



**Committee on Dental Auxiliaries
Public Meeting Minutes
August 26, 2008
Teleconference
Sacramento, California**

A public meeting of The Committee on Dental Auxiliaries (COMDA) was held August 26, 2008. Due notice had been sent to all known interested parties.

1. Call to order/Member roll call

Chairperson Judith Forsythe called the meeting to order at 1:15 p.m. and welcomed everyone. In the absence of a Committee Secretary Chairperson Forsythe called roll.

Members Present:

Judith Forsythe, RDA
Rochelle Bache, RDAEF
Debra Diaz, RDA
Marlene Jacobus, RDH
Rita Weisberg, DDS

Staff Present:

Donna Kantner, Dental Bureau Staff
Lorie Kiley, Program Analyst
Traci Napper, Staff Analyst
Nichole Johnston, Administrative Analyst

2. Approval of June 10, 2008 meeting minutes

M/S/C (Bache/Diaz) to approve the June 10, 2008 meeting minutes as presented.
The motion carried unanimously.

3. Chairperson's Report

Chairperson Forsythe reported her attendance at a meeting between COMDA and the Office of Examination Resources (OER) on June 11, 2008 regarding the pass/fail rate of the RDA written exam. She reported OER's statement of an acceptable pass/fail rate of 50% for the RDA written examination.

Chairperson Forsythe met with COMDA and DBC on June 26, 2008 regarding SB853 and SB2637 to discuss the workload effects should these bills pass.

Chairperson Forsythe announced an invitation to Committee Members to participate in upcoming sub-committees. She noted that Lori Hubble, Executive Officer of COMDA is not in attendance at this meeting due to family reasons and filling in for her is Donna Kantner with the Dental Bureau of California.

4. Executive Officer's Report

Donna Kantner, DBC, reported on behalf of Lori Hubble, COMDA's Executive Officer. Lori Hubble attended the July Hygiene exams and August RDA exams. She is also working on implementing AB269, the collection of additional information from license renewals beginning in 2009. Tony Lum, DBC Budget Analyst and Ms. Hubble have been working on the division of COMDA financially.

5. RDA Courses

5a. Approve/Deny RDA Programs

Item number 4 for Western Career College in Citrus Heights and number 6 California College of Vocational Careers for RDA program approval was deferred.

M/S/C (Bache/Weisburg) to recommend approval for the following RDA program(s):

- I. Heald College – Hayward
- II. Heald College – Concord
- III. Heald College – Stockton
- V. Maric College – Salida

The motion carried unanimously.

5b. Approve/Deny pit and fissure programs

M/S/C (Diaz/Bache) to recommend approval for the following pit and fissure course(s):

- I. Mt. Diablo – Loma Vista site in Concord
- II. Professional Dental Enterprise – San Diego

The motion carried unanimously.

5c. Approve/Deny radiation safety courses

Item number 1 for Career Care Institute in Ventura radiation safety program approval was deferred.

M/S/C (Bache/Weisburg) to recommend approval for the following radiation safety course(s):

- II. Heald College – Stockton
- III. Heald College – Hayward
- IV. Heald College – Concord
- V. Dental Career Systems - Alameda

The motion carried unanimously.

5d. Approve/Deny coronal polishing courses

Chairperson Forsythe recused herself from voting on this item, with the result that COMDA does not have a quorum for this vote.

M/S/C (Diaz/Bache) COMDA, acting as a subcommittee, recommends that the Advisory Committee recommend that the Director approve the following coronal polishing course(s):

- I. Pacific Dental Services - Tustin
- ii Pacific Dental Services - San Marcos
- iii Pacific Dental Services - Riverside
- iv. Pacific Dental Services - Rancho Cordova
- v. Pacific Dental Services - Northridge

The motion carried unanimously.

6. Public Comment

The Committee heard from Maureen Titus, RDH regarding the effects of the COMDA division on the exams scheduled for early next year. Chairperson Forsythe commented that COMDA does not foresee any issues with the exams to take place early next year.

The Committee heard from Denitra with 4-D College in Colton regarding their RDA program approval and status. Chairperson Forsythe suggested she continue communication with Lorie Kiley, COMDA's school approval analyst.

7. Adjournment

The meeting of the Committee on Dental Auxiliaries adjourned at 1:32 p.m.