



**DENTAL BOARD OF CALIFORNIA
DENTAL ASSISTING COUNCIL MEETING MINUTES**

November 14, 2019

Sacramento Marriott Rancho Cordova
11211 Point East Drive
Rancho Cordova, CA, 95742

Members Present:

Melinda Cazares, RDA
Cindy Ovard, RDA
Jennifer Rodriguez, RDAEF
Rosalinda Olague, RDA
Bruce Whitcher, DDS

Members Absent:

Pamela Peacock, RDA
Anne Contreras, RDA

Agenda Item 1: Call to Order/Roll Call/Establishment of a Quorum

The meeting of the Dental Assisting Council was called to order by Dental Assisting Council Vice Chair Rosalinda Olague. Roll was called and a quorum established.

Agenda Item 2: Introduction of New Dental Assisting Council Members

Ms. Melinda Cazares gave a brief summary of her personal/career experience.

Agenda Item 3: Approval of the July 26, 2019 and August 15, 2019, Dental Assisting Council Meeting Minutes

M/S/C (Whitcher/Ovard) to approve the minutes with the following changes for July 26, 2019: agenda item 1 of page 39 to replace Ovard with Rodriguez, page 42 to replace CDAAN with CDA.A. There was no public comment.

Aye: Cazares, Olague, Ovard, Whitcher

Nay:

Abstain:

Absent: Contreras, Peacock

Recusal:

The motion passed, and the minutes are approved as amended with the changes.

M/S/C (Ovard /Whitcher) to approve the minutes with the August 15, 2019 with no changes

Aye: Cazares, Olague, Ovard, Whitcher

Nay:

Abstain:

Absent: Contreras, Peacock

Recusal:

The motion passed, and the minutes are approved with no changes.

Agenda Item 4: Update on New Dental Assisting Program and Course Applications

Tina Vallery, Dental Assisting Licensing Manager, provided a report on the new dental assisting program and course applications. Refer to the board meeting materials on the Board's website. There was no public comment.

Ms. Ovard asked if the programs were new or reapproved. Ms. Vallery responded that the programs are new.

Agenda Item 5: Update on RDA Program Re-Evaluation and Overview of Re-Evaluation Process

Ms. Vallery provided a report of the RDA program re-evaluation and an overview of the re-evaluation process. Refer to the board meeting materials on the Board's website. There was no public comment.

Dr. Witcher commented that a lot of the programs struggled in the past and acknowledged Ms. Vallery's work with the programs. Ms. Vallery commented that it is a learning process and is working on accommodations and extensions with the other programs.

Agenda Item 6: Update on Dental Assisting Examination Statistics

Ms. Vallery provided the dental assisting examination statistics report. Refer to the board meeting materials on the Board's website. There was no public comment.

Agenda Item 7: Presentation by Office of Professional Examination Services Regarding the Registered Dental Assistant General and Law and Ethics Combined Written Examination Passing Scores

Drs. Heidi Lincer and Tracy Montez from Office of Professional Examination Services (OPES) provided an overview of the passing scores for the registered dental assistant general and law and ethics combined written examination.

Ms. Ovard questioned how and where the candidates can find sample questions for the examination. Dr. Lincer responded that the sample questions can be found in the candidate's information bulletin. Dr. Witcher questioned if the reference list will be provided. Dr. Lincer confirmed that the reference list can be found in the candidate's information bulletin. Ms. Olague questioned the target date of when updated bulletin will be provided to dental assistants. Dr. Lincer responded that it is still in her office right now and plans to send it to the Board on the week of November 18, 2019 for approval

and distribution. Ms. Olague questioned when test target dates will be available. Dr. Lincer responded that the test dates will be announced in either March or April of 2020.

Public Comment:

Claudia Pohl, CDAA, commented it is hard to guide students on infection control since it is only 24% of the exam with only three (3) knowledge statements which is broad regarding the exam plan outline. Ms. Pohl suggested more task or knowledge statements would be very helpful. Ms. Pohl also stated that the dental procedures preventative is 5% of the exam which means that there are seven (7) questions with only one (1) knowledge statement. She believes that developing those questions for that knowledge statement would be hard for students to answer. Dr. Lincer stated that there are task questions that will need to be developed for the knowledge statement. Dr. Montez commented that as a dental assistant it is important to focus on the task.

Agenda Item 8: Update on Dental Assisting Licensing Statistics

Ms. Vallery provided the dental assisting licensing statistics report. Refer to the board meeting materials on the Board's website. There was no public comment.

Agenda Item 9: Election of Dental Assisting Council Chair and Vice Chair

Ms. Karen Fischer, Executive Officer, facilitated the election. She opened the floor for nominations for the position of Chair of the Dental Assisting Council.

Rosalinda Olague nominated Cindy Ovard. Cindy Ovard accepted the nomination. There were no additional nominations.

Aye: Cazares, Olague, Ovard, Whitcher

Nay:

Abstain:

Absent: Contreras, Peacock

Recusal:

Cindy Ovard was elected for Chair of the Dental Assisting Council.

Ms. Fischer opened the floor for nominations for the position of Vice Chair of the Dental Assisting Council.

Cindy Ovard nominated Rosalinda Olague. Rosalinda Olague accepted the nomination. There were no additional nominations.

Aye: Cazares, Olague, Ovard, Whitcher

Nay:

Abstain:

Absent: Contreras, Peacock

Recusal:

Rosalinda Olague was elected for Vice Chair of the Dental Assisting Council.

Agenda Item 10: Discussion and Possible Action Regarding the Dental Assisting Comprehensive Rulemaking Proposal

Gabriel Nevin, Legislative and Regulations Analyst, gave a brief background of the proposed comprehensive rulemaking for Dental Assisting Council. The proposed rulemaking is based on workshops and public input beginning almost a decade ago. The proposed rulemaking is a second draft of this comprehensive regulatory framework. The Council then considered each section in the proposed rulemaking in turn.

Section 1067:

Dr. Whitcher commented that the term, on page 2, line 17, “basic supportive dental procedure” is not consistent with the statutory language. It should read reversible and unlikely to precipitate not reversible and inability to precipitate.

Section 1070:

Mr. Nevin asked the Council if a consensus was reached on the thirty (30) hour requirement of educational methodology on page 7, line 34. Councilmember Ovard commented that two years is too long and the thirty (30) hour requirement should be required and the language also included six (6) months – which is more consistent. Councilmember Ovard questioned where the curriculum is coming from. Sarah Wallace, Assistant Executive Officer, clarified that the Board will not be approving the curriculum but only the education methodology. Ms. Wallace clarified if page 7, line 35-42, will need to reflect within six (6) months of initial hire. Councilmember Ovard confirmed. Dr. Whitcher commented that it applies to both program and course faculty. The RDA faculty and instructional staff were required to complete thirty (30) hours in the past – which the stand-alone courses do not require. The stand-alone courses only require two (2) hours of methodology course which are more task focused for technique processes. Dr. Whitcher suggested: thirty (30) hours for programs, two (2) hours for stand-alone, and six (6) hours for RDAEF. Councilmember Ovard stated that the thirty (30) hours will cover how to teach, building a rubric, syllabus, and how to teach a program. The two (2) hours is how to teach a clinical class. Dr. Whitcher responded that increasing the stand-alone courses from two (2) to thirty (30) for the stand-alone course providers will result in losing providers in the workforce. Councilmember Olague agreed with Dr. Whitcher’s suggestions on adjusting the language. Mr. Nevin asked if the Council would like to have RDH licensees serve as faculty for RDA programs. Dr. Whitcher commented that RDH were approved to serve as faculty with some provisions. Dr. Whitcher commented that the language states “a RDH licensee can teach what they are licensed to perform in their scope of practice.” Councilmember Ovard questioned if the Board will show the policy and procedure for remediation or if that is something the program will have to provide from page 14, line 18. Ms. Wallace confirmed that the course or program will have to provide the policy.

Councilmember Ovard questioned the interpretation of the word after for extramural assignments on clinical assignments for on page 14, line 33-35. Dr. Whitcher clarified that it would be an assessment of what they learned from rotations. Councilmember Ovard questioned the specifications of set instruments for procedures from page 25, line 25-26. Ms. Wallace confirmed that it is specified to current duties and functions of dental assisting and registered dental assisting duties as stated beginning on line 10 of page 25. Dr. Whitcher commented that section F on page 25, line 10 would be sufficient by itself. Councilmember Ovard pointed out the changes from 260 hours to 265 hours for clinical externship in an extramural or onsite dental facility on page 26, line 21. Councilmember Ovard questioned if the 100 hours is a prerequisite for infection control before working on patients. Ms. Wallace confirmed that public protection's concern was that students were not receiving enough infection control before enrolling into the curriculum. Mr. Nevin asked if the radiation safety course content description is sufficient in 1070.9 on page 109 for the Radiology portion of page 28, line 22. Dr. Whitcher commented that he does not think it is important for that section because it is referenced elsewhere. Ms. Wallace confirmed that it will be removed. Mr. Nevin asked for clarification on the specifications of the instructions on laboratory and clinical instruction on page 33, line 38-40 and page 34, line 1-4. Dr. Whitcher commented that there was a testimony that there shouldn't be a restriction on laboratory instructions on extramural sites because it is not necessary. Mr. Nevin asked if Councilmember Ovard prefer one or two externship(s) shall be required on page 34, line 11. Councilmember Ovard confirms that one should be sufficient. The Council agreed. Dr. Whitcher pointed out that the old language for infection control should not require a license from Section 1070.2(d)(8)(B).

Section 1070.3:

Councilmember Ovard commented it is not necessary to have a provider for onsite oversight during clinical instruction on page 44, line 6. The Council agreed. Councilmember Ovard did not recall why a written permission letter or was removed from page 44, line 9. The Council agreed to restore the language. The Council agreed to change the language on page 44, line 14-20, to reflect: no less than four (4) teeth, no less than one patient, at least one application in each quadrant using a typodont or simulation device, and at least four (4) applications on posterior teeth in each of the one required live patient.

Section 1070.6:

Dr. Whitcher commented that the language to file a certificate of compliance is for ultrasonic scaling and not orthodontic assistants on page 87, line 33-36.

Section 1070.9:

Mr. Nevin asked for clarification from the Council whether to accept on the job training on page 109 line 28-33. Dr. Whitcher commented that the language will not be necessary and relevant because it appears to be within a board approved RDA program already. The Council agreed. Councilmember Ovard commented to remove per

operatory from page 110, line 28. The Council agreed. Councilmember Ovard suggested a preexposure exam about radiology and then the final written and competency exam on page 111. Dr. Whitcher referred to course curriculum content on page 111, line 35-37. Ms. Wallace commented that staff can add language on radiology preexposure if it has not been addressed in another section. Mr. Nevin pointed out that a consensus was not reached regarding for dental supervision on page 114, line 17-23. Dr. Whitcher stated that the statutory requirement came from the health and safety code that is referenced from 1014.1 – which the Council confirmed the language should include dental supervision.

Section 1071:

Councilmember Ovard questioned the language of 100 restorations on page 120, line 34 and 900 restorations on page 120, line 41. Dr. Whitcher suggested to revert back to the original language. The Council confirmed. Dr. Whitcher pointed out that page 121, line 24-25, is missing the laboratory instruction for number two (2). Mr. Nevin questioned if the Council would like to lay out admission criteria for the CODA requirements for admission on page 252-253. The Council confirms that it is sufficient and will not be necessary.

Public Comment:

Melody Randolph, KDOT and Dagers representative, thanked the Council for their work and stated that she objects to move forward with the rulemaking proposal as there were issues that were not addressed that would directly impact the programs and courses. Ms. Randolph stated that the conversation of one sealant per patient was not what was agreed in conjunction with eight hours of clinical instruction for one patient upon at the July 26, 2019 meeting. Ms. Randolph commented that the requirements of 12 hours for clinical instruction for X-rays does not make sense. She stated that time will be wasted if the rulemaking proposal gets initiated. Claudia Pohl, CDAA representative, stated that there was only a week for stakeholders to review.

Dr. Whitcher encouraged stakeholder's for submittal of timely comments and revisions at workshops. Ms. Fischer discussed the formal process to address the current and future dental assisting regulation comments.

M/S/C: (Whitcher/Cazares) to prepare rulemaking for the next Board meeting.

Aye: Cazares, Olague, Ovard

Nay: Whitcher

Abstain:

Absent: Contreras, Peacock

Recusal:

The motion passed.

Agenda Item 11: Public Comment on Items Not on the Agenda

None.

Agenda Item 12: Future Agenda Items

None.

Agenda Item 13: Council Member Comments on Items Not on the Agenda

None.

Agenda Item 14: Adjournment

Meeting adjourned.