The meeting convened at 1:30 pm. Roll was taken and a quorum established.

Members Present:  
Newton Gordon, DDS  
George SooHoo, DDS  
La Donna Drury-Klein, RDA  
David Baron, Public  
Richard Benveniste, DDS  
Kevin Biggers, Public  
Brandon Hernandez, Public  
Lawrence Hundley, DDS  
Alan Kaye, DDS  
Patricia Osuna, RDH  
Kamran Sahabi, DDS  
Ariane Terlet, DDS  
Chester Yokoyama, DDS

Members Absent:  
Michael Pinkerton

Approval of Minutes:

It was m/s/c (Hundley/Terlet) to approve the November 7, 2003 minutes as written. The following members abstained from voting: Baron, Benveniste, Biggers, Sahabi, and Yokoyama.

President’s Report:

As new President, Dr. Gordon expressed his expectations of the members to work together in a peaceful manner.

The Committee Assignments for 2004 were provided. Dr. Gordon stated he will be making changes as he sees fit.
Executive Officer’s Report:

Ms. Cynthia Gatlin reported on the following:
➢ Budget Report: Requested a meeting with the Budget Committee and staff to review the budget deficit in detail.
➢ Strategic Plan Update: Provided a draft that included projection dates and required Budget Change Proposals. Requested a teleconference meeting with the Executive Committee to negotiate changes based on the current budget constraints.
➢ Informed the members of the Foreign Dental School Application with fees received from Manipal, India.

It was m/s/c (SooHoo/Hundley) to accept Ms. Gatlin’s report as presented.

Welcome Back California Presentation

Representatives of the International Health Worker Assistance Center gave a presentation on building a bridge between the need for linguistically and culturally competent health services in underserved communities.

COMDA REPORT

Proposed Changes to Sections 1014 and 1014.1 - Approval of Radiation Safety Courses - Accepting comments on the proposed changes and would like board input prior to setting for hearing.

Proposed Changes to Section 1645.1 – Required Coronal Polishing and Radiation Safety Courses for RDAs – Karen Wyant is seeking an amendment to the law to extend the required completion date and to exempt inactive RDAs until they reactivate their license.

Proposed New Regulation 1070.3 – Approval of Pit and Fissure Sealant Courses – It was m/s/c to approve and set for hearing.

Approval of Educational Programs and Courses – This item was withdrawn by COMDA.

Consideration of RDHAP Educational Program Application for UOP – It was m/s/c to approve.

Diversion Evaluation Committee Liaison Report

Approval of Final Diversion Handbook – It was m/s/c (Terlet/Benveniste) to approve for distribution to all DEC members.
It was m/s/c (Benveniste/Osuna) to appoint Alan F. Schroeder, M.D. to the Southern Diversion Evaluation Committee.

The statistics for the 3rd and 4th quarter were submitted as information only.

Examination Committee Report

Item 3 - The minutes of the meeting held November 6, 2003 were approved as written.

Item 4 - Discussion on changes to Section 1028 – Application for Licensure

Dr. Terlet stated that after the January 12th meeting with the five deans, the committee is considering changes to section 1028, as well as section 1628 of the Business and Professions Code, which will have to be done statutorily. This change would allow the dental students to take their dental boards prior to graduation. The deans would like to see the boards offered one month prior to graduation and the issuing of license would be contingent upon proof of graduation. Proposed language for this change will be submitted at the March meeting. Dr. William Heisler of LLU thought this proposal was a fantastic jump in the right direction. Dr. SooHoo is also looking into alternate avenues of licensure, such as the PGY-1 program.

Item 5 - Proposed changes to Section 1033.1 – General Procedures for Clinical Dental Licensure Examination

The committee reviewed the proposed regulatory language submitted by Dr. Terlet. Tracey Ferrel of the Office of Exam Resources has concerns about this proposed language. As a result, the committee would like to invite her to observe the March Clinical Exam at UOP to better understand the changes the committee is proposing.

Item 6 – Proposed changes to Section 1041 – Examination Requirements

Dr. Terlet explained that the proposed changes would put the Restorative Technique more in line with the Clinical Exam.

It was m/s/c (Klein/Kaye) to set the proposed language for hearing.

Item 7 – Discussion on Utilizing Student DAs at the Clinical Exam

Ms. LaDonna Drury-Klein led the discussion and asked the committee to consider utilizing Dental Assisting students from surrounding accredited facilities. The rationale being that the examiners need more help in the bays at the clinical exams. These students will not get paid, but will gain clinical experience and at the same time receive
credit hours toward their clinical externship. This will also help with infection control issues at the exam. This would be a cost savings measure for the Board. Ms. Klein suggested trying this as a pilot program for the next couple of exams.

Committee Chair, Dr. George SooHoo stated the committee will draft some guidelines to review for the March board meeting.

Item 8 – Review of Policy on Board Members Roles at Exams

Dr. George SooHoo provided a draft for review. The policy states that only the Board President and the Exam Chair can receive information about candidate scores. This information has been shared with the deans of the dental schools for a number of years. He asked legal counsel, Ms. Norine Marks, to advise whether or not this was legal. The deans are requesting the scores be provided immediately following the exam in order to determine which students need extra assistance. Legal counsel will review this issue in more detail and the committee will review this issue again at the March meeting.

Dr. SooHoo directed staff to make suggested changes to the draft and resubmit for review at the March meeting.

Item 9 – Review of Job Description, Responsibilities and Authority of Exam Chair

A draft was provided to the committee for review and comments. Dr. SooHoo asked the committee to submit comments and staff will incorporate the comments into the draft for review at the March meeting.

Item 10 – Auxiliary Examination Statistics

Submitted as information only.

Item 11 – Dental Examination Statistics

Submitted as information only.

Future agenda item: Dr. Terlet requested a discussion of what happens to students that are caught cheating and are dismissed from the exam and what the law states regarding allowing those students to retake the exam.

Legislative Committee Report

It was m/s/c (Klein/Baron) to accept the report as presented by Dr. Terlet.
General Anesthesia Committee Report

Item 3 - Review of the Blue Ribbon Panel Report

Dr. Kaye led the committee through the report, received from Dr. John Yagiela, Chair of the Panel, when the Board met in November 2003. Briefly stated, the Panel is recommending that the Board:

1. Establish an Anesthesia Review Committee as a standing committee, to assist the profession and the public by evaluating significant anesthesia/sedation-related misadventures with respect to how such mishaps might be prevented in the future. This Committee could evaluate situations and issues and provide suggestions to the Dental Board and feedback to the profession to be used in continuing education courses pertaining to anesthesia/sedation safety issues.

2. Establish defined criteria with regard to proper emergency management by general anesthesia permit holders and by conscious sedation permit holders. Provide evaluators with a checklist of required and permissible actions by permit level to standardize the examination process. Also recommended that in advance of an evaluation, the examinee provide information on the emergency medications he/she maintains.

3. Modify the Business and Professions Code to:
   a. Add a new article dealing with oral conscious sedation in adults
   b. Remove outdated grandfather classes
   c. Match California law better with national standards and definitions
   d. Reduce intervals of onsite evaluations from every six years to every five

4. Modify the California Code of Regulations to:
   a. Match national definitions of conscious sedation
   b. Require more rigorous physical evaluation and recording of vital signs
   c. Remove inappropriate inconsistencies between the older rules governing general anesthesia and conscious sedation and the newer language regarding oral conscious sedation

The Committee discussed briefly, proposed new language and proposed changes to existing laws, provided by the Panel to implement their recommendations.

Norine Marks and Alan Mangels commended the Panel on their report and on the draft of proposed language. Ms. Marks pointed out that the Committee could direct staff to determine what changes could be made in our regulations to implement the recommendations.

It was m/s/c (Hundley/Gordon) to accept the report and have staff review the proposed language.
Item 4 - Proposed Changes to Section 1043.2 – Composition of Onsite Evaluation Teams

The proposed change to this Section will:
   1. Require that all evaluators must have attended a Board approved evaluator training course
   2. Authorize the Board to terminate an evaluator at any time without cause

It was m/s/c (Gordon/Benveniste) to recommend the Board approve proposed regulations and direct staff to set the matter for hearing.

Dental Materials Fact Sheet Committee Report

Committee Chair Dr. Hundley presented the draft put together by the sub-committee for review. Dr. Gordon requested written comments be submitted over a two week period on the new proposed draft. After the comment period, the draft will be reviewed by legal and Communication and Education Division and brought back to the committee at the March meeting for final review and a recommendation to the full board.

Public Comment

A representative from the California Association of Oral and Maxillofacial Surgeons informed the Board of their intent to move forward with a legislative approach to the scope of practice issue.

The meeting was adjourned at 4:00 pm.
Examination Committee Meeting
January 29, 2004
Sacramento, CA

Minutes

**Members Present:**
George SooHoo, DDS, Chair
Newton Gordon, DDS
Alan Kaye, DDS
LaDonna Drury-Klein, RDA
Ariane Terlet, DDS
Chester Yokoyama, DDS

**Staff Present:**
Cynthia Gatlin, Executive Officer
Gladys Mitchell, Staff Manager
La Rita Abdul-Rahman, Secretary
Norine Marks, Legal Counsel

The meeting was called to order at 2:20pm. All members of the committee were present and a quorum was established.

**AGENDA ITEM 3** - The minutes of the November 6, 2003 were approved as written.

**AGENDA ITEM 4** - Discussion on changes to Section 1028 – Application for Licensure

Dr. Terlet stated that after the January 12th meeting with the five deans, the committee is looking at changes to section 1028, as well as section 1628, which will have to be done statutorily. This change would allow the dental students to take their dental boards prior to graduation. The deans would like to see the boards offered one month prior to graduation and the issuing of license would be contingent upon proof of graduation. Proposed language for this change will be submitted at the March meeting. Dr. William Heisler of LLU thought this proposal was a fantastic jump in the right direction. Dr. SooHoo is also looking into alternate avenues of licensure, such as the PGY-1 program.
AGENDA ITEM 5 - Proposed changes to Section 1033.1 – General Procedures for Clinical Dental Licensure Examination

The committee reviewed the proposed regulatory language submitted by Dr. Terlet. Tracey Ferrel of the Office of Exam Resources had concerns about this proposed language. As a result, the committee would like to invite her to observe the March Clinical Exam at UOP to better understand the changes the committee is proposing.

AGENDA ITEM 6 – Proposed changes to Section 1041 – Examination Requirements

Dr. Terlet explained that the proposed changes would put the Restorative Technique more in line with the Clinical Exam.

It was m/s/c (Klein/Kaye) to set the proposed language for hearing.

AGENDA ITEM 7 – Discussion on Utilizing Student DAs at the Clinical Exam

Ms. LaDonna Drury-Klein led the discussion and asked the committee to consider utilizing Dental Assisting Students from surrounding accredited facilities. The rationale being that the examiners need more help in the bays at the clinical exams. These students will not get paid, but coming for clinical experience and at the same time receive credit hours toward their clinical externship. This will also help with infection control issues at the exam. This would be a cost savings measure for the board. Ms. Klein suggested trying this as a pilot program for the next couple of exams.

Committee Chair, Dr. George SooHoo stated the committee will draft some guidelines to review for the March board meeting.

AGENDA ITEM 8 – Review of Policy on Board Members Roles at Exams

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AGENDA ITEM 9 – Review of Job Description, Responsibilities and Authority of Exam Chair

A draft was provided to the committee for review and comments. Dr. SooHoo asked the committee to submit comments and staff will incorporate the comments into the draft for review at the March meeting.

AGENDA ITEM 10 – Auxiliary Examination Statistics - Submitted as information only.

AGENDA ITEM 11 – Dental Examination Statistics - Submitted as information only.

Future agenda item: Dr. Terlet requested a discussion of what happens to students that are caught cheating and are dismissed from the exam and what the law states regarding allowing those students to retake the exam.

The Committee meeting adjourned at 3:35pm.
Minutes

Members Present:
Lawerence Hundley, DDS, Chair
David Baron, Public Member
Richard Benveniste, DDS
Newton Gordon, DDS
Alan Kaye, DDS
Kamran Sahabi, DDS
George SooHoo, DDS
Ariane Terlet, DDS
Chester Yokoyama, DDS

Staff Present:
Cynthia Gatlin, Executive Officer
Gladys Mitchell, Staff Manager
La Rita Abdul-Rahman, Secretary
Norine Marks, Legal Counsel

The meeting was called to order at 9:45 am. All members of the committee were present and a quorum was established.

AGENDA ITEM 3 – Review of Related Information, Deliberation and Development of a Consumer-Friendly Dental Materials Fact Sheet

The committee reviewed the current fact sheet, Dr. Terlet’s and Dr. Yokoyama’s proposed drafts. Public comments were given. After hearing public comment, Dr. Gordon appointed Dr. Lawrence Hundley and Dr. Richard Benveniste to a subcommittee to take the information presented and come up with a document for the full board’s review.

The meeting was adjourned at 11:40 am.