



**EXAMINATION COMMITTEE
Meeting Minutes**

Monday, December 3, 2012

Embassy Suites LAX/South

1440 East Imperial Avenue, El Segundo, CA 90245

EXAMINATION COMMITTEE PRESENT

Chair – Stephen Casagrande, DDS
Vice Chair – Steven Morrow, DDS
Rebecca Downing, Public Member
Judy Forsythe, RDA
Suzanne McCormick, DDS

ABSENT

STAFF PRESENT

Richard DeCuir, Executive Officer
Denise Johnson, Assistant Executive Officer
Kim Trefry, Enforcement Chief
April Alameda, Investigative Analysis Unit Manager
Jocelyn Campos, Enforcement Coordinator
Sarah Wallace, Legislative and Regulatory Analyst
Karen Fischer, Special Assistant to the Executive Officer
Linda Byers, Executive Assistant
Spencer Walker, DCA Senior Staff Counsel

ROLL CALL AND ESTABLISHMENT OF QUORUM

Dr. Casagrande, Chair, called the Examination Committee to order at 10:54 a.m. Roll was called and a quorum established.

EX 1 - Update on Office of Professional Examination Services (OPES) Occupational Analysis of the Western Regional Examination Board (WREB) Examination

Dr. Casagrande reported that the periodic review of WREB, to determine if it continues to meet California's licensing examination standards is being conducted by OPES. Mr DeCuir stated that this analysis should be completed within 12 months. Mr. DeCuir stated that if the Board desires he will ask OPES to give an update at the February Board Meeting.

EX 2 - Update on Portfolio Licensure Examination for Dentistry

Dr. Casagrande reported that a lot had been accomplished in the past few months. Drafts of the candidate manual, examiner manual, grade sheet and audit manual are all complete. Dr. Casagrande and Dr. Morrow will conduct a workshop on December 13, 2012. Subject Matter Experts from a couple of different dental schools will be in attendance along with the chief

examiners and staff to do some final editing. The purpose of the workshop is to have a good representation ready for the Board members to review electronically prior to initiation of the regulatory process. Dr. Morrow commented that another important element needed for implementation is the development of standardization and calibration courses for each of the six competency examinations that are a part of the Portfolio Licensure process. Dr. Morrow is developing a prototype of the standardization and calibration courses for Endodontics. He expects to have the prototype ready by December 13th so that participants in the workshop can see what a standardization and calibration course for Endodontics might look like including clinical illustrations and radiographs demonstrating various components of the examination and identifying criteria for assessment; the ideal as compared to the not ideal. Dr. McCormick commented that WREB has an excellent calibration process that the Board may want to use as a resource.

There was no public comment.

The Examination Committee meeting adjourned at 11:11 a.m.