When your license is up for renewal, you may be required to submit fingerprints to the Dental Board of California (Board). This requirement applies to licensees for whom no fingerprint record exists in the Board's BreEZe system. These licensees will receive a notice from the Board approximately 90 days before their license expires.

Since January 1, 2023, the BreEZe system has been flagging licensee accounts for which there is no fingerprint record. Fingerprint records may be absent from BreEZe for several reasons:

- The licensee was never fingerprinted by the Board. Fingerprints submitted to other governmental agencies are not shared with the Board.
- The licensee was fingerprinted, but the fingerprint record was not linked correctly to the licensee's account in BreEZe. In this case, the fingerprint record becomes unavailable after 180 days because the Board may not retain fingerprint records for non-licensees.

To submit fingerprints and renew your license, have your fingerprints taken electronically at a <u>Live Scan service location</u> and transmitted to the California Department of Justice (DOJ). The DOJ will send the Live Scan report to the Board, usually within seven days. Download the Live Scan form for your license type, complete it, and take it to a Live Scan location. The Live Scan location will charge a fee. If you are located outside of California, you will need to submit fingerprint cards.

To download a Live Scan form and for more information, visit <u>https://www.dbc.ca.gov/licensees/fingerprint_faq.shtml</u>. If you have additional questions, or to request fingerprint cards, please contact Board staff at <u>DentalBoard@dca.ca.gov</u> or (916) 263-2300.

Thank you,

Authority: Business and Professions Code, section 1614; California Code of Regulations, title 16, sections 1007, 1008, and 1017.2.