approved; following that is the date by which you must take your examination. You must take your examination by the date specified on the label, or you will need to reapply (see *Expiration of Examination Eligibility* in this bulletin).

Note: Your name below must match exactly the one required form of identification you must bring to the testing site.

This bulletin is designed to provide you with information regarding examination procedures and content areas. To schedule your examination, please refer to the instructions in this bulletin

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