



## **EXAMINATION COMMITTEE MEETING MINUTES**

**Thursday, August 11, 2011**

1625 North Market Blvd., 1<sup>st</sup> Floor Hearing Room, S-102  
Sacramento, CA 95834

### **Members Present:**

Stephen Casagrande, DDS , Chair  
Huong Le, DDS, Vice Chair  
Luis Dominicis, DDS  
Judith Forsythe, RDA  
Steven Morrow, DDS, MS  
Thomas Olinger, DDS

### **Members Absent:**

Rebecca Downing, Public Member

### **Staff Present:**

Richard DeCuir, Executive Officer  
Kim A. Trefry, Enforcement Chief  
Karen Fischer, Administrative Analyst  
Sarah Wallace, Legislative/Regulatory Analyst  
Linda Byers, Executive Assistant  
Kristy Shellans, DCA Senior Staff Counsel  
Greg Salute, Deputy Attorney General

Dr. Stephen Casagrande, Chair called the committee meeting to order at 12:16 p.m. Roll was called and a quorum established.

### **EX 1 - Approval of the May 19, 2011 Examination Committee Meeting Minutes**

M/S/C (Morrow/Dominicis) to accept the May 19, 2011 Examination Committee Meeting Minutes. The motion passed unanimously.

### **EX 2 – Dental Assisting Program Examination Statistics**

Dawn Dill, Dental Assisting Program Manager, reviewed the Dental Assisting Program Examination Statistics. Dr. Morrow asked if there was any policy regarding the number of times a candidate can take the exam before remediation is required. Ms. Dill stated that there are no statutes or regulations to that effect at this time for the Dental Assisting Program. Dr. Olinger thanked Dr. Morrow for requesting that the statistics be broken out by first-time takers and repeaters.

### **EX 3 – Update on Dental & Dental Assisting Program Examinations**

Dawn Dill, Dental Assisting Program Manager, reported that they have had a dramatic rise in candidates for the August examinations and the November examinations are already beginning to fill up. Staff is continuing to research new sites for examinations. Judy Forsythe asked that staff continue to look for sites in Southern San Diego and north of Sacramento.

### **EX 4 – Western Regional Examination Board (WREB) Statistics and Update**

Dr. Dominicis gave a report regarding the WREB statistics. With the recent addition of West Virginia there are a total of 37 states that now accept WREB results for their licensing programs. The next WREB meeting is in January 2012 in Phoenix.

**EX 5 – Cost Analysis of RDA Practical and RDAEF exams.**

Dawn Dill, Dental Assisting Program Manager, reviewed the costs of the Registered Dental Assistant Practical examination and the Registered Dental Assistant in Extended Functions examination. Ms. Dill will include overhead and prorated expenses in her report at the next Board meeting.

PUBLIC COMMENT

ADJOURNMENT

The committee adjourned at 12:44 p.m.