



DENTAL ASSISTING COUNCIL MEETING MINUTES

Thursday, May 14, 2015

Crowne Plaza San Francisco Airport
1177 Airport Blvd., Burlingame, CA 94010

Members Present

Chair - Judith Forsythe, RDA
Pamela Davis-Washington, RDA
Teresa Lua, RDAEF
Tamara McNealy, RDA
Emma Ramos, RDA
Bruce Witcher, DDS

Members Absent

Vice Chair - Anne Contreras, RDA

1. **Call to Order/Roll Call/Establishment of Quorum**
Judith Forsythe, Chair of the Dental Assisting Council called the meeting to order at 4:20 p.m. Roll was called and a quorum established.
2. **Approval of the February 26, 2015 Dental Assisting Council Meeting Minutes**
The minutes were tabled for further review.
3. **Dental Assisting Program Licensure and Permit Statistics**
Jana Adams, RDA Examination Coordinator, gave an overview of the statistics provided.
4. **Update Regarding Dental Board Sunset Review**
Sarah Wallace, Assistant Executive Officer, gave an overview of the information provided.
5. **Discussion and Possible Action Regarding Students of Registered Dental Assisting Educational Programs that Close and Whether Other Board-Approved Registered Dental Assisting Educational Programs May Integrate those Students into their Curriculum**
Ms. Wallace gave an overview of the information provided. Dr. Lori Gagliardi, CADAT, suggested a "Frequently Asked Questions" section on the Dental Assisting web page, and a newsletter to educators.
6. **Discussion and Possible Action Regarding the Side-by Side Comparison of the Commission on Dental Accreditation (CODA) Accreditation Standards for Dental Assisting Educational Programs and the California Code of Regulations, Title 16, Division 10, Chapter 3, Article 2, Regarding Dental Assisting Educational Programs**

Ms. Wallace gave an overview of the information provided. Tamara McNealy gave an overview of the subcommittee's findings. M/S/C (Whitcher/McNealy) to accept staff's recommendation to include amended application, site visit, and re-evaluation processes for CODA-accredited dental assisting schools in California via the regulatory process.

Support: Forsythe, Davis-Washington, Lua, McNealy, Ramos, Whitcher **Oppose:** 0 **Abstain:** 0

The motion passed unanimously. Dr. Gagliardi commented that since staff has determined that the American Dental Association's Commission on Dental Accreditation, Standards for Dental Assisting Education Programs and Evaluation and Operational Policies and Procedures are equitable to California Code of Regulations, Title 16, Code Sections 1070, 1070.1, and 1070.2., does the Board need to vote on moving forward to accept the CODA findings in lieu of conducting its own investigation. Legal counsel indicated that he would review her inquiry and would report back at a future meeting.

7. **Discussion and Possible Action Regarding Streamlining the Program Application Process for Registered Dental Assisting Educational Programs with Multiple Campuses**

Ms. Adams gave an overview of the information provided. Ms. Forsythe appointed Pamela Davis-Washington and Emma Ramos as the subcommittee to research this issue. Ms. McNealy suggested that numbers 3, 8, 11, 14, 15, 16, 32, 34, 35, 36, 37, and 38 on the agenda item memo could be merged to avoid duplication.

8. **Discussion and Possible Action Regarding Ultrasonic Scaling Requirements and the Orthodontic Assistant Permit Course Requirements**

Ms. Wallace gave an overview of the information provided. There was discussion regarding the number of hours required for different courses that include ultrasonic scaling. M/S/C (McNealy/Davis-Washington) to accept staff's recommendation to add ultrasonic curriculum content to the Orthodontic Assistant Permit course requirements via the regulatory process.

Support: Forsythe, Davis-Washington, Lua, McNealy, Ramos, Whitcher **Oppose:** 0 **Abstain:** 0

The motion passed unanimously.

9. **Update on the June 19, 2015 Dental Assisting Council Regulatory Workshop and Draft Regulatory Language for the Dental Assisting Comprehensive Rulemaking Package**

Ms. Wallace gave an overview of the information provided.

10. **Update on the Dental Assisting Program Re-Evaluations and Site Visits**

Ms. Adams gave an overview of the information provided.

11. Discussion and Possible Action Regarding the Issuance of Course Completion Certificates to Students Who Fail to Graduate from a Board-Approved Registered Dental Assistant Program that Does Not Have Stand-Alone Course Approval

Ms. Wallace gave an overview of the information provided. Ms. McNealy commented on the positive aspects of issuing certificates for individual courses that have been completed prior to graduation from the entire program. Dr. Gagliardi also commented on the benefits of certificates for individual courses that have been completed prior to graduation. Dr. Shanel thanked the Board for this discussion on behalf of her former students. M/S/C (Lua/Whitcher) to accept staff's recommendation for the issuance and acceptance of individual course certificates to students who fail to graduate from a Board-approved RDA program that does not have stand-alone course approval. Council's recommendation will be incorporated into the comprehensive dental assisting regulatory package draft language.

Support: Forsythe, Lua, McNealy, Whitcher **Oppose:** 0 **Abstain:** 0

The motion passed unanimously.

12. Discussion and Possible Action Regarding the Implementation of AB 1174 (Bocanegra, Chapter 662, Statutes of 2014)

Ms. Adams gave an overview of the information provided. Ms. McNealy commented that only one hour of methodology is being required for faculty which is inconsistent with the current RDA program requirement of two hours. Gayle Mathe, CDA, commented that this bill only applies to Registered Dental Assistants in Extended Functions (RDAEF), Registered Dental Hygienists (RDH) and Registered Dental Hygienists in Alternate Practice (RDHAP) not RDA's.

13. Discussion and Possible Action Regarding the Applicability of: Health and Safety Code, Division 104, Part 1, Chapter 4, Article 5 Regarding Radiologic Technologists, California Code of Regulations, Title 17, Division 1, Chapter 5, Subchapter 4, Group 3, Article 4 Relating to Special Requirements for the Use of X-Ray in the Healing Arts, California Code of Regulations, Title 16, Sections 1014 and 1014.1 Relating to Radiation Safety Course Requirements for the Dental Board of California

Ms. Wallace gave an overview of the information provided. Ms. McNealy commented that she found some additional sections that she would like to see included: Sections 30305, 30305.1, 30306, 30309, 30311, and 30311.1. Dr. Whitcher commented that Section 106975 provides an exemption under which the Board functions. Most programs function under "general supervision" guidelines.

14. Public Comment for Items Not on the Agenda

There were no further public comments.

15. **Council Member Comments for Items Not on the Agenda**
There were no Council Member comments.

16. **Adjournment**
The meeting adjourned at 5:36pm.