



*NOTICE OF PUBLIC MEETING – Notice is hereby given that a public meeting of Examination Committee of the Dental Board of California will be held as follows:*

**NOTICE OF EXAMINATION COMMITTEE MEETING**

**Monday, November 7, 2011**

Upon Conclusion of Closed Session  
Sportsmen's Lodge, 12825 Ventura Blvd.  
Studio City, CA 91604  
818-769-4700 or 916-263-2300

**EXAMINATION COMMITTEE**

Chair – Stephen Casagrande, DDS  
Vice Chair – Huong Le, DDS  
Luis Dominicus, DDS  
Rebecca Downing, Public Member  
Judy Forsythe, RDA  
Steven Morrow, DDS  
Thomas Olinger, DDS

CALL TO ORDER

ROLL CALL AND ESTABLISHMENT OF QUORUM

EX 1 – Approval of the August 11, 2011 Examination Committee Meeting Minutes

EX 2 – Dental Assisting Program Examination Statistics

EX 3 – Update on RDA Practical Examination Dates and Sites

EX 4 – Update on Registered Dental Assistant (RDA) Written Examination

EX 5 – Update on Orthodontic Assistant Written Examination

EX 6 – Cost Analysis of RDA Practical and RDAEF Examinations

EX 7 – Western Regional Examination Board (WREB) Statistics and Update

PUBLIC COMMENT

ADJOURNMENT

Public comments will be taken on agenda items at the time the specific item is raised. The Committee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. Time limitations for discussion and comment will be determined by the President. For verification of the meeting, call (916) 263-2300 or access the Board's Web Site at [www.dbc.ca.gov](http://www.dbc.ca.gov). This Committee meeting is open to the public and is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Richard DeCuir, Executive Officer at 2005 Evergreen Street, Suite 1550, Sacramento, CA 95815, or by phone at (916) 263-2300. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.



## **EXAMINATION COMMITTEE MEETING MINUTES**

**Thursday, August 11, 2011**

1625 North Market Blvd., 1<sup>st</sup> Floor Hearing Room, S-102  
Sacramento, CA 95834

**DRAFT**

### **Members Present:**

Stephen Casagrande, DDS , Chair  
Huong Le, DDS, Vice Chair  
Luis Dominicis, DDS  
Judith Forsythe, RDA  
Steven Morrow, DDS, MS  
Thomas Olinger, DDS

### **Members Absent:**

Rebecca Downing, Public Member

### **Staff Present:**

Richard DeCuir, Executive Officer  
Kim A. Trefry, Enforcement Chief  
Karen Fischer, Administrative Analyst  
Sarah Wallace, Legislative/Regulatory Analyst  
Linda Byers, Executive Assistant  
Kristy Shellans, DCA Senior Staff Counsel  
Greg Salute, Deputy Attorney General

Dr. Stephen Casagrande, Chair called the committee meeting to order at 12:16 p.m. Roll was called and a quorum established.

### **EX 1 - Approval of the May 19, 2011 Examination Committee Meeting Minutes**

M/S/C (Morrow/Dominicis) to accept the May 19, 2011 Examination Committee Meeting Minutes. The motion passed unanimously.

### **EX 2 – Dental Assisting Program Examination Statistics**

Dawn Dill, Dental Assisting Program Manager, reviewed the Dental Assisting Program Examination Statistics. Dr. Morrow asked if there was any policy regarding the number of times a candidate can take the exam before remediation is required. Ms. Dill stated that there are no statutes or regulations to that effect at this time for the Dental Assisting Program. Dr. Olinger thanked Dr. Morrow for requesting that the statistics be broken out by first-time takers and repeaters.

### **EX 3 – Update on Dental & Dental Assisting Program Examinations**

Dawn Dill, Dental Assisting Program Manager, reported that they have had a dramatic rise in candidates for the August examinations and the November examinations are already beginning to fill up. Staff is continuing to research new sites for examinations. Judy Forsythe asked that staff continue to look for sites in Southern San Diego and north of Sacramento.

**EX 4 – Western Regional Examination Board (WREB) Statistics and Update**

Dr. Dominicis gave a report regarding the WREB statistics. With the recent addition of West Virginia there are a total of 37 states that now accept WREB results for their licensing programs. The next WREB meeting is in January 2012 in Phoenix.

**EX 5 – Cost Analysis of RDA Practical and RDAEF exams.**

Dawn Dill, Dental Assisting Program Manager, reviewed the costs of the Registered Dental Assistant Practical examination and the Registered Dental Assistant in Extended Functions examination. Ms. Dill will include overhead and prorated expenses in her report at the next Board meeting.

PUBLIC COMMENT

ADJOURNMENT

The committee adjourned at 12:44 p.m.



# MEMORANDUM

<b>DATE</b>	October 13, 2011
<b>TO</b>	Examination Committee Dental Board of California
<b>FROM</b>	Dawn Dill, Manager, Dental Assisting Program
<b>SUBJECT</b>	<b>Agenda Item EX 2:</b> Dental Assisting Program Examination Statistics

## Written Examination Statistics for 2011 ALL CANDIDATES

Written Exam	Total Candidates Tested	% Passed	% Failed
RDA	1,992	71%	29%
RDA Law & Ethics	2,247	68%	32%
RDAEF	46	57%	43%
Orthodontic Assistant	22	59%	41%
Dental Sedation Assistant	18	72%	28%

## Written Examination Statistics for 2011 FIRST TIME CANDIDATES

Written Exam	Total Candidates Tested	% Passed	% Failed
RDA	1,421	77%	23%
RDA Law & Ethics	1,714	72%	28%
RDAEF	38	61%	39%
Orthodontic Assistant	17	65%	35%
Dental Sedation Assistant	15	73%	27%

## Written Examination Statistics for 2011 REPEAT CANDIDATES

Written Exam	Total Candidates Tested	% Passed	% Failed
RDA	571	55%	45%
RDA Law & Ethics	533	57%	43%
RDAEF	18	50%	50%
Orthodontic Assistant	5	40%	60%
Dental Sedation Assistant	3	67%	33%

RDA Practical Examination Statistics for 2011 ALL CANDIDATES

<b>Practical/Clinical Exam Type</b>	<b>Candidates Tested</b>	<b>% Passed</b>	<b>% Failed</b>
RDA – February	263	86%	14%
RDA – April North	244	84%	16%
RDA – April South	291	77%	23%
RDA – August North	441	90%	10%
RDA – August Central	227	85%	15%
RDA – August South	438	84%	16%
RDA - November			
Total for Year	1,904	85%	15%

RDA Practical Examination Statistics for 2011 FIRST TIME CANDIDATES

<b>Practical/Clinical Exam Type</b>	<b>Candidates Tested</b>	<b>% Passed</b>	<b>% Failed</b>
RDA – February	192	93%	7%
RDA – April North	192	93%	7%
RDA – April South	221	84%	16%
RDA – August North	404	92%	8%
RDA – August Central	221	84%	16%
RDA – August South	364	85%	15%
RDA - November			
Total for Year	1,594	88%	12%

RDA Practical Examination Statistics for 2011 REPEAT CANDIDATE

<b>Practical/Clinical Exam Type</b>	<b>Candidates Tested</b>	<b>% Passed</b>	<b>% Failed</b>
RDA – February	71	66%	34%
RDA – April North	52	52%	48%
RDA – April South	70	54%	46%
RDA – August North	37	78%	22%
RDA – August Central	6	100%	0%
RDA – August South	74	77%	23%
RDA - November			
Total for Year	310	66%	34%

RDAEF Clinical/Practical Examination Statistics for 2011

<b>Practical/Clinical Exam Type</b>	<b>Candidates Tested</b>	<b>% Passed</b>	<b>% Failed</b>
RDAEF – March	13	92%	8%
RDAEF – May	30	73%	27%
RDAEF - October			
Total for Year	43	79%	21%



# MEMORANDUM

<b>DATE</b>	October 21, 2011
<b>TO</b>	Examination Committee Dental Board of California
<b>FROM</b>	Dawn Dill, Manager, Dental Assisting Program
<b>SUBJECT</b>	<b>Agenda Item EX 3 – Update on RDA Practical Examination Dates and Sites</b>

## Background

At the August 2011 Examination Committee meeting, Ms. Forsythe requested staff look at alternate testing sites in Southern San Diego County and north of Sacramento.

To assist in determining appropriate test sites, staff has compiled a geographical breakdown, indicating the total number of August 2011 examination candidates who have an address of record in each county. These candidates were scheduled to take the August 2011 Registered Dental Assisting (RDA) practical examinations in San Francisco, Santa Maria, and Pomona. A copy of the geographical breakdown displaying the number of candidates in each county is attached for the Committee’s review. Additionally, staff has attached a map of California’s counties for reference.

After reviewing the geographical breakdown, staff recommends that the existing practical examination sites in San Francisco, Santa Maria, and Pomona accurately reflect the geographical testing needs of examination candidates.

The following dates and locations have been secured for the 2012 examinations:

<b>Examination Date</b>	<b>Examination Location</b>
February 11 and 12, 2012	Carrington College, Pomona
February 25 and 26, 2012	UC, San Francisco
April 14 and 15, 2012	Carrington College, Pomona
April 28 and 29, 2012	UC, San Francisco
August 4 and 5, 2012	Allan Hancock College, Santa Maria
August 11 and 12, 2012	UC, San Francisco
August 25 and 26, 2012	Carrington College, Pomona
November 3 and 4, 2012	UC, San Francisco
November 17 and 18, 2012	Carrington College, Pomona

**Northern Region**

Alameda	68
Alpine	
Amador	
Butte	13
Calaveras	2
Colusa	
Contra Costa	61
Del Norte	
El Dorado	3
Glenn	3
Humboldt	16
Lake	2
Lassen	
Madera	2
Marin	11
Mariposa	
Mendocino	1
Merced	12
Monterey	21
Napa	8
Nevada	1
Placer	14
Plumas	3
Sacramento	103
San Benito	3
San Francisco	39
San Joaquin	54
San Mateo	39
Santa Clara	72
Santa Cruz	8
Shasta	16
Sierra	
Siskiyou	
Solano	17
Sonoma	8
Stanislaus	36
Sutter	
Tehama	
Trinity	1
Tuolumne	
Yolo	12
Yuba	4

**Central Region**

Fresno	37
Inyo	1
Kern	36
Kings	8
Mono	1
Santa Barbara	22
Ventura	29
San Luis Obispo	20
Tulare	12

**Southern Region**

Los Angeles	210
Orange	22
Riverside	99
San Bernardino	89
San Diego	137
Imperial	3







## MEMORANDUM

<b>DATE</b>	October 21, 2011
<b>TO</b>	Examination Committee Dental Board of California
<b>FROM</b>	Dawn Dill, Manager, Dental Assisting Program
<b>SUBJECT</b>	<b>EX 4</b> - Update on Registered Dental Assistant (RDA) Written Examination

### **Background**

Dr. Tracy Montez, Applied Measurement Services, LLC, has provided statistics correlating the pass rates and qualifications methods for the Registered Dental Assisting (RDA) written examination (attached).

Additional information will be provided at the meeting regarding the RDA written examination.

# Applied Measurement Services, LLC

October 20, 2011

Department of Consumer Affairs  
Dental Board of California  
Attn: Richard DeCuir, Executive Officer  
2005 Evergreen Street, Suite 1550  
Sacramento, CA 95815

Dear Mr. DeCuir:

In response to discussion occurring at the August 11, 2011 board meeting, below are the revised pass/fail rates for the three pathways used to determine eligibility for the Registered Dental Assistant examination.

Pass/Fail Rates by Pathway (January 1, 2010 to June 2, 2011, 3,830 candidates):

Pathway	Passing	Failing	No Shows
Education	64%	29%	6%
On-the-Job Training	46%	45%	8%
Other	43%	47%	9%

Overall Passing Rates for 3,830 Candidates:

Overall Pass/Fail Rates	
Passing	58%
Failing	35%
No Shows	7%

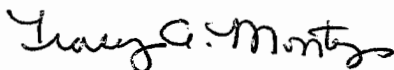
**Education** (candidates = 2,512): Graduation from a California Board-approved program; or, graduation from a CODA accredited program. Each applicant must also show proof of completion for the required additional certifications.

**On-the-Job Training** (candidates = 1,202): Completion of 15 months of work experience, working 20 hours or more per week with a licensed U.S. dentist. Experience can be done in any state. Or, completion of 1,280 hours of work experience, working 19 hours or less per week with a licensed U.S. dentist.

**Other** (candidates = 116): Completion of a non-approved educational program (ROP style). Most programs are 600 hours or less and additional on the job training to meet the 15 month or 1,280 hour requirement is needed.

Please contact me if I can be of further assistance.

Sincerely,



Tracy A. Montez, Ph.D.  
President



## MEMORANDUM

<b>DATE</b>	October 13, 2011
<b>TO</b>	Examination Committee Dental Board Members
<b>FROM</b>	Sharon Langness, Contract Analyst Dental Board of California
<b>SUBJECT</b>	<b>Agenda Item EX 5: Update on Orthodontic Assistant Written Exam</b>

At this writing we are finalizing the bidding document with the DCA Contracts Unit, for the Orthodontic Assistant (OA) written examination. We expect to send the document out to potential bidders by October 20, 2011. The bidders will be given 10 days to respond, after which the bids will be reviewed and the contract awarded to the winning bidder. The contract will then be submitted to the DCA Contracts Unit for processing. We anticipate having a fully executed contract and work around the first part of the new year.



# MEMORANDUM

<b>DATE</b>	October 13, 2011
<b>TO</b>	Examination Committee Dental Board Members
<b>FROM</b>	Dawn Dill, Manager, Dental Assisting Program Dental Board of California
<b>SUBJECT</b>	<b>Agenda Item EX 6: Cost Analysis of RDA Practical and RDAEF Exams</b>

## Background

At the May 19, 2011 meeting of the Examination Committee Dr. Casagrande requested a cost analysis of the RDA and RDAEF exams to see if there is a need to raise fees to cover our costs.

A breakdown of exam costs was submitted at the August 11, 2011 meeting of the Examination Committee; however it did not include the Board's prorated and overhead expenses. Following are tables that show the fiscal year 2010-2011 breakdown of the direct exam costs for each of the exam types.

## **RDA Practical Examination Direct Costs**

Exam Date/Site	Site Rental	Examiner Pay and Travel cost	Staff time and Travel Cost	Total Cost per exam	Candidates tested	Cost per Candidate
August 2010 USC	\$8,233.64	\$7,126.19	\$3,104.62	\$18,464.45	641	\$28.80
August 2010 UCSF	\$4,205.00	\$6,057.30	\$3,104.62	\$13,366.92	503	\$26.57
Nov 2010 UCSF	\$4,205.00	\$4,577.46	\$3,104.62	\$11,887.08	365	\$32.57
Nov 2010 UCLA	\$5,475.00	\$5,684.69	\$3,104.62	\$14,264.31	413	\$34.54
Feb 2011 UCSF	\$4,205.00	\$7,312.74	\$3,587.38	\$15,105.12	192	\$78.67

April 2011 UCSF	\$4,205.00	\$6,820.82	\$3,594.26	\$14,620.08	244	\$59.92
April 2011 Pomona	\$7,500.00	\$4,539.70	\$3,491.81	\$15,531.51	291	\$53.37
<b>Total for RDA</b>	<b>\$38,028.64</b>	<b>\$42,118.90</b>	<b>\$23,091.93</b>	<b>\$103,239.47</b>	<b>2,649</b>	<b>\$38.97</b>

Candidates currently pay \$60.00 for the Practical Examination.

### **RDAEF Examination Direct Costs**

Exam Date/Site	Site Rental	Examiner Pay and Travel cost	Staff time and Travel Cost	Total Cost per exam	Candidates tested	Cost per Candidate
August 2010 SCC	\$2,850.00	\$7,015.44	\$1,127.00	\$10,992.88	10	*\$1,099.09
Sept 2010 UCLA	\$8,800.00	\$2,460.46	\$2,344.19	\$13,604.62	32	\$425.14
March 2011 SCC	\$2,850.00	\$4,519.61	\$1,153.00	\$8,522.61	29	\$293.88
May 2011 UCLA	\$8,799.80	\$4,292.04	\$2,357.00	\$15,448.84	30	\$514.96
<b>Total for RDAEF</b>	<b>\$23,299.80</b>	<b>\$18,287.55</b>	<b>\$6,981.19</b>	<b>\$48,568.95</b>	<b>101</b>	<b>\$480.88</b>

Candidates currently pay \$250.00 for the Clinical/Practical Examination.

\*Additional examiners were utilized at the August 2010 Sacramento City College examination. Because the exam was new the additional examiners were being calibrated for future examinations. Examiners are now scheduled according to the number of candidates. The average number of examiners at the exam, including floor examiners is about 10.



## MEMORANDUM

<b>DATE</b>	October 19, 2011
<b>TO</b>	Examination Committee Dental Board of California
<b>FROM</b>	Linda Byers, Administrative Assistant Dental Board of California
<b>SUBJECT</b>	<b>EX 7:</b> Western Regional Examination Board (WREB) Statistics and Update

Dr. Luis Dominicus will give a verbal report.