

DENTAL BOARD OF CALIFORNIA

2005 Evergreen St., Suite 1550, Sacramento, CA 95815

P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov



**DENTAL BOARD OF CALIFORNIA
 DENTAL ASSISTING COUNCIL MINUTES
 FEBRUARY 7, 2019**

Embassy Suites by Hilton San Diego La Jolla
 4550 La Jolla Village Drive
 San Diego, California 92122
 (858) 453-0400

Members Present:

Cindy Ovard, RDA
 Pamela Peacock, RDA
 Jennifer Rodriguez, RDAEF
 Rosalinda Olague, RDA
 Bruce Whitcher, DDS

Members Absent:

Anne Contreras
 Pamela Davis-Washington

Agenda Item 1: Call to Order/Roll Call/Establishment of a Quorum

The meeting of the Dental Assisting Council was called to order by acting Chair Dr. Bruce Whitcher. Roll was called and a quorum established.

Agenda Item 2: Approval of November 29, 2018 Dental Assisting Council Meeting Minutes

M/S/C (Olague/Ovard) to approve the minutes without any changes. There was no public comment.

Council Member:	Aye:	Nay:	Abstain:	Absent:	Recusal:
Contreras				✓	
Davis-Washington				✓	
Olague	✓				
Ovard	✓				
Peacock	✓				
Rodriguez	✓				
Whitcher	✓				

Motion passed and the minutes were approved.

Agenda Item 3: Election of Dental Assisting Council Chair and Vice Chair

Dr. Whitcher opened nominations for Vice Chair. Jennifer Rodriguez nominated Rosalinda Olague to serve as vice chair. Ms. Olague accepted the nomination. There were no further nominations from the floor.

Council Member:	Aye:	Nay:	Abstain:	Absent:	Recusal:
Contreras				✓	
Davis-Washington				✓	
Olague	✓				
Ovard	✓				
Peacock	✓				
Rodriguez	✓				
Whitcher	✓				

Ms. Olague was elected vice chair of the DAC.

Dr. Whitcher opened nominations for Chair. Rosalinda Olague nominated Ms. Jennifer Rodriguez to serve as Chair. Ms. Rodriguez accepted the nomination. There were no further nominations from the floor.

Council Member:	Aye:	Nay:	Abstain:	Absent:	Recusal:
Contreras				✓	
Davis-Washington				✓	
Olague	✓				
Ovard	✓				
Peacock	✓				
Rodriguez	✓				
Whitcher	✓				

Ms. Rodriguez was elected chair of the DAC and took over the meeting.

Agenda Item 4: Update on Dental Assisting Program and Course Applications and RDA Program Re-evaluations

Tina Vallery, Dental Assisting Program Manager, reported that as of January 9, 2019 the Board has sent out 57 notices to programs and received 55 responses; 14 programs have notified the Board of closures; one program requested an extension; eight programs have been re-evaluated and were re-approved; eight programs were reviewed by subject matter experts and have been notified of deficiencies; twelve programs have submitted curriculum and applications for review, ten of which are currently being evaluated by subject matter experts and two were recently received in the office. Twelve new notices were sent in November 2018 and January 2019.

Ms. Ovard asked whether programs which submit responses to deficiencies are reviewed quickly in order to release the deficiency. Staff responded that deficiency responses are given priority over new audits.

Public Comment:

Ms. Zena Delling is representing a group of educators who asked that she read their comments relating to the course re-evaluations and site visits into the record because they were unable to attend the meeting today. As she began, Legal Counsel suggested it would be more appropriate for her to read the comments under a separate agenda item – public comments for items not on the agenda.

Agenda Item 5: Update on Dental Assisting Examination Statistics

Ms. Vallery reported on the dental assisting examination statistics. Please refer to the DAC meeting materials for this information. There was no public comment.

Agenda Item 6: Update on Dental Assisting Licensing Statistics

Ms. Vallery reported on the dental assisting licensing statistics. Please refer to the DAC meeting materials for this information. Ms. Rodriguez asked how long a license can remain delinquent. Staff responded that after five years, delinquent licenses are cancelled. Ms. Ovard asked about the process to receive a license if it had been cancelled. Staff responded that the licensee would be required to submit an application for a new license to replace a cancelled license. There was no public comment.

Agenda Item 7: Update on the Development of the Dental Assisting Comprehensive Rulemaking Proposal

Ms. Sarah Wallace, Assistant Executive Officer reported. Stakeholder workshops have developed revised regulatory language that will be brought to the DAC for review and comment at the May 2019 meeting. There was no public comment.

Agenda Item 8: Public Comment on Items Not on the Agenda

Ms. Zena Delling is representing three educators who asked that she read their comments relating to the course re-evaluations and site visits into the record because they were unable to attend the meeting today. DAC members were given a list of 20 suggestions to streamline the audit program for RDA programs.

Ms. Delling read Cara Miyasaki's comments. She is Program Director, Dental Assisting, Foothill College and reports that she had received numerous calls from Northern California program directors expressing concerns about the re-evaluation audit process. She feels that six weeks advance notice to submit audit documentation is not enough time. Program Directors are also concerned with repetitive reporting requirement and the difficulty completing existing forms. Ms. Miyasaki believes that the educational regulatory requirements should be revised before program audits occur. She asked the DAC to suspend the re-evaluation process until the educational regulations are updated. Also, she requested that DAC form a subcommittee to evaluate the audit process.

Ms. Delling read Dr. Lidia Hulshof's comments. She recommended that the application be reformatted to allow the programs to plug in data and responses after each question.

Ms. Delling read Diana Harshman's comments. She is the Dental Director for Grossmont Health Occupational Center. She agrees with the suggestions outlined in the "Suggestions for Streamlining Dental Board Audit of RDA Programs".

Dawn Klein, Citrus College, RDA Program Director commented that she is willing to host the meeting with educators and DBC staff to discuss the re-evaluation process.

Agenda Item 9: Future Agenda Items

Ms. Zena Delling requested that the suggestions for streamlining the Board's audit of RDA programs be put on a future agenda.

Agenda Item 10: Council Member Comments on Items Not on the Agenda

Dr. Witcher asked if there was a program director workshop planned for the future. Staff responded in the Spring. Ms. Ovard asked if DAC members would attend. Ms. Wallace did not anticipate a DAC meeting, but rather a staff driven workshop with subject matter experts.

Adjourned