STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 F (916) 263-2140 www.dbc.ca.gov

NOTICE OF PUBLIC MEETING – Notice is hereby given that a public meeting of the Dental Board of California will be held as follows:

Friday, February 24, 2012

Holiday Inn on the Bay
1355 North Harbor Drive
San Diego, CA 92101
619-232-3861 or 916-263-2300

Public comments will be taken on agenda items at the time the specific item is raised. The Board may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. Time limitations for discussion and comment will be determined by the President. For verification of the meeting, call (916) 263-2300 or access the Board's Web Site at ***www.dbc.ca.gov****. This Board meeting is open to the public and is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Richard DeCuir, Executive Officer at 2005 Evergreen Street, Suite 1550, Sacramento, CA 95815, or by phone at (916) 263-2300. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation*

Friday, February 24, 2012

While the Board intends to webcast this meeting, it may not be possible to webcast the entire open meeting due to limitations on resources.

8:00 a.m. DENTAL BOARD OF CALIFORNIA – FULL BOARD

ROLL CALL..... Establishment of a Quorum

AGENDA ITEM 6..... Approval of the Full Board Meeting Minutes from November 7-8, 2011 and December 12, 2011

AGENDA ITEM 7..... President's Report

AGENDA ITEM 8..... Executive Officer's Report

AGENDA ITEM 9..... Update on Dental Hygiene Committee of California (DHCC) Activities

AGENDA ITEM 10..... Budget Reports: Dental Fund & Dental Assisting Fund and Discussion Regarding the Need for a Possible Fee Increase

AGENDA ITEM 11..... Update Regarding Dental Board of California's 2010-2012 Strategic Plan

AGENDA ITEM 12..... Examination Committee Report
The Board may take action on any items listed on the attached Examination Committee agenda

AGENDA ITEM 13..... Examination Appeals Committee Report
Recommendations to the Board to grant/deny appeals of exam candidates

AGENDA ITEM 14..... Licensing, Certification & Permits Committee Report
The Board may take action on any items listed on the attached Licensing, Certification & Permits Committee agenda and act on recommendations to the Board regarding issuance of new licenses to replace cancelled licenses

AGENDA ITEM 15..... Dental Assisting Committee Report
The Board may take action on any items listed on the attached Dental Assisting Committee agenda

AGENDA ITEM 16..... Discussion and Possible Action Regarding the Subcommittee's Recommendations to Appoint Dental Assisting Council Members

AGENDA ITEM 17..... Legislative and Regulatory Committee Report
The Board may take action on any items listed on the attached Legislative and Regulatory Committee agenda

AGENDA ITEM 18..... Enforcement Committee Report
The Board may take action on any items listed on the attached Enforcement Committee agenda

AGENDA ITEM 19..... Update on Portfolio Licensure Examination for Dentistry (AB 1524, Stats 2010 ch 446)

AGENDA ITEM 20..... Report on the January 18, 2012 meeting of the Elective Facial Cosmetic Surgery Permit Credentialing Committee; and Discussion and Possible Action to Accept Committee Recommendations for Issuance of Permits

AGENDA ITEM 21..... Discussion and Possible Action Regarding Changing the November 8-9, 2012 meeting date

PUBLIC COMMENT

ADJOURNMENT

Public comments will be taken on agenda items at the time the specific item is raised. The Board may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. Time limitations for discussion and comment will be determined by the President. For verification of the meeting, call (916) 263-2300 or access the Board's web site at **www.dbc.ca.gov**. The meeting facilities are accessible to individuals with physical disabilities. Please make any request for accommodations to Richard DeCuir at 2005 Evergreen Street, Suite 1550, Sacramento, CA 95815, or by calling (916) 263-2300 no later than one week prior to the day of the meeting.

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Dental Board of California
Meeting Minutes
Monday, November 7, 2011

Sportsmen's Lodge, 12825 Ventura Blvd.
Studio City, CA 91604
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Members Present:
John Bettinger, DDS, President
Bruce Whitcher, DDS, Vice President
Luis Dominicis, DDS, Secretary
Steven Afriat, Public Member
Fran Burton, Public Member
Stephen Casagrande, DDS
Rebecca Downing, Public Member
Judith Forsythe, RDA
Huong Le, DDS
Suzanne McCormick, DDS
Steven Morrow, DDS
Thomas Olinger, DDS

Members Absent:

Staff Present:
Richard DeCuir, Executive Officer
Kim Trefry, Enforcement Chief
Dawn Dill, Dental Assisting Program Manager
Teri Lane, Supervising Investigator I
Jocelyn Campos, Enforcement Coordinator
Adrienne Mueller, Enforcement Analyst
Sarah Wallace, Legislative and Regulatory Analyst
Karen Fischer, Associate Analyst
Linda Byers, Executive Assistant
Kristy Shellans, DCA Senior Staff Counsel
Greg Salute, Deputy Attorney General

Dr. John Bettinger, President called the meeting to order at 8:37 a.m. Dr. Dominicis, secretary, called the roll and a quorum was established. Dr. Suzanne McCormick was absent.

The Board immediately went into closed session to discuss disciplinary matters.

Dr. McCormick arrived at 9:07 a.m.

The Board returned to open session at 10:31 a.m.

Agenda items were taken out of order to accommodate speakers.

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AGENDA ITEM 8: Update on Dental Board of California Pathways to Licensure for Dentists – Information Only

Richard DeCuir, Executive Officer, reviewed the different pathways to dental licensure in California including the WREB Clinical Examination, Licensure by Residency (LBR), Licensure by Credential (LBC) and our new Portfolio examination that is in development. Mr. DeCuir reported that prior to 2002, the only method of obtaining a California Dental license was to take a Board examination. In 2002, AB1428 was passed which created Licensure by Credential. This provided another pathway to Dental Licensure in California. In 2004 another bill was passed allowing applicants to take an examination given by the Western Regional Examination Board (WREB) instead of the California exam. The difference between these two examinations is that if an applicant passes the California exam their license is only good in California. If an applicant passes the WREB exam their license is good in any state that accepts the WREB examination which currently includes 37 states. Another pathway that opened in 2006 was Licensure by Residency (LBR) requiring that an applicant must have graduated from an American Dental Association, Commission on Dental Accreditation (CODA) accredited dental program and completed at least one year of postgraduate education in an approved Advanced Education in General Dentistry or General Practice Residency and pass the California Law and Ethics examination. In 2010 the Board's Portfolio Pathway to Dental Licensure bill passed which will assess a California dental student's experiences within the clinic settings of his/her dental program as the measure of competence for the issuance of a California dental license. Portfolio is currently in the process of development.

AGENDA ITEM 2: Presentation by Senator Richard G. Polanco (Ret.), Chairman of the California Latino Legislative Caucus Institute for Public Policy, Regarding his Support of Universidad De La Salle's Renewal Application

Senator Richard Polanco (Retired) served for 16 years in the California Legislature, the last 4 years as the Senate Majority Leader. He recently termed out after serving 6 years on the California Delta Dental Board. He stated that he was there to express his support of the renewal of the Universidad De La Salle's license. Senator Polanco stated that the Universidad De La Salle was born out of the need for a foreign dental school that had equivalent standards to those in California. He has personally visited De La Salle on several occasions, attended their first graduation and feels that it is an outstanding academic institution. He stated that the graduates of this University fill a void in the under-served communities and asked that the Board continue to support this program's application for renewal.

AGENDA ITEM 3(A): Discussion and Possible Action Regarding Subcommittee Update of Universidad De La Salle's Renewal and Site Review

Dr. Luis Dominicis, Board member recused himself from this discussion and left the room. Dr. Morrow noted that the dental program at Universidad de La Salle is being reviewed for renewal according to requirements established in regulation and statute. Dr. Le outlined the timeline of the school's submission of documents thus far, indicating that additional supporting documentation was requested on August 2, 2011 with a due date of November 2, 2011. She noted that this documentation was received at the Board's office on November 2, and by the Subcommittee on Friday, November 4, which did not allow the Subcommittee the opportunity to review the materials prior to the Board meeting to determine whether the application is complete. The Subcommittee requested a motion from the Board to extend the program's approval for a period not to exceed 60 days in order for the Subcommittee to determine if the application is complete; and if the application is determined to be complete, the approval be extended for 225 days to complete the Board's review. If the application is found to be incomplete, the Executive Officer will notify the school that their current approval will expire 30 days from the date of the notification. Legal Counsel noted that the intent of this motion was to ensure that there was no lapse in the school's approval, which is due to expire on November 4, due to the review process. Dr. Mary Jane McGrath, Dean of the Dental School at De La Salle thanked the Board and Senator Polanco for their support. Mr. Jim Gross introduced himself as the attorney for the Universidad De La Salle. Dr.

Morrow stated that it is the Board's responsibility to ensure that the education provided is equivalent. Dr. McCormick was hesitant to support a 60 day limitation without any ability to allow for further submissions. Mr. Gross stated that he thought that the motion was confusing and needed some clarification. He stated that he was troubled by the possibility that at this juncture his client would not be given the opportunity to respond to what is allegedly incomplete and attempt to provide that. He understands the need for a time period. He stated that he hopes that the Board plans to give them the opportunity to respond to whatever alleged deficiencies come to light during the review. Dr. Le asked the school representatives if the instructions from the Dental Board regarding the additional documentation were clear enough. Mr. Gross answered that there appeared to be some redundancy in the questions which was confusing. Dr. McGrath said that some of the additional questions did not appear to relate to the standards. Mr. DeCuir noted that when the application was received, part was in English and part was in Spanish, adding that the important thing is that there has been a continued dialogue between the Board and the school since January regarding this application.

AGENDA ITEM 3(B): Discussion and Possible Action Regarding Extending the Expiration Date of Universidad De La Salle's Current Approval to Allow Review of the Renewal Application

Dr. Luis Dominicis, Board member recused himself from this discussion and left the room. The discussion continued regarding the extension of the expiration date of the school's current approval. Dr. Le stated that the entire application will be reviewed in total. Dr. Bettinger felt that the initial time period could be extended to the next Board meeting, 110 days, which would provide the opportunity for the subcommittee to make a thorough review. Dr. Le noted that both sets of applications would be reviewed, since the translation was not exact. Legal Counsel noted that if the intent is to extend the school's approval until the next Board meeting, clarify that the school's approval is extended through February 24, 2012. She noted that determining completeness is not a substantive review, which will be done through the site visit, correspondence with the school and the analysis by the committees.

After discussion of what type of deadlines should be specified, and whether or not they should be broken down into components, M/S/C (Le/Olinger) to extend the current approval of the Universidad de la Salle until the conclusion of the next Board meeting on February 24, to permit the Subcommittee time to determine whether the application is complete, and if the Subcommittee determines that the application is complete per the Board's prior order, extend the university's current approval for another 225 days in order for the Board to make a decision on its renewal application. If the Subcommittee finds that the application is not complete, have the Executive Officer notify the university that the application is incomplete and notify the institution of the areas where additional information is needed. There shall be no lapse in the current approval of Universidad de la Salle for enrolled students. The motion passed unanimously.

Public Comment:

Genevieve Clavreul, RN, PhD in hospital management, stated that she recently received sub-standard dental care from a dentist in the San Gabriel Valley. She said that most dentists are unaware that people like herself, who are allergic to latex can have a severe reaction from the residue left behind even after a dentist removes his gloves. She further stated that she has filed a complaint against this dentist.

Dr. McCormick was excused for the remainder of the day and left the meeting.

The Committee meetings commenced at 12:02 p.m.

The Full Board reconvened at 4:20 p.m.

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Agenda Items were taken out of order to accommodate guest speakers.

AGENDA ITEM 7(A): Presentation by Howard Katz, DDS, Regarding Cosmetic and Scope of Practice Issues in Dentistry;

Dr. John Bettinger, Board President, introduced Dr. Howard Katz, a general dentist who has been involved in the clinical development of pharmaceutical products. He also teaches at various dental schools throughout the country. Dr. Katz has co-authored scientific publications, including an article on BOTOX use for migraines.

Dr. Katz indicated that his presentation would be focusing on standard of care in cosmetic dentistry. He relayed a personal story about the death of his father, who received general anesthesia for implant placement and never woke up. He emphasized that his prime concern is for public safety in every dental procedure.

Dr. Katz believes that all dentists try to be cosmetic dentists and that aesthetics is part of therapeutic dental treatment. A patients well being is reliant on healthy teeth and facial aesthetics. He went on to say that the standard of care continually evolves with the advent of new materials, safer procedures, and new court rulings. He commented that when Botox is injected into the upper part of the face, it relaxes muscles in the upper part of the face which in turn relax the jaw area thereby stopping teeth clenching. With this in mind, he suggested that the Board consider scope of practice issues in dentistry broadly.

Dr. Bettinger commented that he requested this item be put on the agenda because of the discussion relating to the use of Botox and facial filler that occurred at the August 2011 Board meeting. After that meeting, groups of people expressed concern about banning all cosmetic procedures by general dentists. Dr. Bettinger indicated that there remains confusion regarding the Board's interpretation of the Dental Practice Act related to cosmetic/aesthetic procedures and that he hoped that the Board would agree that most procedures performed by dentists have a cosmetic and therapeutic component to them.

Dr. Katz reiterated that his prime concern was to protect patients. He said that modern treatments need to be seen as psychological and therapeutic, as well as aesthetic. He feels that there is no difference between aesthetic dentistry and standard of care.

AGENDA ITEM 7 (B(i)) & (B(ii)): Discussion and Possible Action Regarding Board Policy and Interpretations of *Business and Professions Code Section 1625* Related to: Cosmetic and Esthetic Procedures and Scope of Practice of *Business and Professions Code Section 1625* Related to "Associated Structures"

Dr. Bettinger asked the Board to consider Business & Professions Code Section 1625(b). and whether or not this section gives dentists more latitude in determining dental procedures they are allowed to perform. He mentioned that in a recent visit to UCLA, he was able to observe dental students treating orofacial pain by injecting into the trapezeus muscle and muscles at the back of the head. This advanced program is expanding the scope of practice in dental schools. Pain treatments are within the scope of dentistry, therefore how far you go away from the mouth with treatment is dependent upon what you are trying to accomplish. He went on to say that the term "associated structures" should be considered broadly.

Dr. Olinger, Board member, commented that in considering discipline, the Board deliberates on a case by case basis. He went on to say that dentistry has changed and evolved greatly since he attended school. He believes that the Dental Practice Act is written broadly and should be interpreted broadly in order to encompass new knowledge and new procedures in the practice of dentistry.

Dr. Casagrande, Board member, commented that he would like to see the statute speak for itself and to be interpreted broadly. He expressed concern with crossing the line between dental related procedures and cosmetic procedures.

There was a general discussion by the Board about not wanting to see a blanket prohibition for a particular drug or agent, e.g. Botulinum neurotoxins or Hyaluronic acid fillers. The drugs used by a dentist should depend on how, where, and when used; and used only with appropriate training. There appeared to be consensus of the Board that the existing statutory language is broad enough to allow some discretion for dentists to determine how to use Botulinum neurotoxins or Hyaluronic acid fillers in the practice of dentistry.

Public Comment:
Dr. Guy Atchison, a general dentist in Sacramento, commented that he worked with the pioneer of the treatment for TMD which, at the time, included trigger point injections which expanded the scope of dentistry. He sees the use of Botox as transformation treatment and evolving into the scope of practice of dentistry.

Ryan Spencer, California Medical Association, commented that he appreciates that the Board appears to understand that there is a clear line between dentistry and the practice of medicine.

There was no additional public comment.

AGENDA ITEM 1(A): Discussion and Possible Action Regarding Comments Received During the 45-day Public Comment Period for the Board's Proposed Rulemaking to Amend Title 16, CCR, Sections 1018 and 1020.5 Regarding Uniform Standards for Substance Abusing Licensees and Disciplinary Guidelines
Sarah Wallace, Legislative and Regulatory Analyst, reported that at its February 25, 2011 meeting, the Board discussed and approved proposed regulatory language relative to the uniform standards relating to substance abusing licensees and Disciplinary Guidelines. The Board then directed staff to initiate a rulemaking.

The initial rulemaking file was submitted to the Office of Administrative Law on March 11, 2011. The proposed action was published on March 25, 2011 and was noticed on the Board's web site and mailed to interested parties. The 45-day public comment period began on March 25, 2011 and ended on May 9, 2011. The regulatory hearing was held on May 10, 2011. The Board received oral testimony from the California Dental Association and written comments from the Center for Public Interest Law.

On April 11, 2011 the Substance Abuse Coordination Committee (SACC) met and revised requirements contained in the *Uniform Standards Relating to Substance-Abusing Healing Arts Licensees*. The amendments were related to drug testing requirements and facilitated group support meetings. A copy of the April 11, 2011 document was included in the meeting packet.

At the August 2011 meeting, the Board discussed comments received during the 45-day public comment period and the changes that were made by the SACC. There was discussion at that meeting regarding the issue of the Board's discretionary authority in using the uniform standards as conditions of probation for substance abusing licensees. The Board tabled any action until it received more information regarding the Board's discretion; specifically a written legal opinion from the Legislative Counsel's Office.

On October 27, 2011 a written Legislative Counsel opinion was received in the Board office. Kristy Shellans, Legal Counsel, stated that the Legislative Counsel Opinion was only received a few days prior to the Board meeting therefore leaving little time for an in-depth review and analysis. Her

tentative review of the opinion was that it found that the Uniform Standards for Substance Abusing Licensees are not legally enforceable until adopted via a formal rulemaking process; and that the Substance Abuse Coordination Committee (SACC) is a State agency with the power to adopt regulations. Once properly adopted by the SACC, the Healing Arts Boards of the department have no discretion to disregard the standards.

Ms. Shellans stated that in her tentative review of the opinion, she agrees with the point that the standards have to be legally adopted via a formal rulemaking process in order to be enforceable, but she does not believe that the SACC has any power to adopt these standards as rules as the Legislative Counsels opinion states. Her review of *Section 315 of the Business and Professions Code* did not reveal anything that stated that the SACC may or shall adopt regulations. She found no language regarding the power to adopt regulations. Ms. Shellans did not know what legal basis Legislative Counsel used to interpret the law in that way. Ms. Shellans pointed out that on the last page of the Legislative Counsel Opinion there is a footnote which states: the Boards current regulatory authority is superseded by the Section 315 statute. However Section 315 contains no language that says that either the board's rulemaking is superseded or that the SACC has rulemaking authority to adopt in the Board's stead.

Ms. Shellans stated that after Section 315 was adopted, Section 315.4 was enacted which states: "…the Board may adopt regulations…." This statute expressly confers upon the Board the authority to adopt standards. She stated that in her opinion Section 315.4 is confirmation and evidence that the Board has the rulemaking authority and the discretion to adopt standards.

Dr. Whitcher asked how the two conflicting legal opinions might be resolved.

Ms. Shellans stated that it is up to the Board to decide which opinion is the correct interpretation of the law and whether the Board believes that the power to implement these standards lies with the SACC or the Board.

Dr. Whitcher questioned how we would resolve the dispute if the SACC goes through the formal rulemaking process but the Board believes that its power to regulate supersedes the SACC's.

Ms. Shellans answered that she feels there needs to be some clarification from the Office of Administrative Law (OAL). She stated that OAL has already approved other Healing Arts Board's disciplinary guidelines which leads her to believe that there is some acknowledgement on the part of the OAL that the Boards retain authority to set standards because they've approved changes to guidelines for other Boards.

Dr. Whitcher asked if there was any recourse if the OAL ruled against the Board saying that Legislative Counsel's Opinion was correct and the Board doesn't have the right to legislate.

Ms. Shellans stated that she doesn't think that the OAL has the authority to declare which legal opinion is correct. She explained that rulemaking packages are submitted to OAL and within those packages are arguments as to why they have the authority to adopt that rule. After review of the submitted package, OAL determines who has met the legal requirements for authority to adopt the regulations. OAL will either deny the package or approve it. So far, OAL has approved all of the packages submitted by other Boards which is why Ms. Shellans believes that the Boards retain authority.

Rebecca Downing, Public Member, reminded the Board of Ms. Shellans citing of several cases where not using discretion was deemed inappropriate action. Therefore, if the Board chooses to go with Legislative Counsel's opinion and remove all discretion from the guidelines, not using discretion may have legal consequences.

Dr. Whitcher stated that the Board has the power to adopt regulations and can choose the discretionary language or the non-discretionary language. His opinion is that the Senate B & P Committee and the Department feel that the Board has no discretion. The Board must decide whether they agree or disagree.

Ms. Shellans stated that the Department of Consumer Affairs (DCA) has not stated what their position is regarding Legislative Counsel's Opinion. DCA has not said whether they agree and will move forward, don't agree, or will seek outside confirmation in some way. She said the Board could table this until further information is obtained. Ms Shellans reminded the Board that if the SACC starts the rulemaking process, the Board's Executive Officer sits on the SACC so the Dental Board would still have some input because the Executive Officer reports to the Board what standards the SACC is proposing and if there are any changes.

Bill Lewis, CDA, stated that the only diplomatic solution may be to defer to Ms. Shellans case citings and the fact that in some cases not using discretion would be an abuse of discretion. Mr. Lewis stated that the question is whether or not to accept staff's recommendation regarding the Center for Public Interest Law's comments.

Richard DeCuir, Executive Officer, asked that the Board consider three options: 1) Adoption with discretion 2) Adoption without discretion or 3) Postpone action until further clarity is obtained. Mr. DeCuir also went on record to say that he was a part of the SACC through the development of this standard criteria. He stated that neither the Department not the SACC went through any rulemaking process in that there was no initial statement of reasons, no final statement of reasons, comments were given but not recorded, and comments made at the meetings (not hearings) were never noted or responded to throughout the process. It was not anything close to what the Administrative Procedure Act (APA) would require. Mr. DeCuir stated that he agrees with Ms. Shellans that the SACC and the Department would have to go through a formal rulemaking process to adopt these including taking testimony and opinion and respond according to the APA. Mr. DeCuir stated that it might be a good idea to postpone any decisions until the Board gets further clarity.

Dr. Le asked if there was any urgency for the Board to take action at this time.

Ms. Shellans answered that the only urgency is the representation to the Senate B & P Committee that the Board would be working on implementing the standards. At the last Board meeting Brian Stiger, Acting Director of DCA urged the board to move forward with the implementation of these standards for public protection and safety. The Senate B & P Committee did not set a deadline.

M/S/C (Olinger/Afriat) to table this action until further clarity has been obtained regarding the need for the Department and the SACC to initiate a formal rulemaking or leave it up to the discretion of the Executive Officer to bring this issue back to the Board if necessary. The motion carried unanimously.

Mr. DeCuir stated that part of this is contingent upon the Department and the SACC going through its own formal rulemaking process, which it has not done yet. That would assist in providing the Board with the necessary clarity and guidance needed.

Dr. Whitcher asked when our rulemaking file is due to expire. Ms. Wallace answered March 24, 2012. The Board was advised that if the existing rulemaking deadline expired, the Board would have to begin the regulatory hearing process over again.

AGENDA ITEM 1(B): Discussion and Possible Action Regarding Adoption of Proposed Amendments to Title 16, CCR, Sections 1018 and 1020.5 Regarding Uniform Standards for Substance Abusing Licensees and Disciplinary Guidelines

Sarah Wallace, Legislative and Regulatory Analyst stated that based on the previous motion there would be no action on this item.

AGENDA ITEM 4: Discussion and Possible Action to Consider Initiation of a Rulemaking to Add *Title 16, CCR, Section 1065* Regarding Requirements for Posting Notice to Consumers of Licensure by the Dental Board

Sarah Wallace, Legislative and Regulatory Analyst, reported that Senate Bill 540 was signed by Governor Brown and extends the effective date of the Dental Board of California (Board) until January 1, 2012 and made several changes to the provisions contained in the Dental Practice Act (DPA). The bill added Business and Professions Code Section 1611.3 to require the Board to comply with the requirements of Business and Professions Code Section 138 by January 1, 2013. Section 1611.3 also requires the Board's regulations regarding the notice to consumers include provisions that: (1) specify that the Board is the entity that regulates dentists, (2) provide the telephone number and Internet address of the Board, and (3) require the notice to be posted in a conspicuous location accessible to public view.

Ms. Wallace stated that as Senate Bill 540 moved through the legislative process, the bill analyses provided by the Senate Business and Professions Committee indicated that the purpose of adding Business and Professions Code Section 1611.3 to the DPA was to have the Board adopt regulations in the same manner as the Medical Board of California (MBC). Staff provided the Board with a copy of the MBC's promulgated regulations relative to consumer notification of licensure in 2010.

Ms. Wallace requested that the Board consider for approval proposed regulatory language to adopt Cal. Code of Regs., Title 16, Section 1065 to require a licensed dentist engaged in the practice of dentistry to provide notice to each patient of the fact that he or she is licensed and regulated by the Board. The proposed language would require the notice include a statement that dentists are licensed and regulated by the Board and contain the Board's toll-free telephone number and Web site address. Additionally, the proposed language would specify that the notice is required to be provided by one of the following methods: (1) prominently posted in an area visible to patients on the premises where services are provided in at least 48-point type in Arial font; (2) included in a written statement, signed and dated by the patient or patient's representative and retained in the patient's dental records, stating the patient understands the dentist is licensed and regulated by the Board; or (3) including the notice in a statement on letterhead, discharge instructions, or other document given to a patient or the patient's representative, where the notice is placed immediately above the signature line for the patient in at least 14-point type.

Rebecca Downing, Public Board Member, suggested the text not require Arial font type, and leave the decision of font type at the discretion of the licensed dentists. Dr. Stephen Casagrande, Board Member, suggested removing "immediately above the signature line" because it seemed unnecessary.

M/S/C (Olinger/Dominicis) to accept the proposed regulatory language, with the removal of "Arial" and "immediately above the signature line", relevant to the requirements for posting notice to consumers of licensure by the Dental Board of California and direct staff to take all steps necessary to initiate the formal rulemaking process, including noticing the proposed language for 45-day public comment, setting the proposed language for a public hearing, and authorize the Executive Officer to make any non-substantive changes to the rulemaking package. If after the close of the 45-day public comment period and public regulatory hearing, no adverse comments are received, authorize the Executive Officer to make any non-substantive changes to the

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proposed regulations before completing the rulemaking process, and adopt the proposed additions to California Code of Regulations, Title 16, Section 1065 as noticed in the proposed text. The motion passed unanimously.

AGENDA ITEM 5: Update on Pending Regulatory Packages:

A. Dental Assisting Educational Programs and Courses *(California Code of Regulations, Title 16, Sections 1070, 1070.1, 1070.2, 1070.6, 1070.7, 1070.8 and 1071)*

Ms. Wallace reported that the final rulemaking file for Dental Assisting Educational Programs and Courses was submitted to the Office of Administrative Law on August 30, 2011. The Office of Administrative Law approved the rulemaking file on October 12, 2011 and filed with the Secretary of State. The regulation will become effective on November 11, 2011.

B. Consumer Protection Enforcement Initiative *(California Code of Regulations, Title 16, Sections 1018.05 and 1020)*

Ms. Wallace reported that the final rulemaking file was still pending review by the Department of Finance. Once the approval signature is obtained, the rulemaking will be submitted to the Office of Administrative Law. The Office of Administrative Law will have 30 working days to review the file. Once approved, the rulemaking will be filed with the Secretary of State and will become effective 30 days later. The deadline to submit the final rulemaking to the Office of Administrative Law is February 17, 2012.

C. Uniform Standards Relating to Substance Abusing Licensees and Disciplinary Guidelines *(California Code of Regulations, Title 16, Sections 1018 and 1020.5)*

Ms. Wallace reported that, at its last meeting, the Board tabled response to comments until further legal clarification was received regarding the Board's discretion regarding ordering conditions of probation relative to the uniform standards. The Board was scheduled to discuss the proposed language during the Full Board meeting on November 7, 2011.

D. Sponsored Free Health Care Events *(California Code of Regulations, Title 16, Sections 1023.15, 1023.16, 1023.17, and 1023.18)*

Ms. Wallace reported that the proposed regulatory language regarding Sponsored Free Health Care Events was noticed on the Board's website and mailed on October 7, 2011 for the 45-day public comment period. The comment period began on October 7, 2011 and will end on November 21, 2011. A regulatory hearing is scheduled for November 22, 2011 in Sacramento.

AGENDA ITEM 6: Update on the Office of Statewide Health Planning and Development (OSHPD) Health Workforce Pilot Project (HWPP#172)

Dr. Morrow, Board member reported on the Office of Statewide Health Planning and Development (OSHPD) Health Workforce Pilot Project (HWPP #172). He reminded the Board that Dr. Paul Glassman of the University of Pacific, School of Dentistry had submitted this proposal to OSHPD and it was subsequently approved and initiated. The pilot project is intended to train and demonstrate the ability of current allied dental personnel to perform new duties in community settings to improve the oral health of underserved populations.

Board President, Dr. Bettinger had asked Dr. Morrow to attend a site assessment meeting and visit in Sacramento on November 2, 2011. Dr. Morrow reported that many stakeholders were in attendance. Dr. Glassman presented an overview of the project which afforded the site team a clearer understanding of the project.

There are nine trainees participating in the project, eight hygienists and one registered dental assistant. The average work experience of the trainees is 15-20 years. These trainees will be working out of nine sites throughout the state that have been designated as underserved areas. The site assessment team visited Twin Rivers Elementary School in the Sacramento area.

The trainee at Twin Rivers Elementary School is a hygienist. She explained that the pilot project utilizes an electronic health record called the “Virtual Dental Home”. She said that all patients sign a legal consent form before treatment is provided. In the treatment of children, the legal guardian signs the form. An examination is conducted by the trainee, the results of which are recorded in the electronic health record. Radiographs and/or intraoral photos are taken if appropriate. The collaborating dentist is notified of the initial evaluation, reviews the trainees report, and determines the treatment plan. Trainees are treating 6-8 patients a day. According to the Twin Rivers Elementary school administrators and parents, the program is working very well.

The site team also interviewed a few faculty members (Preceptors) responsible for training the trainees. There are two phases of training: the didactic and clinical. Overall the reports are that the training is going very well.

Dr. Olinger, Board member, asked if the procedures were being performed without local anesthesia and with hand held instruments. Dr. Morrow responded yes, that the trainees have reported that the patients have not experienced any discomfort. Additionally, there have not been any post treatment complications from placement of ITR reported.

Dr. Le, Board member, asked if the patients are referred for dental treatment. Dr. Morrow responded that the collaborating dentist determines whether or not a referral is necessary. Ms. Rebecca Downing, Board member, mentioned that the Board’s initial concern with this project was that a child being treated for severe decay might experience pain when being treated. She questioned whether Twin Rivers Elementary School was representative of the type of sites that would produce data to support the theory that there is no discomfort when treating for severe tooth decay. Dr. Morrow indicated that the sites chosen were in underserved areas. Board President, Dr. Bettinger thanked Dr. Morrow for his report. There was no additional public comment.

Public comment:
There was no additional public comment.

Recess:
The Board recessed at 5:53 p.m.

DRAFT

Dental Board of California
Meeting Minutes
Tuesday, November 8, 2011

Sportsmen's Lodge, 12825 Ventura Blvd.
Studio City, CA 91604
DRAFT

Members Present:
John Bettinger, DDS, President
Bruce Whitcher, DDS, Vice President
Luis Dominicis, DDS, Secretary
Steven Afriat, Public Member
Fran Burton, Public Member
Stephen Casagrande, DDS
Rebecca Downing, Public Member
Judith Forsythe, RDA
Huong Le, DDS
Suzanne McCormick, DDS
Steven Morrow, DDS
Thomas Olinger, DDS

Members Absent:

Staff Present:
Richard DeCuir, Executive Officer
Kim Trefry, Enforcement Chief
Dawn Dill, Dental Assisting Program Manager
Teri Lane, Supervising Investigator I
Sarah Wallace, Legislative and Regulatory Analyst
Karen Fischer, Associate Analyst
Linda Byers Executive Assistant
Kristy Shellans, DCA Senior Staff Counsel
Greg Salute, Deputy Attorney General

President Bettinger called the meeting to order at 8:09 a.m. Secretary Dominicis called the roll and established a quorum.

AGENDA ITEM 9: Approval of the Full Board Meeting Minutes from August 11-12, 2011
M/S/C (Afriat/Le) to approve the minutes from the August 11-12, 2011 Board Meeting. The motion passed unanimously with one abstention.

AGENDA ITEM 10: President's Report
Dr. Bettinger thanked Mr. Afriat and Karen Fischer for arranging the accommodations. He remarked that the trials of last year's Sunset Review are now over and the Board will continue on in its mission to protect the health and safety of consumers. In its effort to maintain transparency and act responsibly, the Board must sometimes deal with sensitive issues and clarify policies and interpret statutes so that all stakeholders are correctly informed. Dr. Bettinger stated that being President was a humbling experience and truly a great honor. Dr. Bettinger presented awards to Richard DeCuir, Executive Officer and Karen Fischer, Special Assistant to the Executive Officer thanking them for their invaluable assistance and dedication. Dr. Bettinger stated that at the end of this

meeting there will be a new executive team but we will all continue to work as one Board and address issues as we move seamlessly into next year. He thanked the Board for allowing him to be President for the past 2 years.

AGENDA ITEM 11: Executive Officer's Report

Richard DeCuir, Executive Officer reported that Sarah Wallace, Legislative and Regulatory Analyst was recognized as one of six Outstanding Employees of the Department of Consumer Affairs. He stated that we are working on a 2012 Dental Practice Act. Sarah is working on a contract for a new Legislative and Regulatory tracking system. The Department of General Services is proposing to cut our state vehicles down to only 4 cars for use by our 44 investigative staff. Kim Trefry and Teri Lane are working on an appeal. Mr. DeCuir reported that after the first of the year we will be going out to bid for our teleconferencing equipment for use between the Sacramento and Orange Dental Board offices, stakeholders and Board members. We are in the process of updating and revitalizing the Dental Board website. CADAT has been assisting the Dental Board with the Dental Assisting website. Mr. DeCuir thanked Teri Lane and Greg Salute for giving a presentation at the University of the Pacific (UOP) School of Dentistry in San Francisco regarding the Dental Board's Enforcement Programs. Mr. DeCuir reported that we have been told that the hiring freeze at the Department of Consumer Affairs is being lifted. There will still be some type of appeal process to go through before hiring can begin. Mr. DeCuir thanked Dr. Bettinger for his service.

AGENDA ITEM 12: Update on Dental Hygiene Committee of California (DHCC) Activities

Lori Hubble, Executive Officer of the Dental Hygiene Committee of California (DHCC) reported that she is standing in for Rhona Lee, President of the Dental Hygiene Committee who is recovering from surgery. Ms. Lee sent a message with a standing invitation to attend the DHCC Committee meetings to help forge a constructive and collaborative relationship in addressing overlapping and/or common issues. She thanked the Board for allowing DHCC a forum to update their activities. Ms. Hubble reported that personnel has been a real challenge for her over the past several months. She has 5 vacancies. Ms. Hubble reported that regarding the hiring freeze; although it has been lifted there is still an exemption process to go through. The next DHCC meeting is December 12-13, 2011 in Sacramento at the Evergreen Hearing office and they will be electing new officers.

AGENDA ITEM 13: Budget Reports: Dental Fund & Dental Assisting Fund

Richard DeCuir, Executive Officer reviewed the budget report provided. Mr. DeCuir stated that without an approved budget from the Department of Finance we do not know what our approved allotment is yet. Several contracts have been renewed. We were able to purchase replacement copiers and printers for those that had outlived their usefulness. We are working on several other significant purchases as well as updating our Dental Practice Act for 2012. Fran Burton asked about the Legislative Tracking contract. Sarah Wallace reported that the contract had not been awarded yet but they are working on getting a vendor that provides tracking of State and Federal legislation as well as regulations. Ms. Wallace stated that she will have more to report at the next meeting.

AGENDA ITEM 14: Election of Dental Board of California Officers

M/S/C (Afriat/Forsythe) to nominate Dr. Bruce Whitcher for the office of President. The motion passed unanimously. M/S/C (Whitcher/Burton) to nominate Dr. Huong Le for the office of Vice-President. The motion passed unanimously. M/S/C (Casagrande/Downing) to nominate Fran Burton for the office of Secretary. The motion passed unanimously. M/S/C (Afriat/Le) to have the new officers begin their term of office at 5 p.m. November 8, 2011. The motion passed unanimously. Dr. Whitcher the new President presented the out-going President, Dr. Bettinger, an award as a token of the Board's appreciation for his service.

AGENDA ITEM 15: Update Regarding SB 540 (Chapter 385, Statutes of 2011) Dental Board of California's Sunset Review

Karen Fischer, Associate Analyst, gave a summary of what has occurred regarding Sunset Review over the past 18 months culminating with, Governor Brown signing into law Senate Bill 540

(Chapter 385, Statutes 2011), authored by Senator Curren Price Jr. on September 30, 2011, extending the licensing, regulatory, and enforcement authority of the Dental Board of California (Board) until January 1, 2016, changing the composition of the Board from fourteen (14) members to fifteen (15), establishing a Dental Assisting Counsel, and making several changes to the provisions of the Dental Practice Act. The legislation will take effect January 1, 2012.

Bill Lewis, California Dental Association (CDA) wanted to take a moment on behalf of CDA to thank the Board for its diligence in working on this. He particularly wanted to thank all the Board members who attended the hearings showing how dedicated they are to the Board. CDA would like to recognize everyone involved for a job well done.

Tamara McNeely, CADAT, thanked Dr. Bettinger for his service and the Board members for their support and service.

AGENDA ITEM 16: Examination Committee Report

Dr. Casagrande, Chair of the Examination Committee reported that a quorum was established and the minutes of the August 11, 2011 meeting were approved. Dr. Casagrande reported progress in the statistics for the Dental Assisting Programs. He stated that Dawn Dill, Dental Assisting Program Manager will continue to search for new examination sites in Sacramento and San Diego. The contract for the Orthodontic Assistant Written Examination was recently awarded. Review of the exam should begin early in 2012 with completion estimated in 12 months. Dr. Dominicis gave a thorough review of the WREB exam to the committee. Dr. Dominicis suggested inviting the President of WREB to give a report at one of the Dental Board meetings. Dr. Casagrande requested staff send an invitation to WREB to give a report at a future meeting.

Tamara McNeely, CADAT wanted to remind the Board that candidates taking the RDA exam in January 2010 did not have a candidate guide or blueprint so those pass rates may be a little low for lack of preparation materials.

Dr. Earl Johnson, California Association of Orthodontists thanked the committee for hearing the public and taking a look at the Orthodontic Assistant Examination.

M/S/C (Afriat/Dominicis) to accept the committee report. The motion passed unanimously.

Dr. McCormick arrived at 8:54 a.m.

AGENDA ITEM 17: Licensing, Certification & Permits Committee Report

Dr. Whitcher, Chair of the Licensing, Certification and Permits Committee reported that a quorum was established and the minutes of the August 11, 2011 meeting were approved. He reported that the statistics were reviewed showing that Dental licenses have increased while RDA licenses have decreased. There was discussion regarding delinquent licenses. There was discussion about the need for an additional status when a permit holder does not want to renew. Dr. Dominicis requested that an additional option be put on the renewal forms to cancel a permit for those who do not want to renew their permit. Kristy Shellans, legal counsel, stated that the forms cannot be changed on I-licensing per the internet team. Dawn Dill, Dental Assisting Program Manager stated that the Department of Consumer Affairs (DCA) has placed a moratorium on changes. She will look into adding that option in the future. Dr. Dominicis suggested posting on the Dental Board website how and what to do if you “choose not to renew”. He thinks the public is getting the wrong idea when a permit says “inactive”. Dr. Earl Johnson suggested “retired” instead of inactive. General Anesthesia/Conscious Sedation Permit Evaluation statistics were reviewed. The fingerprinting process is running smoothly. The Board will notify those who will need to go in for a LiveScan. During the committee’s Closed Session, they considered applications from 1 dentist and 2 RDA’s for licenses to replace cancelled licenses and 1 General Anesthesia/Conscious Sedation (GA/CS) permit Onsite Inspection and Evaluation failure. M/S/C (Afriat/Casagrande) to adopt the Licensing,

Certification, and Permit Committee's recommendation to deny the issuance of a license to replace a cancelled license to the Dental applicant due to failure to demonstrate competency to practice. The motion passed unanimously. M/S/C (Burton/Forsythe) to adopt the Licensing, Certification, and Permit Committee's recommendation to approve the issuance of new licenses to replace the cancelled licenses of the 2 RDA applicants. The motion passed unanimously. M/S/C (Afriat/McCormick) to adopt the Licensing, Certification, and Permit Committee's recommendation to deny the request for re-evaluation and revoke the permit of the GA/CS applicant. The motion passed unanimously. M/S/C (Afriat/Casagrande) to accept the Licensing, Certification, and Permit Committee report. The motion passed unanimously.

AGENDA ITEM 18: Dental Assisting Committee Report

Judith Forsythe, Chair, reported that a quorum was established and the August 11, 2011 meeting minutes were approved. Ms. Forsythe reported that the Dental Assisting Educational Programs and Course Regulations will become effective November 11, 2011. Ms. Forsythe reported on the progress of the RDAEF survey and the best avenue of deployment. M/S/C (Dominicis/Le) to adopt the Dental Assisting Committee's recommendation to direct staff to conduct outreach to course providers to insure that students have evidence that instructors of Basic Life Support courses provide suitable documentation of American Red Cross or American Heart Association certification. The motion passed unanimously. Guy Atchison, DDS stated that the regulations are not clear. He would like clarity about what qualifies.

Ms. Forsythe gave a summary of what the committee discussed regarding splitting the RDAEF exam into two parts. She stated that she had received an email from Karen Wyant stating that we already have a time limitation in place in California Code of Regulations (CCR) 1004 regarding abandonment of applications. There was discussion surrounding California Code of Regulations (CCR) Section 1004 regarding Abandonment of Applications. Ms. Forsythe recommended going ahead with splitting the exam because there is already the 2 year time limitation in place with CCR 1004. Dr. Whitcher commented that this is new information and he would like to see more research into what constitutes abandonment. Kristy Shellans, Legal Counsel, stated that it would be hard to apply CCR 1004 to exam splitting. She queried if the whole application would be abandoned or just the failed portion. She suggested making the regulation more clear. Dr. Morrow pointed out that the statute reads "take" not "pass". M/S/C (Whitcher/Forsythe) to postpone any action until the next meeting. The motion passed unanimously.

Ms. Forsythe reported that legal counsel advised the committee that a statute change would be required in order to accept DANB's Orthodontic Assistant Examination as an acceptable alternative for the Orthodontic Assistant permit. She stated that the Board has awarded a contract to revise the current Orthodontic Assistant examination.

Ms. Forsythe reported that Dr. Whitcher created an application for the Dental Assisting Council appointment process. The committee suggested additional expectations to be added and changes to language in the Conflict of Interest question. The application will be sent to legal for approval prior to posting on the website or being sent to stakeholders. Dr. Earl Johnson commented that down the road he would like to see dental assisting licensure in all categories more like dental licensure i.e. if you are licensed in another state by a nationally approved program then you can practice in California under a residency type license. M/S/C (Afriat/Morrow) to accept the Dental Assisting Committee report. The motion passed unanimously.

AGENDA ITEM 19: Legislative and Regulatory Committee Report

Fran Burton, Chair, reported that a quorum was established and the August 11, 2011 minutes were approved. Ms. Burton stated that the committee reviewed the past year's bills. It was mentioned that the Board will need to seek its own authors for the two new Legislative Proposals. Ms. Burton stated that the issue of licensing exemptions for dental school instructors should be referred to the

LCP committee. M/S/C (Afriat/McCormick) to accept the committee's report. The motion passed unanimously.

AGENDA ITEM 20: Enforcement Committee Report

Rebecca Downing, Chair, reported that a quorum was established and the August 11, 2011 minutes were approved. Ms. Downing highlighted some of the enforcement statistics. The complaint Unit closed more complaints than it took in. The number of cases over 3 years old is down from 38 a year ago to just 7 now with an overall increase of 75% in case closures. Ms. Downing recognized Teri Lane and Nancy Butler for their leadership in working with their teams to achieve the previous statistics as well as a 96% decrease in the number of unassigned cases. M/S/C (Afriat/McCormick) to accept the committee's report. The motion passed unanimously.

Public Comment

Brian Hong, DDS, Korean American Dental Association, made a public comment regarding unlicensed activity and false and misleading advertising that he feels is going on in the Korean community. He reported that they have filed a complaint with the Dental Board of California and wanted to bring this to the Boards attention. He stated that the Korean American Dental Association is willing to assist in any way needed to investigate these activities.

Agenda items were taken out of order to accommodate speakers.

AGENDA ITEM 22(A): Presentation by Dr. Howard Katz Regarding the Use of Botox and Dermal Fillers in Dentistry

Dr. Suzanne McCormick, Board member recused herself from this presentation and left the dais. Dr. Katz introduced himself. In addition to being a dentist and teacher, he has participated in the clinical development of Botox use and has his name on a number of use patents.

Dr. Katz began his presentation by saying that Botox was a powerful muscle relaxant that relaxes chewing muscles. It is a safe treatment that reduces severe pain for heavy clenching. He said that the injection treatments are easy to learn and are part of every dental school curriculum. In his view, both botulinum neurotoxins and hyaluronic acid fillers are safe injections that should be considered in the scope of the practice of dentistry and are not special surgeries. He reported that there are many clinically necessary and effective dental treatments using Botox, such as clenching and smile aesthetics, dental disease, prolonged TMD, or migraines to name a few. He went on to say that the goal of dentistry should be to protect patients by using the most conservation treatment possible.

Dr. Katz understands that the Dental Board of California has never regulated the use of a specific FDA approved muscle relaxant or facial filler; and he believes there is no need to do so now.

A number of Board members asked general questions about Botox and its use in dentistry. Dr. Katz responded that Botox is a legal prescription drug regulated by the FDA. It is used in very small doses and repeated if problems persist, as needed. He mentioned that in the treatment of TMD, for example, because it is a transient condition related to stress, oftentimes treatment will be a one-time injection. He went on to say that Botox injections have been used since the late 1980's and the incidence of adverse effects is minimal. However, deaths have occurred in children with cerebral palsy who had other unknown underlying health problems. There have been no reported deaths from dental or cosmetic procedures.

Dr. Katz reported that 47 states allow the use of botulinum neurotoxins and hyaluronic acid fillers by dentists in a range of allowable procedures, most of which are dental procedures. Texas, Massachusetts, and Nevada restrict its use. Dr. Bettinger asked about the toxicity of Botox v. local anesthesia. Dr. Katz responded that there is no comparison. Local anesthesia is much more dangerous. He went on to say that Botox only works on a neuromuscular junction. If injected into a

vein or artery there is no adverse reaction. The lethal dose of Botox is 20 vials. This would cost a dentist approximately $18,000.

Dr. Katz was asked to speak about facial fillers. He reported that there are many types of hyaluronic acid fillers, which are inert safe materials used to occupy or fill space. These products are used in dentistry for lip aesthetics and lip function.

There was no additional public comment.

AGENDA ITEM 22(B): Discussion and Possible Action Regarding Subcommittee Recommendations on the Use of Botox and Dermal Fillers in Dentistry

Dr.Suzanne McCormick, Board member continued to recuse herself from this discussion.
At the August Board meeting, Dr. Bettinger had appointed a subcommittee of Drs. Dominicis and Olinger to research the use of Botox and derma fillers in dentistry and to report back to the Board.

Dr. Dominicis reported that he and Dr. Olinger conducted a review of the literature and internet relating to Botox use in dentistry. He reported that Botox is an FDA approved drug, used by injection for the purpose of relaxing muscles. In dentistry it can be used, but is not limited to, prevent damage to hard tissue and dental restoration, for occlusion problems, excessive drooling, and orofacial pain. Botox is considered a non surgical safe procedure and there have been no reports of deaths of healthy adult patients with treatment around the mouth. A Botox injection lasts approximately 3-6 months.

Dr. Olinger summarized that dentists are the most qualified professionals to be using injectables. He went on to say that California has been a leader in dental care and that the Board should not limit the use of new drugs or agents as long as the use falls within the scope of the practice of dentistry.

M/S (Olinger/Afriat) to post the following language on the Board website:

> *The diagnostic and therapeutic use of Botulinum neurotoxins and Hyaluronic acid fillers can be used within dentistry as defined in Business & Professions Code Section 1625. If Botulinum neurotoxins and Hyaluronic acid fillers are used purely for cosmetic or aesthetic purposes, not related or adjunctive to permitted dental procedures, the provider must have an Elective Facial Cosmetic Surgery Permit issued by the Board and comply with Business & Professions Code Section 1638.1*.

Ms. Rebecca Downing, Public Board member, does not agree that there is a necessity for this motion. If the language conflicts with what is already in statute, the Board cannot legally pass it. If it states what is already in statute, it is not necessary. She would not be in favor of the motion.

Dr. Bettinger, Board President, responded that there is a need to clarify under what circumstances general dentists can use Botox. He said that the prior explanation on the website limited the use of Botox to TMD. He said that staff has never been given direction as to the Board's interpretation and that the current Board has never discussed the issue. He would like to post clarification.

Ms. Kristy Shellans, Legal Counsel, commented that the subcommittee was asked to work with her on this language and that this was the first time she had seen it. She expressed concern that the proposed language is inconsistent with statute and that the term "therapeutic" is not in statute. She also questioned the use of the phrase "not related or adjunctive…". Ms. Shellans went on to say that any legally prescribed drug or agent, including Botulinum neurotoxins and Hyaluronic acid fillers, can be used by dentists as long as the procedure can be tied to one of the purposes described in Business & Professions Code Section 1625. Her recollection about prior discussions related specifically to cosmetic procedures, unrelated to dentistry such as treatment of crows feet

around the eyes and laugh lines. In those cases, the procedures are not related to dentistry and would be prohibited unless the licensee holds an Elective Facial Cosmetic Surgery Permit. Ms. Shellans suggested that language be drafted that is legally defensible and will maintain the integrity of the Elective Facial Cosmetic Surgery Permit. She believes that the website language should not re-interpret or add to the statute.

Dr. Steven Morrow, Board member, asked if the intent of the motion was to develop a position statement for the use of Botulinum neurotoxins and Hyaluronic acid fillers that would be used by staff to answer questions on the issue. If so, legal counsel and staff need to be given adequate time to draft language. Ms. Downing, Board member, does not believe that the Board needs to take a position. She recommends that staff work with legal counsel to draft website language. Dr. Olinger, Board member, agreed. He believes that the prior language posted on the website improperly restricted the use of Botox and that the scope of practice was interpreted too tightly. He believes that it was important for the Board to have this discussion.

Dr. Olinger withdrew his motion, however his second, Mr. Afriat, did not agree to withdraw the motion and tried to offer friendly amendments to the language. After lengthy discussions, Mr. Afriat offered a friendly amendment/substitute motion that was eventually withdrawn. However, after continued discussion, there was consensus by the Board that staff would work with legal counsel to draft language to clarify the use of Botulinum neurotoxins and Hyaluronic acid fillers in dentistry. Dr. Casagrande emphasized that he would like to see a warning about performing cosmetic procedures outside of the practice of dentistry without an Elective Facial Cosmetic Surgery (EFCS) Permit. Ms. Fran Burton, Public Board member, suggested that staff put together a Fact Sheet.

M/S (Olinger/Afriat) to direct staff to draft language for the website and a Fact Sheet relating to the use of medications within the scope of practice for dentistry as outlined in Business & Professions Code Section 1625. After public comment noted below, the motion passed unanimously. (Dr. McCormick recused herself from the discussion and vote.)

Public Comment:
Dr. Larry Lytle is President. California Association of Oral and Maxillofacial Surgeons, has an oral and maxillofacial surgery practice in Pasadena, CA, and is EFCS permit holder #7. He is a dual degreed oral and maxillofacial surgeon who would be authorized to use Botox through his medical license, however he chose not to apply for an EFCS permit to use Botox because he had no training. He cautioned the Board not to interpret or re-interpret the existing statute relating to the use of injectables and neurotoxins for use by general dentists. He feels that the best way to screen for these privileges is through application for an EFCS permit. He feels it is a public safety issue.

Dr. Earl Johnson, an orthodontist representing himself was surprised to hear that there had been language posted on the website relating to the use of Botox by general dentists. He has attended many Board meetings and has never heard a Board discuss this issue. He feels a clear definition of use needs to appear on the website.

Dr. Guy Atchison, Academy of General Dentistry, commented that his primary concern was the grey area between what is therapeutic and what is purely cosmetic. He said that dentists have a tremendous skill set. He does not know how the Board will interpret the statue except on a case by case basis. His additional concern is that he does not want to see dentists being “caught” using the medication improperly. Dr. Dominicis, Board member, commented that it will be up to each individual dentist to determine the definition of appropriate treatment within Business & Professions Code Section 1625. He advised everyone to document procedures. The Board agreed with Dr. Dominicis.

Bill Lewis, California Dental Association (CDA), expressed concern with where this discussion may be going. CDA was co-author with CALAMOS of the EFCS permit legislation – legislation that

allows oral and maxillofacial surgeons to apply for a permit from the Board to perform certain elective facial cosmetic procedures. In negotiations with the legislature and governor, a strong case was made for limited use of the elective facial cosmetic surgery permit privileges. Mr. Lewis asked the Board to move cautiously and to uphold the intent of the existing statute. He expressed additional concern with the Board interpreting or re-interpreting the statute more broadly than was intended.

Dr. Louis Malcmacher, dentist and educator provides courses in Botox and dermal fillers throughout the country. He said that these courses meet national standards. He reported that 35 states allow general dentists to use Botox for cosmetic and therapeutic procedures. He went on to say that training in Botox and dermal filler injections is available at major dental meetings and concluded his remarks by saying that these injections, in his view, are accepted aesthetic and therapeutic procedures in dentistry.

Mr. Scott Clark, California Medical Association, asked the Board to honor the legislative intent of both Business & Professions Code Sections 1625 and 1638.1. He asked the Board to refrain from making too broad an interpretation.

There was no further public comment.

AGENDA ITEM 21: Discussion of Prospective Legislative Proposals:

Richard DeCuir, Executive Officer, requested that the Board consider moving ahead with the two Legislative Proposals that were previously adopted which were the three new enforcement measures and the foreign school equivalency issues. There was discussion regarding talking to the Senate Business and Professions Committee to see where they are with these two items and whether or not we need to find new authors. Mr. DeCuir stated that he and Ms. Burton will make an appointment to speak to the original authors to see if they are still interested in sponsoring these proposals.

AGENDA ITEM 23: Update on Portfolio Licensure Examination for Dentistry (AB 1524, Stats 2010 ch 446)

Richard DeCuir, Executive Officer, reported that two psychomatricians for the primary Portfolio contractor Comira have left the company for other jobs. However, Comira has negotiated with a subcontractor to fill this void and will be sending out letters to set up a teleconference with all of the schools. Dr. Casagrande reported that Comira had previously met with all of the schools and they have come to a consensus on the six different areas to be tested. They will meet next to develop a standard grading sheet and the six different calibration courses. The final stages will include the auditing process by the Board and staff and the regulations.

AGENDA ITEM 24: Update on Actions Taken to Implement the Patient Protection and Affordable Healthcare Act

Sarah Wallace, Legislative and Regulatory Analyst, provided a report to keep the Board informed of any activities that have transpired relative to the Dental Board of California and the implementation of the Patient Protection and Affordable Healthcare Act. Ms. Wallace reported that representatives from a select group of healing arts boards met with staff from the Legislative Analyst's Office (LAO) for a briefing relating to the Patient Protection and Affordable Healthcare Act. Representatives from the Department of Consumer Affairs, Medical Board of California, Board of Registered Nursing, Dental Board of California, Board of Optometry, Psychology Board, and Board of Vocational Nursing and Psychiatric Technicians attended the meeting. The LAO is conducting a self-generated report regarding the bifurcated processes of the Department of Insurance and the Department of Managed Health Care (Departments) and called the briefing for the purposes of learning more

about the current interactions the healing arts boards have with the Departments of Insurance and Managed Health Care.

Ms. Wallace stated that each healing arts board provided background information for their programs and explained current interactions with the Departments. With the exception of Medical Board of California and Board of Registered Nursing, the only interaction the healing arts boards have with the Departments occur when investigating insurance fraud cases or misconduct in managed healthcare facilities. The Medical Board of California and the Board of Registered Nursing typically deal with the Departments regarding Medi-Cal.

Currently, the Dental Board of California staff does not see any foreseeable interaction with the California Health Benefits Exchange (Exchange) in the wake of federal health care reform. Ms. Wallace reported that The Exchange is still promulgating regulations to establish qualifications and requirements. Ms. Wallace stated that Board staff will continue to study the impact of the health care reform may have on the functions of the Board.

Dr. Whitcher, Board member, asked whether or not the California Dental Association (CDA) had been involved in formulating regulations for the exchanges that are being formed via the California Affordable Healthcare Act. Bill Lewis, CDA responded that there is tremendous complexity between the federal and state roles in the federal healthcare reform. He went on to say that CDA has provided comments to the federal agency which will be providing guidelines to states. In those comments, CDA asked that a closer look be given to utilizing plans within the exchange and that there should be a clear role for stand-alone dental plans. Mr. Lewis indicated that CDA will be watching closely as the process develops.

Dr. Paul Reggiardo, California Society of Pediatric Dentistry, commented that the American Association of Pediatric Dentistry along with the American Dental Association are working with the Department of Health and Human Services (HHS) to determine a dental benefit package for children. Currently the language is very broad and requires a dental benefit but does not specify the benefit. Final language may be available by the end of the year.

There was no additional public comment.

AGENDA ITEM 25: Report on the October 12, 2011 meeting of the Elective Facial Cosmetic Surgery Permit Credentialing Committee; Discussion and Possible Action Regarding the Subcommittee Recommendation for Appointment of an Elective Facial Cosmetic Surgery Permit Credentialing Committee Member

Dr. McCormick, Board Liaison, reported that the EFCS Permit Credentialing Committee met on October 12, 2011 by teleconference in five locations. This was Dr. Gallia's first Committee meeting where he was sworn in and welcomed by the Committee. She reported that the Committee reviewed two applications in closed session and tabled both pending receipt of additional information. She also asked the Board to reconsider prioritizing the development of regulations for the EFCS permit process. She went on to say that lack of the regulatory language is inhibiting the process of permit application review and may be potentially creating barriers.

Additionally, with regard to the vacancy on the Committee created when Dr. Jonathan Sykes resigned, Dr. McCormick reported that she and Dr. Whitcher were appointed by Dr. Bettinger as a subcommittee to review applications and to conduct telephone interviews for this position. Dr. Whitcher reported that the statutory requirements for filling the position had been met and that two candidates were considered. The Medical Board of California recommended Dr. Brian Wong who currently practices at UC Irvine. The California Association of Oral and Maxillofacial Surgeons recommended Dr. Michael Schwartz who currently is in private practice in Pasadena. Both applicants are highly qualified for the position. The California Society of Plastic Surgeons, the California Medical Association, and the California Dental Association replied that they had no

recommendation at this time. After review of each candidates curriculum vitae and telephone interviews, the subcommittee recommended Dr. Brian Wong be appointed to the EFCS Permit Credentialing Committee. M/S/C (Afriat/Le) to accept the subcommittee's recommendation to appoint Dr. Brian Wong to fill the vacancy on the Elective Facial Cosmetic Surgery Permit Credentialing Committee. The motion passed unanimously. There was no additional public comment.

PUBLIC COMMENT

Dr. Casagrande wanted to say a few things about his friend Dr. John Bettinger, outgoing Board President. He recognized Dr. Bettinger's steady leadership during trying times, and the respect he showed for fellow Board members, staff, stakeholders, and the public. He asked everyone to stand with him to give Dr. Bettinger a round of applause in appreciation for his service to the Board.

ADJOURNMENT

Dr. Bettinger thanked Dr. Casagrande for his kind words and adjourned the meeting at 12:49 pm.

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
DENTAL BOARD OF CALIFORNIA
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Teleconference Meeting of the Dental Board of California
Meeting Minutes
Monday, December 12, 2011

DRAFT

Members Present:
Bruce Whitcher, DDS, President
Huong Le, DDS, Vice President
Fran Burton, Public Member, Secretary
John Bettinger, DDS
Stephen Casagrande, DDS
Luis Dominicis, DDS
Rebecca Downing, Public Member
Suzanne McCormick, DDS
Steven Morrow, DDS
Thomas Olinger, DDS

Members Absent:
Steven Afriat, Public Member
Judith Forsythe, RDA

Staff Present:
Richard DeCuir, Executive Officer
Kristy Shellans, DCA Senior Staff Counsel
Karen Fischer, Associate Analyst

TELECONFERENCE LOCATIONS WITH PUBLIC ACCESS:

Dental Board of California Offices:
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
333 S. Anita Drive, Suite 930, Orange, CA 92780

Other Locations:
555 Ralph Appezato Parkway, Building A, Rm 209, Alameda, CA 94501
4107 Magnolia Blvd., Burbank, CA 91505
8202 Florence Avenue, Suite 101, Downey, CA 90240
355 Santa Fe Drive, Encinitas, CA 92024
8375 University Avenue, La Mesa, CA 91941
1428 Oak Street, Paso Robles, CA 92446
1304 15th Street, Suite 100, Santa Monica, CA 90404

President Bruce Whitcher, DDS called the meeting to order at 12:36 pm. Secretary Fran Burton called the roll and established a quorum.

PUBLIC COMMENT
No public attended this teleconference at any of the “Noticed” locations.

The Board immediately went into closed session. Mr. DeCuir and Ms. Fischer left the meeting.

CLOSED SESSION Consideration of Continued Employment of the Executive Officer and Appointment of Interim Executive Officer pursuant to Government Code sections 11126(a)(1).

RETURN TO OPEN SESSION TO ANNOUNCE THE RESULTS OF CLOSED SESSION:
Dr. Whitcher, Board President, reconvened the meeting at 1:33 pm and announced that the Board accepted Richard DeCuir's resignation as Executive Officer due to retirement, effective December 29, 2011. Additionally the Board appointed him as "interim" Executive Officer, effective December 30, 2011 and until such time as a new Executive Officer is hired. Staff was directed to work with legal counsel to assist in preparation of a statement for the Department of Personnel Administration to support the appointment.

Rebecca Downing, public member, stated for the record that the Board recognizes Richard's service and value to the Board, extends the Board's continued goodwill, and expresses its sincere appreciation for his willingness to continue to accept the interim appointment.

PUBLIC COMMENT
There was no additional public comment.

ADJOURNMENT
Dr. Whitcher, Board President adjourned the meeting at 1:35 pm.

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

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DENTAL BOARD OF CALIFORNIA
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MEMORANDUM

DATE	January 30, 2012
TO	Dental Board of California
FROM	Linda Byers, Administrative Assistant Dental Board of California
SUBJECT	**Agenda Item 7:** President's Report

Dr. Bruce Whitcher, Board President, will give a report.

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MEMORANDUM

DATE	January 30, 2012
TO	Dental Board of California
FROM	Linda Byers, Administrative Assistant Dental Board of California
SUBJECT	**Agenda Item 8:** Executive Officer's Report

Richard DeCuir, Executive Officer, will give a report.

STATE OF CALIFORNIA
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MEMORANDUM

DATE	January 30, 2012
TO	Dental Board of California
FROM	Linda Byers, Administrative Assistant Dental Board of California
SUBJECT	**Agenda Item 9:** Dental Hygiene Committee of California (DHCC) Activities Update

Representatives from the Dental Hygiene Committee of California will provide a report.

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MEMORANDUM

DATE	February 3, 2012
TO	Board Members
FROM	Richard DeCuir, Executive Officer
SUBJECT	**Agenda Item 10: Budget Report: Dentistry Fund & Dental Assisting Fund**

According to the December 2011 CALSTARS report, as of December 31, 2011, the Dental Board has spent approximately 44% of its FY 2011-12 Dentistry budget appropriation (roughly $4.9 million). In the Dental Assisting appropriation, the Board has spent approximately 43% (roughly $717, 000). When these figures are compared to figures from the same time period for FY 2010/11 it indicates an upward trend in spending for both funds. The following explanation addresses that trend.

Pursuant to Executive Order B-3-11, in January 2011, a hiring freeze was implemented by the Governor, which allowed for filling only the most critical positions. Additionally, the hiring freeze set budgetary reduction goals for each Department. On November 1, 2011, the Department of Consumer Affairs met these goals. With these goals met, the hiring freeze was lifted for the Department, and the Board began agressively recruiting candidates for all vacant positions. As of February 1, 2012, we can now report that the Dental Board of California has filled all of our vacant postions (with three Investigators in background). With those filled positions, comes an increase in both Personnel Services and Operating Expense and Equipment (OE&E). This is the primary reason for the upward trend in spending, and we anticipate this trend will continue into future years.

As referenced above, attached are copies of the current budget projections and Fund Conditions (attachments A, B, C, and D) for the Dentistry(attachments A & B) and Dental Assisting (attachments C & D) funds for your review. These show the projected income to expenditure ratios for future fiscal years. As you can see, the Dental Assisting Fund is fiscally healthy. We do not anticipate that the additional expenditures will adversely effect the Dental Assisting Program.

Over the past 10 years the Board's expenditures have been roughly equivalent to the Board's revenues, hovering just below $9 million. However, as you all probably remember, in fiscal year 2010-2011, as part of a Department wide Budget Change Proposal called the Consumer Protection Enforcement Initiative (CPEI), the Board

received 12.5 new positions (11.0 permanent) along with an expenditure increase of approximately $1.2 million. Currently, all positions are to be filled. This has resulted in the Board spending an additional $1.2 million in excess of its revenues. While the Board still has $4.4 million in outstanding General Fund loans yet to be repaid, even with the loan repayment the Board will likely be out of revenue in fiscal year 2013-2014 (see attachment A). I believe that with approximately 37,500 active licensed dentists, the Board will likely be looking at a biennial fee increase of approximately $40.00, to a biennial license fee of $405.00 between years 2013-14 and 2014-15. Staff will be presenting the Board with more definitive statistics at the next Board meeting with a request for Board approval to move forward with a regulatory package to increase fees in order to keep the Board solvent. I will further delineate and expand on this issue at the Board meeting.

Attachment A

0741 - Dental Board of California
Analysis of Fund Condition

Prepared 1/30/2012

(Dollars in Thousands)

NOTE: $4.4 Million General Fund Repayment Paid Back by FY 2012-13

2012-13 Governor's Budget

		Actual 2010-11	CY 2011-12	GOVERNOR'S BUDGET BY 2012-13	BY+1 2013-14	BY+2 2014-15	BY+3 2015-16
BEGINNING BALANCE		$ 7,865	$ 6,087	$ 4,362	$ 3,343	$ -587	$ -4,753
Prior Year Adjustment		$ 20	$ -	$ -	$ -	$ -	$ -
Adjusted Beginning Balance		$ 7,885	$ 6,087	$ 4,362	$ 3,343	$ -587	$ -4,753
REVENUES AND TRANSFERS							
Revenues:							
125600	Other regulatory fees	$ 28	$ 25	$ 27	$ 27	$ 27	$ 27
125700	Other regulatory licenses and permits	$ 753	$ 783	$ 767	$ 767	$ 767	$ 767
125800	Renewal fees	$ 7,051	$ 6,924	$ 6,964	$ 6,964	$ 6,964	$ 6,964
125900	Delinquent fees	$ 72	$ 74	$ 72	$ 72	$ 72	$ 72
131700	Misc. Revenue from Local Agencies						
141200	Sales of documents	$ -	$ -	$ -		$ -	$ -
142500	Miscellaneous services to the public	$ -	$ -	$ -	$ -	$ -	$ -
150300	Income from surplus money investments	$ 37	$ 25	$ -	$ -	$ -	$ -
150500	Interest Income From Interfund Loans	$ -	$ -	$ -	$ -	$ -	$ -
160400	Sale of fixed assets	$ -	$ 2	$ 2	$ 2	$ 2	$ 2
161000	Escheat of unclaimed checks and warrants	$ 3	$ 3	$ 3	$ 3	$ 3	$ 3
161400	Miscellaneous revenues	$ 11	$ 13	$ 13	$ 13	$ 13	$ 13
164300	Penalty Assessments	$ -	$ -	$ -	$ -	$ -	$ -
Totals, Revenues		$ 7,955	$ 7,849	$ 7,848	$ 7,848	$ 7,848	$ 7,848
Transfers from Other Funds							
F00001	Repayment Per Item 1250-011-0741, Budget Act of 2003		$ 1,700	$ 2,700	$ -	$ -	$ -
F00683	Teale Data Center (CS 15.00, Bud Act of 2005)						
Transfers to Other Funds							
T00001	GF loan per Item 1250-011-0741, BA of 2002	$ -	$ -	$ -	$ -	$ -	$ -
T00001	GF loan per Item 1250-011-0741, BA of 2003	$ -	$ -	$ -	$ -	$ -	$ -
T03039	Transfer to Dentally Underserved Account						
Totals, Revenues and Transfers		$ 7,955	$ 9,549	$ 10,548	$ 7,848	$ 7,848	$ 7,848
Totals, Resources		$ 15,840	$ 15,636	$ 14,910	$ 11,191	$ 7,261	$ 3,095
EXPENDITURES							
Disbursements:							
0840 State Controller (State Operations)		$ 15	$ 12	$ 11			
8880 FISCA		$ 6	$ 35	$ 9			
1110 Program Expenditures (State Operations)		$ 9,732	$ 11,227	$ 11,547	$ 11,778	$ 12,014	$ 12,254
8880 Financial Information System of California (State Operations)							
Total Disbursements		$ 9,753	$ 11,274	$ 11,567	$ 11,778	$ 12,014	$ 12,254
FUND BALANCE							
Reserve for economic uncertainties		$ 6,087	$ 4,362	$ 3,343	$ -587	$ -4,753	$ -9,159
Months in Reserve		6.5	4.5	3.4	-0.6	-4.7	-8.8

NOTES:

A. ASSUMES WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED

B. ASSUMES INTEREST RATE AT 1%

C. ASSUMES APPROPRIATION GROWTH OF 2% PER YEAR

Attachment B

DENTAL BOARD - 0741
BUDGET REPORT
FY 2011-12 EXPENDITURE PROJECTION

December 31, 2011

OBJECT DESCRIPTION	FY 2010-11 ACTUAL EXPENDITURES (MONTH 13)	FY 2010-11 PRIOR YEAR EXPENDITURES 12/31/2010	FY 2011-12 BUDGET STONE 2011-12	FY 2011-12 CURRENT YEAR EXPENDITURES 12/31/2011	FY 2011-12 PERCENT SPENT	FY 2011-12 PROJECTIONS TO YEAR END	FY 2011-12 UNENCUMBERED BALANCE
PERSONNEL SERVICES							
Salary & Wages (Staff)	2,644,935	1,211,593	3,449,160	1,568,354	45%	3,253,056	196,104
Statutory Exempt (EO)	96,829	47,419	101,852	50,208	49%	102,012	(160)
Temp Help (Expert Examiners)		0	40,000	0	0%		40,000
Physical Fitness Incentive	4,653	845		2,600		5,000	(5,000)
Temp Help Reg (907)	289,747	128,288	222,403	147,501		290,000	(67,597)
Temp Help (Exam Proctors)	269	0	45,447	0			45,447
Board Member Per Diem (901, 920)	19,300	7,300	45,950	6,300	14%	19,000	26,950
Committee Members (911)	4,500	2,400	58,686	2,000		4,500	54,186
Overtime	6,544	785	25,208	14,347		18,000	7,208
Staff Benefits	1,266,469	586,066	1,691,980	703,639	42%	1,459,477	232,503
Salary Savings	0	0	(135,439)	0	0%	0	(135,439)
TOTALS, PERSONNEL SVC	4,333,246	1,984,696	5,545,247	2,494,949	45%	5,151,045	394,202
OPERATING EXPENSE AND EQUIPMENT							
General Expense	135,143	33,220	31,219	45,939	147%	137,000	(105,781)
Fingerprint Reports	9,581	4,211	25,777	6,114	24%	9,500	16,277
Minor Equipment	43,155	18,491	18,300	7,090	39%	18,300	0
Printing	67,714	8,432	43,502	22,018	51%	68,000	(24,498)
Communication	59,163	31,647	34,670	13,138	38%	62,000	(27,330)
Postage	60,265	22,945	61,791	31,531	51%	60,000	1,791
Insurance	2,016	2,016	6,972	2,027	29%	2,027	4,945
Travel In State	128,627	42,740	123,755	40,742	33%	129,000	(5,245)
Training	6,515	3,428	25,148	3,910	16%	9,100	16,048
Facilities Operations	456,578	453,526	360,656	378,223	105%	457,000	(96,344)
C & P Services - Interdept.	45,988	51,448	134,917	46,830	35%	46,830	88,087
C & P Services - External	217,708	212,595	282,274	218,967	78%	224,000	58,274
DEPARTMENTAL SERVICES:							
Departmental Pro Rata	376,575	180,306	414,433	212,279	51%	414,433	0
Admin/Exec	531,097	240,257	550,366	270,121	49%	550,366	0
Interagency Services		0	881	0	0%	0	881
DOI-ProRata Internal	16,823	9,683	22,354	11,177	50%	22,354	0
Public Affairs Office	35,881	21,901	37,949	18,974	50%	37,949	0
CCED	23,374	11,706	40,544	20,272	50%	40,544	0
INTERAGENCY SERVICES:							0
Consolidated Data Center	42,420	27,000	18,907	11,945	63%	29,000	(10,093)
DP Maintenance & Supply	18,843	300	12,366	7,213	58%	18,000	(5,634)
Central Admin Svc-ProRata	373,091	186,546	413,261	206,631	50%	413,261	0
EXAMS EXPENSES:							
Exam Supplies	0	0	43,589	0	0%	0	43,589
Exam Freight	0	0	166	0	0%	0	166
Exam Site Rental	1,020	0	467,586	0	0%	1,000	466,586
C/P Svcs-External Expert Administration	125,078	63,338	6,709	154,559	2304%	160,000	(153,291)
C/P Svcs-External Expert Examiners	0	0	238,248	0	0%	0	238,248
OTHER ITEMS OF EXPENSE:	14,746	0	661	105	16%	15,000	(14,339)
Awarded Attorney Fee	675,000						
ENFORCEMENT:							
Attorney General	1,401,277	577,969	1,778,310	593,843	33%	1,494,555	283,755
Office Admin. Hearings	190,395	46,730	406,720	77,434	19%	190,000	216,720
Court Reporters	21,684	3,498		6,826		22,000	(22,000)
Evidence/Witness Fees	592,115	193,314	243,959	170,682	70%	592,000	(348,041)
Vehicle Operations	53,936	15,809	9,055	20,179	223%	38,000	(28,945)
Major Equipment	0	0	110,000	0	0%	0	110,000
TOTALS, OE&E	5,725,808	2,463,056	5,965,045	2,538,709	44%	5,261,219	703,826
TOTAL EXPENSE	10,059,054	4,447,752	11,510,292	5,032,718	89%	10,412,264	1,098,028
Sched. Reimb. - Fingerprints	(8,670)	(4,233)	(53,000)	(6,222)	12%	(25,000)	(28,000)
Sched. Reimb. - Other	(16,095)	(7,915)	(230,000)	(5,555)	2%	(25,000)	(205,000)
Unsched. Reimb. - External/Private	(36,094)	(17,561)		(19,062)			0
Probation Monitoring Fee - Variable	(47,632)	(19,073)		(40,267)			
Unsched. Reimb. - Other	(218,469)	(70,553)		(94,385)			0
NET APPROPRIATION	9,732,094	4,328,417	11,227,292	4,928,227	44%	10,362,264	865,028
						SURPLUS/(DEFICIT):	7.7%

2/7/2012 12:44 PM

Attachment C

3142 - Dental Assistant Program
Analysis of Fund Condition

Prepared 1/5/12

(Dollars In Thousands)

2012-13 Governor's Budget

		Actual 2010-11	CY 2011-12	GOVERNOR'S BUDGET BY 2012-13
BEGINNING BALANCE		$ 1,931	$ 2,281	$ 2,213
Prior Year Adjustment		$ -	$ -	$ -
Adjusted Beginning Balance		$ 1,931	$ 2,281	$ 2,213
REVENUES AND TRANSFERS				
Revenues:				
125600	Other regulatory fees	$ 13	$ 13	$ 13
125700	Other regulatory licenses and permits	$ 293	$ 333	$ 355
125800	Renewal fees	$ 1,248	$ 1,200	$ 1,221
125900	Delinquent fees	$ 68	$ 61	$ 64
141200	Sales of documents	$ -	$ -	$ -
142500	Miscellaneous services to the public	$ -	$ -	$ -
150300	Income from surplus money investments	$ 12	$ 1	$ 1
160400	Sale of fixed assets	$ -	$ -	$ -
161000	Escheat of unclaimed checks and warrants	$ 1	$ 1	$ 1
161400	Miscellaneous revenues	$ 6	$ 1	$ 1
164300	Penalty Assessments	$ -	$ -	$ -
Totals, Revenues		$ 1,641	$ 1,610	$ 1,656
Totals, Revenues and Transfers		$ 1,641	$ 1,610	$ 1,656
Totals, Resources		$ 3,572	$ 3,891	$ 3,869
EXPENDITURES				
Disbursements:				
0840 State Controller (State Operations)		$ 2	$ 2	$ -
1110 Program Expenditures (State Operations)		$ 1,289	$ 1,676	$ 1,747
Total Disbursements		$ 1,291	$ 1,678	$ 1,747
FUND BALANCE				
Reserve for economic uncertainties		$ 2,281	$ 2,213	$ 2,122
Months In Reserve		16.3	15.2	14.3

NOTES:

A. ASSUMES WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED

B. ASSUMES INTEREST RATE AT 1%.

C. ASSUMES APPROPRIATION GROWTH OF 2% PER YEAR.

Attachment D

DENTAL ASSISTING PROGRAM - 3142
BUDGET REPORT
FY 2011-12 EXPENDITURE PROJECTION

December 31, 2011

OBJECT DESCRIPTION	FY 2010-11 ACTUAL EXPENDITURES (MONTH 13)	FY 2010-11 PRIOR YEAR EXPENDITURES 12/31/2010	FY 2011-12 BUDGET STONE 2011-12	FY 2011-12 CURRENT YEAR EXPENDITURES 12/31/2011	FY 2011-12 PERCENT SPENT	FY 2011-12 PROJECTIONS TO YEAR END	FY 2011-12 UNENCUMBERED BALANCE
PERSONNEL SERVICES							
Salary & Wages (Staff)	326,795	153,761	377,193	124,483	33%	343,868	33,325
Statutory Exempt (EO)			0			0	0
Temp Help (Expert Examiners)							0
Temp Help (Consultants)			158		0%		158
Physical Fitness Incentive	889	0		0			0
Temp Help Reg (907)							0
Temp Help (Exam Proctors)	1,794	756		196		1,800	(1,800)
Board Member Per Diem (901, 920)	700					700	(700)
Overtime	9,872	6,441		11,919		14,000	(14,000)
Staff Benefits	161,472	75,914	187,214	62,468	33%	172,560	14,654
Salary Savings	0	0	(11,340)	0	0%	0	(11,340)
TOTALS, PERSONNEL SVC	501,522	236,872	553,225	199,066	36%	532,928	20,297
OPERATING EXPENSE AND EQUIPMENT							
General Expense	3,114	916	27,058	1,946	7%	5,800	21,258
Fingerprint Reports	254	204	7,780	0	0%	250	7,530
Minor Equipment			0			0	0
Printing	7,058	3,968	28,518	12,892	45%	14,000	14,518
Communication	66	13	9,500	12	0%	100	9,400
Postage	18,742	7,016	35,991	9,034	25%	21,000	14,991
Insurance			0			0	0
Travel In State	33,944	13,837	39,802	19,438	49%	37,000	2,802
Training	0	0	4,119	0	0%	0	4,119
Facilities Operations	44,064	79,560	63,950	35,136	55%	44,000	19,950
C & P Services - Interdept.	0	0	316,755	0	0%	0	316,755
C & P Services - External	8,100	4,000	532	15,000	2820%	30,000	(29,468)
DEPARTMENTAL SERVICES:							
Departmental Pro Rata	154,459	35,011	141,203	71,339	51%	141,203	0
Admin/Exec	77,906	40,110	75,935	37,324	49%	75,935	0
Interagency Services	0	0	72,554	0	0%	0	72,554
IA w/ OER	34,388	34,388		29,408			0
DOI-ProRata Internal	2,693	1,620	3,074	1,537	50%	3,074	0
Public Affairs Office	5,726	3,482	5,221	2,609	50%	5,221	0
CCED	3,721	1,968	5,352	2,676	50%	5,352	0
INTERAGENCY SERVICES:							0
Consolidated Data Center	0	0	1,576	0	0%	0	1,576
DP Maintenance & Supply	0	0	1,369	0	0%	0	1,369
Central Admin Svc-ProRata	66,754	33,377	73,015	36,508	50%	73,015	0
EXAMS EXPENSES:							
Exam Supplies	8,074	2,820	3,946	4,389	111%	8,000	(4,054)
Exam Site Rental - State Owned	17,125	8,326		8,600		18,000	(18,000)
Exam Site Rental - Non State Owned	38,894	17,034	69,939	29,845	43%	40,000	29,939
C/P Svcs-External Expert Administration	1,127	870	30,877	1,050	3%	2,100	28,777
C/P Svcs-External Expert Examiners	0	0	47,476	0	0%	0	47,476
C/P Svcs-External Subject Matter	86,192	38,907		105,661		105,661	(105,661)
OTHER ITEMS OF EXPENSE:	0	0	285	0	0%	0	285
ENFORCEMENT:							
Attorney General	175,588	73,255	67,536	93,935	139%	225,000	(157,464)
Office Admin. Hearings	0	0	2,740	0	0%	0	2,740
Court Reporters						0	0
Evidence/Witness Fees	0	0	87	0	0%	0	87
Vehicle Operations						0	0
Major Equipment	0	0				0	0
TOTALS, OE&E	787,989	400,682	1,136,190	518,539	46%	854,711	281,479
TOTAL EXPENSE	1,289,511	637,554	1,689,415	717,605	82%	1,387,639	301,776
Sched. Reimb. - Fingerprints	(51)	0	(13,000)	(204)	2%		(13,000)
Sched. Reimb. - Other	(490)	(245)	(3,000)	(470)	16%	(500)	(2,500)
NET APPROPRIATION	1,288,970	637,309	1,673,415	716,931	43%	1,387,139	286,276
						SURPLUS/(DEFICIT):	17.1%

2/7/2012 12:47 PM

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

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DENTAL BOARD OF CALIFORNIA
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MEMORANDUM

DATE	February 6, 2012
TO	Dental Board of California
FROM	Dr. Bruce Whitcher, President Dental Board of California
SUBJECT	**Agenda Item 11:** Update Regarding Dental Board of California's 2010-2012 Strategic Plan

Background:
In 2010, the Board held two strategic planning sessions facilitated by the Department of Consumer Affairs' Strategic Organization, Leadership & Individual Development (SOLID) staff. With the knowledge and anticipation that there would be a change in the administration (new Governor) and that the Board was beginning the oversight review process by the Legislature (Sunset Review), the Board updated its mission, vision, and value statements and developed additional goals and objectives to form a draft Strategic Plan (Plan) which would cover only two years; and would be reviewed and revised as necessary in 2012.

The Sunset Review Background Paper addressed the 2010-2012 Dental Board Strategic Plan with the following recommendation:

> *" The DBC should develop and publish a detailed action plan with specific action items and realistic target dates for how each of the objectives will be met. Additionally, the Board should be given a written status report on the action plan at each board meeting."*

In response to this recommendation, Dr. Whitcher drafted an update to the Plan which included actions items and areas for setting target dates for consideration by the Board, and presented it to the Board at it's August 2011 meeting. Due to time constraints, the item was held over for consideration at a future meeting in 2012.

Dr. Whitcher has asked for Richard DeCuir and his staff's input related to the proposed action items and target dates for an updated plan. Additionally, he may assign a subcommittee to work with staff to develop possible changes to the goals and objectives before the item is brought before the full Board for review and consideration by the end of the year.

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 F (916) 263-2140 www.dbc.ca.gov

MEMORANDUM

DATE	February 6, 2012
TO	Dental Board of California
FROM	Linda Byers, Administrative Assistant Dental Board of California
SUBJECT	**Agenda Items 12-15 and 17-18:** Committee Reports

The Committee Chairs will give reports.

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

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MEMORANDUM

DATE	February 16, 2012
TO	Dental Board of California
FROM	Richard DeCuir, Executive Officer
SUBJECT	**Agenda Item 16:** Discussion and Possible Action Regarding the Subcommittee's Recommendations to Appoint Dental Assisting Council Members

As a result of the Sunset Review process, legislation was signed by Governor Edmund G. Brown Jr. (SB 540, Chapter 385, 2011 statutes) which requires the Dental Board of California (Board) to establish a seven member Dental Assisting Council (Council) which will consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board. The members of the Council shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

A subcommittee (Dr. Whitcher and Ms. Forsythe) was formed to review all initial applications (Attached) for membership on the Council; and to bring recommendations to the Board for consideration. The Board should consider the following qualifications and terms of office in accordance with Business & Professions Code, Section 1742 when considering the Subcommittee's recommendations and it's appointments to the Council.

SECTION 1742 QUALIFICATION REQUIREMENTS:
Applicants must meet the following minimum requirements to be eligible for appointment.

"Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such

requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

TERM OF OFFICE:
Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board."

As of the date of this memo, the Subcommittee's recommendations for final candidates to be considered for membership on the Dental Assisting Council by the Board are as follows:

Elizabeth Arreguin, RDAEF
Anne Contreras, RDA
Pamela Davis-Washington, RDA
Michele Jawad, RDA
Teresa Lua, RDAEF
Kathy O'Brien, RDA
Emma Ramos, RDA
Debbie M. Reynon, RDA

Action Requested:
1. After review and discussion, staff requests a motion to appoint members to the Dental Assisting Council, by name, position, and term of office.

APPLICATIONS BEING CONSIDERED

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FEB 08 2012
DENTAL BOARD
OF CALIFORNIA

February 4, 2012

Mr. Richard DeCuir
Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, Ca 95815

Dear Mr. DeCuir

I have been working in the dental field for eighteen years as a dental assistant and during that time I have acquired considerable experience and knowledge related to this field.

In addition to the prestige and honor of being able to serve as a member of the Dental Assisting Council of the Dental Board of California, I would also like to be able to contribute to the field that I have dedicated most of my life to. As such I feel, that due to my background I will be able to significantly contribute and be an extremely proactive member of the council.

Thank you for your consideration.

Sincerely,

Elizabeth Arreguin

Enclosure

Elizabeth Arreguin

[redacted]

Profile

Hard working, bilingual R.D.A.E.F looking to bring eighteen years of experience to a doctors office with a friendly, patient oriented practice. I am a team player with good leadership skills. I learn fast and I am very adaptive to new situations and environments.

Experience

Dental Assistant/ office coordinator, Salida Surgery center -- October 2008- Present

Responsible for patient treatment coordination, overseeing maintenance of patient charts, updating and maintaining MSDS Binder, and handling daily operations of the surgical area and managing the other dental assistants. As well as all the duties of chair side assisting, inventory, and ordering.

Dental Assistant, Millennium Dental — March 2001- August 2008

Back office coordinator and front office as a treatment coordinator. As well as filling all the regular duties of a dental assistant my duties also included making schedules, ordering and inventory. I also have experience working with Cerec.

Dental Assistant, Brad Piini d.d.s. — October 1999- december 2000

Duties included chair side assisting, taking and processing x-rays, properly maintaining and sterilizing instruments.

Dental technician, Best cal dental laboratory — 1997-1999

Duties included model work, wax up, glaze, and porcelain build-up.

Dental technician, nestor dental laboratory- 1994-1997

Duties included model work, wax up, and metal casting.

Education

Dental anesthesia assistant certificate, DAANCE, August 2011

Extended Functions for the registered Dental Assistant, UCSF School of Dentistry, 2002

Dental Assistant Training School, 1999

Computerized accounting, Mission Valley R.O.P. 1996

Computer Information Processing, Mission Valley R.O.P. 1994

Accounting & Business Management, Mexico S.E.P. 1991

Skills

Bilingual. Fluent speaking, reading, and writing in Spanish

X-ray licensed. I have experience taking and processing FMX, BW's, and Panorex and Cephalometric x-rays for orthodontic procedures

R.D.A.E.F licensed (November 2002)

Ultra Sonic Scaling licensed (June 2004)

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APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Elizabeth Arreguin

[redacted]

California License Type and Number: AEF 922 Expiration date: Nov. 30, 2012

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

   No

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below.
   No

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.
   Yes.
   Salida Surgery Center
   5712 Pirrone Rd. Salida, CA 95368

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

Providing Personal Information Is Voluntary. You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

Access to Your Information. You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ.Code, §§1798 et seq.). See below for contact information.

Possible Disclosure of Personal Information.
We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

Contact Information. For questions about this notice, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed at the top of this application.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature _____ Date 02/04/2012

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Dr. Lita Rodriguez, DDS
Dr. Ramon Chicchon, DDS

2363 W. March Lane
Stockton, CA 95207

209-952-3951
fax: 209-952-3985

Letter of reference for Elizabeth Arreguin
Date: 08/01/2008

To: Whom it may concern

Elizabeth has been working with our Dental Team for over 10 years. In this time we have seen Liz grow in different positions from Dental assistant, front desk, to her current position as Back office coordinator, RDAEF. Elizabeth has extensive experience in all phases of Dentistry from chair side assisting to monitoring during use of Oral Conscious sedation, assisting during General Anesthesia, taking impression for crowns and designing CEREC crowns, orthodontic assisting and records and supply ordering.

For her front skills she has handled patient and financial coordinator positions she has an extensive experience of Dentrix . In her various positions she has demonstrated her ability to work with our patients in different capacities and in difficult situations, which she has handled very professional. I find Elizabeth to be an asset at our office and where ever she finds future employment. I have no doubt with her bilingual, clerical, financial, and people skills she will succeed in any working environment.

It will be a great loss to us to loose such a long time-committed employee; however we wish Elizabeth the best in her future endeavors.

If you have any questions please feel free to call the office at (209)952-3951

Thank you

Lita Rodriguez, D.D.S.

Ramon Chicchon, D.D.S.

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STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Anne Contreras

[redacted]

California License Type and Number: RDA 51659 Expiration date: 03/31/13

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1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

n/a

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below.

   yes, 2007 - present Everest College - anaheim Campus
   511 n. Brookhurst ave. #300
   anaheim, CA. 92801

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.

   yes. 2001- present
   Dr. Ray Sugiyama / Stephen Kim
   3551 Barquhar ave. Suite 202
   Los Alamitos, CA. 90720

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

   n/a

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

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An interview may be done as part of the application process.

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We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
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I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature _____ Date 02/01/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Anne Contreras, R.D.A.

Objective

Obtaining a long-term career in the field of Education, specializing in Orthodontic assisting. I am very professional, positive, highly motivated, extremely dedicated, passionate about dentistry, honest, and dependable. A team player and works well with others. I would like to have the opportunity to work in an environment with individuals and doctors by utilizing methods that they can inspire me to do the best I can in order for me to learn and succeed while incorporating knowledge and expertise that I currently have as a practicing RDA and dental assistant instructor.

Professional Profile

- **Registered Dental Assistant**
- **Back office manager- Chairside**
- **Dental Assistant Instructor**
- **CPR certified Instructor- AHA**
- **Sealant Certified Instructor**
- **Coronal Polishing Instructor**
- **Radiology Instructor**
- **Current RDA Methodology Courses**
- **Guest speaker at community colleges**
- **Speaker at study clubs**
- **Orthodontic Assistant Permit Course**
- **Member of CADAT**

Professional Experience

- **Over 16 years of dental experience**
- **Inventory control and order placement**
- **Front office/back office/lab duties**
- **Supervision of dental assistants**
- **Assisting with exams and consultations**
- **Answering phones and patient concerns**
- **Fitting and cementing molar bands and fitting for appliances**
- **Prepping patients for full bonding and debanding**
- **Assisting doctor with fiberotomy and TADs**
- **Taking PVS impressions for Invisalign and alginate impressions**
- **Purging study models and taking intraoral/extraoral photos**
- **Gentle and has excellent relationships with patients and students**
- **Volunteering at various medical and dental missions**
- **Teaching dental assisting students laboratory and lecture**
- **Lesson planning and computation of grades in a timely manner**
- **Attending staff and faculty meetings as well as graduations**
- **Maintaining an organized folder for each student's file**
- **Communicating with department chair and director of education**
- **Proper training and skills necessary to provide the most current info to students**
- **Welcome orientation and making module laboratory and lecture calendars every 20 days**
- **Conducting field trips relating to the current module**
- **Advising and counseling students who have questions or concerns**
- **Maintaining low rate of attrition and providing excellent customer and student service**
- **Excel, Word, Power point and Smart board proficient**

Work History

RDA/ Back Office Manager	Dr. Raymond M. Sugiyama, DDS, MS. Dr. Stephen C. Kim, DDS Los Alamitos, CA	2001 / Present
RDA Instructor-Lab & Lecture Evening	Everest College Anaheim, CA	2007 / Present
Office Manager	Dr. John P. DiMaccio, DDS La Costa, CA	1997 / 2000
Administrative Assistant/ Receptionist	Dr. David S. Rosenbaum, DDS San Marcos, CA	1995 / 1997

Education

Bachelors of Arts-Sociology	Ashford University	In Progress
Associates of Science	Cypress College	2000 / 2003

References

Furnished upon request.

RECEIVED

FEB 08 2012

DENTAL BOARD OF CALIFORNIA

February 1, 2012

To Whom It May Concern:

My Name is Anne Contreras, RDA specializing in Orthodontic assisting. I was born and raised in sunny Southern California. Dentistry is my passion. I started in the dental field approximately 16 years ago, doing job duties ranging from duplication of x-rays, helping the front office, sterilizing instruments, then transitioned on to front office managing, payroll, insurance billing, accounts payable and receivable. I then wanted to further my career so I can actually work hands-on with patients. I attended a really great RDA program in Cypress College where I learned all the duties necessary to perform as a dental assistant.

I have been utilizing my skills at my current position as an Orthodontic RDA and back office chair side manager. Not only do I that in the morning, I teach the dental assisting program in the evening, as I love to give back to my profession and help change students' lives. I have been an instructor at Everest College since 2007.

Dentistry is extremely rewarding and I volunteer my time to lecture at several community colleges, lunch and learns dental offices, and orthodontic study clubs. I am a proud member of the California Association of Dental Assisting Teachers. I attend the annual AAO, few PCSO, and Invisalign seminars to further my knowledge on continuing education units.

I am a very hard worker, positive, trustworthy, willing to learn, is a team player, detail oriented, prompt, and efficient.

I would love to have the opportunity to be able to be a part of the Dental Board of California- Dental assisting council, as my morals and values are high and will be synonymous with your standards.

I am willing to be a new member with a voice to the council and also learn from mentors so that I can help with the current matters in the dental assisting field in the standards of conduct and enforcements of rules and regulations.

Looking forwards to speaking to you and meeting with you soon.

Should you have any further questions, Please feel free to contact me at [redacted] Thank you!

Kindest Regards,

Anne Contreras.

Stephen C. Kim, DDS, APC
Raymond M. Sugiyama, DDS, MS
Orthodontics for Children & Adults

To Whom It May Concern: January 26, 2012

This is a letter of recommendation for Ms. Anne Contreras who is a candidate for a position on the Dental Board of California as a committee member. Anne has worked in my office for twelve years and has demonstrated outstanding skills in all aspects of dental assisting in my orthodontic office. She can work in the front office as a receptionist, back office as a chair side assistant, in the lab fabricating retainers and has been in charge of ordering supplies for ten years.

Ms. Contreras is highly motivated and a high achiever in everything she does in our office. She is proficient in every aspect of assisting in my office and is loved and respected by the entire staff and all of our patients because of her excellent attitude and willingness to help out wherever help is needed.

Anne is always neat and professional in her appearance and has a sparkling personality which makes her very popular with our patients. She is a Registered Dental Assistant (RDA) and also has completed the Orthodontic Assistants Program Permit which allows her to work in the patient's mouth. For the past five years, Anne leaves our office after work and teaches at Everest College's Department of Dental Assisting five days a week. Her students love and respect her very much because of her sincere concern for their welfare. She is a dedicated teacher and a role model to her students.

I give my highest recommendation for Anne Contreras and hope you give her consideration for appointment as a committee member of the Dental Board or California.

Sincerely,

Raymond M. Sugiyama, DDS, MS, FACD, FICD

Past-president, Harbor Dental Society:

Past-president, College of Diplomates of the American Board of Orthodontics

3551 Farquhar Avenue, Suite 202 • Los Alamitos, CA 90720
Phones: (562) 598-8543, (714) 750-3302 • Fax: (562) 594-4182

Pamela Davis-Washington
[redacted]

February 2, 2012

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815

Dear Mr. DeCuir:

I am a registered dental assistant who has been in dentistry for over 30 years. I believe my experience as a dental assistant and my extensive duties in training, monitoring, and managing RDAs at the Children's Dental Health Clinic for the past 3 decades, makes me a qualified candidate to become a member of the Dental Assisting Council.

Not only have I been a dental assistant for 30 years, I have also been in a managerial position, where some of my responsibilities have included: training and monitoring of all RDAs, maintaining and implementing OSHA and DHS guidelines, developing and monitoring standard operating procedures, as well as other duties listed in my resume. Moreover, having worked as a registered dental assistant in both a non-profit setting and private dental office setting, I believe I can offer the perspective of assistants working in both for-profit and not-for-profit settings to the Council.

I strongly believe that my experience and knowledge in dentistry will enable me to represent my dental assistant colleagues in California with pride and expertise, and request that you consider me to become a member of the Dental Assisting Council.

Sincerely,

Pamela Davis-Washington RDA

Pamela Davis-Washington, RDA

Enclosure

Pamela Davis-Washington

Objective

To obtain an appointed position on the Dental Assisting Council to help consider all matters relating to dental assistants in California, and make appropriate recommendations to the Board and the standing Committees of the Board

Technical Skills/Proficiencies

- Over 30 years of RDA experience, including but not limited to chair-side assisting, and other RDA duties
- Responsible for the training and monitoring of all RDAs' duties, skills, and proficiencies
- Extensive knowledge of OSHA and DHS guidelines
- Extensive knowledge of JACHO guidelines for hospital dentistry and assisting
- Developing and monitoring standard operating procedures for the CDHC
- Able to manage and schedule a large staff of Dentists (8) and RDAs (10)
- Assist in the training of pediatric dental residents

Experience

September 1981-present Children's Dental Health Clinic Long Beach, CA

- RDA, Back Office Manager
- Hire, train, and monitor all RDAs. Update clinic employees on OSHA and DHS guidelines and clinic policies and procedures. Manage and schedule all dentists and assistants in the clinic. Order and maintain all supplies and dental equipment. Chair-side assist all dentists, and aid in the training of pediatric dental residents.

December 2010-present Nhu Q. Tran, DDS, APC San Clemente, CA

- RDA
- Chair-side Assisting, Take Radiographs, Coronal Polishing, Oral Hygiene Instruction

June 1993-January 2003 Randall Niederkohr, DDS Los Angeles, CA

- RDA
- Chair-side Assisting, Take Radiographs, Coronal Polishing, Oral Hygiene Instruction

Education

Long Beach City College *Long Beach* *Registered Dental Assistant*

- *Dental Assisting courses leading to an RDA certificate*

Long Beach City College *Long Beach* *Associate of Science Degree*

- *Biology, Science related courses*

References

John L. Blake, D.D.S., *(562)933-8929*
Executive Director/Dental Director
Children's Dental Health Clinic (CDHC)

Nhu Q. Tran, D.D.S. *(562)933-3276*
Pediatric Dental Residency Program Director

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Pamela D. Davis-Washington

[redacted]

California License Type and Number: 16067 Expiration date: 01-31-2014

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application. NO

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below. NO

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.
1. Children's Dental Clinic - 455 E. Columbia st. L.B. CA. 90806
2. NHU Q. TRANN DDS, APC - 1171 Puerta Del sol, San Clemente, CA 92673

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

Providing Personal Information Is Voluntary. You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

Access to Your Information. You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ.Code, §§1798 et seq.). See below for contact information.

Possible Disclosure of Personal Information.
We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

Contact Information. For questions about this notice, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed at the top of this application.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature Pamela D. Wellington Date 2/3/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Henry Baer, DDS (510)524-6234
Thomas Roeder, DDS (510)526-1411
Barry Liu, DDS (510)526-1424
Ricky Singh, DMD (510)524-6234
Ronald Stark, DDS (510)524-7069
Office fax (510)524-7608
914 The Alameda, Berkeley, CA 94707

FACSIMILE TRANSMITTAL

Total 7 pages

To: Richard DeAuir **Fax:** (916) 263-2140

Number of pages:
(Includes cover)

From: Michele Jawad **Date:** 1/25/12

RE: Application for appointment to Dental Assisting Council

NOTE: Hard Copies to follow

***THE INFORMATION CONTAINED IN THIS FAX MESSAGE AND ANY ATTACHMENTS ARE CONFIDENTIAL AND INTENDED ONLY FOR THE ADDRESSEE(S). IF YOU ARE NOT AN ADDRESSEE, YOU MAY NOT COPY OR DISCLOSE THE INFORMATION, OR ACT UPON IT, AND YOU SHOULD DESTROY IT ENTIRELY. PLEASE NOTIFY THE SENDER THAT YOU RECEIVED THIS FAX IN ERROR.**

From The Desk of Michele Jawad CDA, RDA, MA.Ed
[redacted]

January 25, 2012,

To Whom It May Concern,

I would like to write this letter requesting I be considered for appointment to the Dental Assisting Council of the Dental Board of California. I have been a dental assistant for the past 30 years. I respect and enjoy my profession and want to enhance and make a difference for my peers and the dentist's we serve. I have over the years volunteered and served on many boards both privately and professionally. Some of the recent boards or commissions I have served would include both the Park & Recreation Commission for the City of El Cerrito where I live, and The California Dental Association as an allied member. By serving in my community and for my profession, I have upheld one of my goals and values, which is to give back to those I care about and this includes the profession which has helped me all through my life.

I believe I would make a good addition to your board because I understand how commissions and boards operate, I enjoy problem solving and thinking through issues, and I like to see the positive results that hard work can bring and the difference it makes both for fellow assistants and for the community I work and live in. Over the years I have helped to make changes in my community and in my profession and I have a deep satisfaction when I see a positive impact in people's lives. I hope you will consider me and if you need more references I would be happy to provide them.

Sincerely,

Michele V. Jawad

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

NAME : Michele V. Jawad

[redacted]

California License Type and Number: RDA 69419 Expiration date: 1/31/13

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1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state?

   ☐ Yes ■ No

If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? ☐ Yes ☒ No

If so, please provide the name and address of the program and dates of employment in the space below.

3. **Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic?** ☒ **Yes** ☐ **No**

If so, please provide the name and address of the facility by which you are employed in the space below.

Drs. Singh, Liu, Roeder, Stark DDS (SRL Corporation).
914 The Alameda, Berkeley CA 94707

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

☒ Yes ☐ No

5. Are you employed by a current member of the Dental Board? ☐ Yes ☐ No

6. Have you served previously on the Dental Assisting Forum? ☐ Yes ☒ No

7. Do you have a financial interest in any registered dental assisting school? ☐ Yes ☒ No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members?

☒ Yes ☐ No

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3), will be accepted but are not required.

An interview may be performed as part of the application process.

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Possible Disclosure of Personal Information. We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application. The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
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Signature Michael V. Jaure Date 1/24/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Dr. T. Roeder, DDS 914 The Alameda, Berkeley CA (510) 526-1411

January 25, 2012

To Whom It May Concern,

I am writing this letter of recommendation for Michele Jawad. I am very happy to recommend her for a position on the Dental Assisting Council of The Dental Board of California. Michele came to work for me right out of high school and has been at our office ever since. During the past 30 years she has come to be an asset to this office, one we could not do without. Michele has enhanced our practice and has managed our office and employees in a professional manner. She is able to train the staff as needed, organize compliance manuals, and take care of our patient base.

Michele has a clear understanding of what makes a good dental assistant and team player in a large thriving practice. I believe she will bring her many years of assisting experience and her organizational skills to table if placed on the board. Michele is able to critically think through problems at the office whether it be with patients or employees. She is used to working with a diverse population and has wonderful communication skills and empathy for others. Michele also donates her time to her community both where she lives and where she works. She would be a wonderful addition to the board. It is my pleasure to write this letter and recommend her to the council.

Sincerely,

Dr. T. Roeder DDS

BARRY R. LIU, D.D.S.
914 THE ALAMEDA
BERKELEY, CALIFORNIA 94707

PH:510-526-1424

TO WHOM IT MAY CONCERN,

IT IS MY PLEASURE TO WRITE THIS LETTER OF RECOMMENDATION FOR MICHELE JAWAD.

MICHELE HAS WORKED IN THE OFFICE FOR 30+ YEARS. SUCH LOYALTY IS TO BE COMMENDED. HOWEVER, IT IS NOT JUST HER LOYALTY I COMMEND HER FOR.

DURING HER TENURE IN THE OFFICE, WHICH EXCEEDS MY TERM BY APPROXIMATELY 10 YEARS, MICHELE HAS PROVEN TO BE AN EFFICIENT AND PROVEN LEADER FOR THE STAFF. SHE IS A TIRELESS WORKER WHO VOLUNTARILY SPENDS EXTRA TIME AT THE OFFICE TO INSURE THE OFFICE RUNS AND FUNCTIONS SMOOTHLY.

IN ADDITION TO HER DUTIES AS A DENTAL ASSISTANT, SHE HAS TAKEN ON THE ADDED RESPONSIBILITY FOR THE ORDERING OF ALL SUPPLIES FOR THE ENTIRE OFFICE, WHICH CONSISTS OF FOUR DENTISTS AND SIX DIFFERENT HYGIENISTS.

SHE HAS ORGANIZED, PRODUCED AND MAINTAINS NECESSARY MANUALS FOR THE STAFF RELATING TO THE VARIOUS REQUIREMENTS OF GOVERNMENTAL AGENCIES.

SHE IS NOT ONLY INTELLIGENT AND ORGANIZED, BUT ACCOMPLISHES ALL HER WORK IN A GENIAL MANNER, WHICH ENCOURAGES ALL STAFF TO WORK HARMONIOUSLY.

SHE MANAGES TO FIND TIME FOR ALL MATTERS RELATED TO THE OFFICE WHILE STILL RAISING HER TWO ACCOMPLISHED TEENAGE CHILDREN.

WITHOUT HESITATION, I WOULD GIVE MICHELE THE HIGHEST RATINGS POSSIBLE, NOT ONLY FOR HER WORK BUT ALSO BECAUSE SHE IS SUCH AN OUTSTANDING PERSON.

SINCERELY,

Barry Liu

BARRY LIU, D.D.S.

January 24, 2012

February 1, 2012

RECEIVED

FEB 07 2012

DENTAL BOARD
OF CALIFORNIA

Richard DeCuir, Executive Director

Dental Board of California

2005 Evergreen Street, Suite 1550

Sacramento, CA 95815

Re: Application for Council Member of the Dental Assisting Council.

Dear Mr. DeCuir,

My name is Teresa Lua and I would like to be considered to fill a position as council member for the Dental Assisting Council of the Dental Board of California. I am currently a licensed RDA with Extended Functions 2, license number 422. I became an RDA after graduating high school and have been in private practice my entire career. Whenever the dental procedures a Registered Dental Assistant could perform was expanded by the Board, I found the necessary educational opportunities to acquire certificates and increase my skill levels. During my various educational experiences I have met other RDAs in various practice settings.

I am currently active as an allied Dental Health Professional member of the Sacramento District Dental Society(SDDS). Over the last two years I have volunteered to be a committee member at SDDS working on the Continuing Education Committee and the Dental Careers Workgroup. The CE Committee organizes and sponsors continuing education events to offer to the membership of SDDS. The Dental Careers Workgroup works toward the promotion of careers in dentistry to the community.

I have enjoyed twenty-nine years of experience as an RDA. I desire to give back to my profession by helping the Dental Board of California develop future policies to manage the dental assisting workforce.

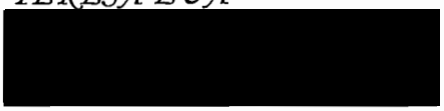
Thank you for considering me as a candidate for membership in the Dental Assisting Council. I look forward to any future contact you may have with me.

Sincerely,

Teresa Lua

Teresa Lua, RDAEF2

TERESA LUA



PROFESSIONAL SUMMARY

- **Registered Dental Assistant Expanded Functions**
- Highly skilled career professional with more than 20 years practical experience in all aspects of dental assisting.
- Established patient support including oral assessment, Chair side 4 – 6 hand assisting, implant knowledge, Orthodontic procedures, Full mouth reconstruction, and digital radiographs. Documentation for diagnosis and treatment planning, ordering and administration of treatment procedures. Surgical procedures performed in a sterile field.
- Computer skilled, Proficient in all documentation/record maintenance/paperwork to ensure accuracy and patient confidentiality.
- Bilingual spanish/english

CREDENTIALS

License RDA	1983
Certificate CORONAL POLISH	1983
License RDAEF	1995
Certificate Ultrasonic Cement Removal	1996
License RDAEF II	2010

EXPERIENCE

RDAEF II — 1993-present
Carl Hillendahl. D.D.S
Placerville California 95667

RDA — 1990-1992
Richard Johnson D.D.S.
Diamond Springs, California 95619

RDA — 1989- 1990
Robert Leach D.D.S.
Healdsburg California 95448

DA/RDA — 1983-1989
Richard Johnson D.D.S.
Diamond Springs, California 95619

EDUCATION

Regional occupational program Placerville, California	1982
RDAEF PROGRAM UCSF San Francisco, California	1994
Straight Wire Seminars Encinitas, California	1995
RDAEF II PROGRAM UCLA Los Angeles California	2010
Orthodontic Assistant Program Sacramento City College Sacramento California	2011

AFFILIATIONS

SDDS (ADHP) Association	2008-Current
ADAA Association	2009-Current

REFERNCECES

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Teresa Luna

[redacted]

California License Type and Number: RDAEF422 Expiration date: 5/2013

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TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below. NO

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.
   Carl Hillendahl. D.D.S
   4369 - Golden Center. Suite B
   Placerville Ca 95667

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

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The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

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I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature Teresa Quir Date 2/2/2012

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

530 626.1700
530 626.4879 fax

Carl Hillendahl, DDS
INCORPORATED

4369 Golden Center Drive
Suite B
Placerville, CA 95667

January 30, 2012

Richard DeCuir, Executive Officer

Dental Board of California

2005 Evergreen Street, Suite 1550

Sacramento, CA 95815

RE: Recommendation of Teresa Lua for the Dental Assisting Council of the Dental Board of California.

Dear Sir,

The intent of this letter is to recommend Teresa Lua for the position of council member, as a Registered Dental Assistant with Extended Functions II, of the Dental Assisting Council of the Dental Board of California.

Teresa has been in my employ as a Registered Dental Assistant since 1993. She has demonstrated an appetite for education that I haven't observed in other assistants I have been acquainted with. As the scope of practice for RDA's has changed with the advent of extended functions, Teresa was eager to enroll and successfully completed the first RDAEF program at UCSF in 1995 and the EF2 program at UCLA in 2010. She is very proficient with the skills she has learned from the two programs and is currently hungry for knowledge concerning bonding and composites.

The Sacramento District Dental Society provides membership status to non-dentist Dental Health Professionals. Teresa became a DHP member of the Sacramento District Dental Society in 2006. Last year she served on the Dental Health Committee and the Continuing Education Committee. This year Teresa serves on the Continuing Education Committee and the Dental Careers Workgroup for SDDS. I think her prior committee experiences would be a benefit to the Dental Assisting Council.

Ms. Lua has been in private practice for her entire RDA career. She is acquainted with many dental assistants and hygienist and has spoken with many more. She is familiar with abuses and problems within her profession and has occasionally spoken with me about them.

whitepaper

Carl Hillendahl, DDS
INCORPORATED

Lastly, she has a desire to give back to community. She has and will be volunteering for Smile for Kids campaigns organized by the Sacramento District Dental Foundation to provide free dental services to underserved children within the Sacramento Area. Teresa is also a supporter and volunteer of the RAM event that occurred in Sacramento last year.

Her history of public service, years of experience as an RDA, and the passion she expresses for her profession, makes her a valuable asset for the upcoming Dental Assisting Council. I would be happy to entertain questions concerning Teresa's application for Dental Assisting Council membership.

Sincerely,

Carl M. Hillendahl, DDS

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KIM WALLACE, DDS

SACRAMENTO
DISTRICT DENTAL
SOCIETY

February 3, 2012

Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815

Re: Letter of Support
Teresa Lua, RDAEF2

To Whom It May Concern:

This letter is in support for the nomination of Ms. Teresa Lua, RDAEF2. I hope you will consider her to be a member of the newly formed Dental Assisting Council, under the auspices of the Dental Board of California.

As the Executive Director of the Sacramento District Dental Society (SDDS), I have known Teresa for the past 9 years. She is an auxiliary member of the SDDS and serves on our SDDS Continuing Education Committee. She is a contributing member, energized about dentistry, a committed committee member and a wonderful advocate for the auxiliary partner of the dental team.

I nominate her whole-heartedly and hope that you will consider her nomination. I recommended her for this position to the California Dental Association. I called her and suggested that she volunteer. I am so pleased that she, too, is interested.

If you have any questions, please feel free to give me a call anytime.

Most sincerely,

CATHY LEVERING
Executive Director

CL/dmy

915-28TH STREET
SACRAMENTO, CA 95816
PH 916 446 1211
FX 916 447 3818
E-MAIL sdds@sdds.org
www.sdds.org

01/23/2012

Kathy O'Brien, RDA
Eden Area ROP Dental Assisting Program
[redacted]

Dental Board of California
2005 Evergreen St. Suite 1050
Sacramento, CA 95815

Dear Mr. DeCuir,

I am writing in response to the recruitment of Dental Assisting Council members and to express my interest. I have been in the Dental Assisting profession for 30 years and have seen and experienced many changes.

I have been employed as a Dental Assisting instructor at the Eden Area ROP for 20 years. I began as a part time instructor and have been Program Director since 2004. I have implemented all requirements of SB 2637 and all subsequent legislation. I am a member of CADAT (California Association of Dental Assisting Teachers) but have never held an office for the organization. I look at the Dental Assisting Council as an opportunity to protect and enhance the profession of Dental Assisting.

If I were to be appointed, I have the full support of my administration and am confident that I would be able to fulfill all of the responsibilities of the position.

Sincerely,

Kathy O'Brien

Kathy O'Brien, RDA
Dental Assisting Program Director
Eden Area ROP Dental Assisting Program
[redacted]

Kathy O'Brien

Summary of Qualifications

- RDA with Coronal Polish, Ultrasonic Scaling, Pit and Fissure Sealants - License # 38596
- X-Ray license
- CPR certification
- Ryan's Designated Subjects Teaching Credential, Dental Assisting

Education

1982 Chabot College, Hayward, CA
Dental Assisting completion certificate

1979 San Lorenzo High School, San Lorenzo, CA
High school diploma

Experience

2004 – present : Registered Dental Assisting Program Director
Eden Area ROP
26316 Hesperian Blvd. Hayward, CA 94545

1992-2004 Dental Assisting Instructor
Eden Area ROP
26316 Hesperian Blvd. Hayward, CA 94545

1983-1993 Registered Dental Assistant
Fremont Dental Group
40830 Fremont Blvd. Fremont, CA 94536

1982-1983 Registered Dental Assistant
Robert C. Williamson, DDS
299 Juana Ave. San Leandro, CA 94587

Professional Memberships

- California Dental Assisting Teachers Association (CADAT)
- American Dental Assistants Association (ADAA)
- California Dental Assistants Association (CDAA)
- California Association of Regional Occupational Centers/Program (CAROCP)

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Kathy O'Brien

[redacted]

California License Type and Number: 38596 Expiration date: 12/31/12

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

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IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application. No

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below. Yes

   * Eden Area ROP
   26316 Hesperian Blvd
   Hayward, CA 94545
   * dates of employment: 4/1992 - present

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

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We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
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- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

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Signature Harley O'Brien Date 1-23-12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

RECEIVED
FEB 09 2012
DENTAL BOARD OF CALIFORNIA

STATE OF CALIFORNIA
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DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN

DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

NAME : Emma K Ramos

[redacted]

California License Type and Number: RDA Expiration date: 07/31/13

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1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state?

   ☐ Yes ☒ No

If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

_____

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? ☒ Yes ☐ No

If so, please provide the name and address of the program and dates of employment in the space below.

UEI College
4730 Ontario Mills Parkway
Ontario, CA 91767

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? ☐ Yes ☒ No

If so, please provide the name and address of the facility by which you are employed in the space below.

_____

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

☒ Yes ☐ No

5. Are you employed by a current member of the Dental Board? ☐ Yes ☒ No

6. Have you served previously on the Dental Assisting Forum? ☐ Yes ☒ No

7. Do you have a financial interest in any registered dental assisting school? ☐ Yes ☒ No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

_____

8. Are you willing to comply with conflict of interest requirements that apply to board members?

☒ Yes ☐ No

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

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Signature _____ Date _____

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Emma K Ramos RDA 36727

[redacted]

DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1500
Sacramento, CA 95815
(916) 263-2300

RE: Appointment to the Dental Assisting Council of the Dental Board of California

Dear Richard DeCuir, Executive Officer

With my educational background and experience with an RDA Program, I have the qualifications you are seeking to help you with the many changes that our state is doing with the DA and RDA programs here in California. I have a strong working knowledge of the dental industry working both in the field and teaching for 33years. While working for UEI I started out has an instructor working my way to the Program Director position for 5yrs, working my up to the company's Program Chair for the entire company. As the RDA Program Chair, I was responsible for Curriculum Development, Product Knowledge to management teams, Training Meetings for all RDA instructors keeping the program up to date with state regulations has the program needed to be in compliance with the board. I would enjoy the opportunity to sit on the board sharing my experience, knowledge and organizational skills with members with the same qualifications.

Please allow me to show you what I can bring to the board. My attached resume outlines all that I can offer the dental board. I strongly believe that I will be a good fit and would love the opportunity to become a valued member of the dental board. The attached resume details my extensive experience and training. If you choose to interview and hire me, you will not be disappointed. My passion for this field, combined with my respect for the dental board, the depth of experience I can offer will contribute to the dental board.

I appreciate your consideration.

Best regards,

Emma K Ramos

Emma K Ramos RDA 36727

[redacted]

SUMMARY

Responsible RDA Instructor with excellent communication skills demonstrated by 18 years of teaching experience, motivated, enthusiastic educator with 32 years experience in the Dental field. Enthusiastic in teaching student's professionalism with creative instructing experience in vocational schools addressing student needs and ensuring proper student development. Resourceful in developing student's hands-on skills and the knowledge necessary for them to be successful in the dental field. Experience in curriculum development and creating proficiency sheets.

Core Qualifications

- Mastery of RDA teaching methods
- Expertise in curriculum development
- Motivating students
- Performance assessments
- Interactive teaching/learning
- Innovative lesson planning
- Classroom management
- Positive learning environment
- Learning style assessment
- Creative questioning
- Performance assessments
- Creative lesson plan development
- Creative learning strategies
- Effective time management
- Audio-visual aid implementation
- Expertise in RDA practical skills
- Experience with instructional design
- Critical thinking

Achievements

Administration:
Managed RDA Program for 12 campuses opening 3 campuses.
Material Development.
Created materials, curriculum targeting different types of learners to create an engaging educational experience.
Curriculum Design.
Designed, developed and implemented daily lessons per modules.
Skills books with proficiency sheets for step-by-step procedures.
Employed activities and techniques to encourage instructor's different learning techniques to use within their classroom.
Team Building and Leadership.
Employed activities and techniques to encourage instructor's different learning techniques to use within their classrooms to keep students motivated
Training:
Implemented training modules to inter-departmental teams to ensure smooth adoption of RDA Program.
Ensured training during all new changes taken place during curriculum development
Organized training dates with instructors and outside vendors on new materials or equipment

Emma K Ramos RDA 36727

Professional Experience

Dental Instructor
UEI College – Ontario CA
November 1999 to Current
Program Director 00/08. Program Chair 08/11. Combined discipline plan with effective measures and various lesson plans to increase concentration, participation, and progress student accountability.

Dental Instructor
North-West College – Pomona CA
June 1993 to November 1999
Instructor/Responsible for placement of students

RDA Assistant
October 1987 to November 1999
Anthony Kavorinos DDS – Chino, CA
Supervisor-back office

RDA Assistant
February 1979 to September 1987
William H. Stanley – Ontario, CA
Front and Chair-side assisting

Education and Training

North-West College
Pomona, CA
Dental Assisting
Diploma

Certifications

- BLS Instructor Certificate
- CPR Certified
- X-ray License
- Pit and Fissure License
- Ultra-sonic scaling License
- RDA License
- HIPAA Cert
- Dental Practice Act

Community Involvement

Volunteered for LA care know in 2010 - 2011 in the Dental department
Maria Shriver women's clinic in 2010
Elementary schools 1-4 grades. RDA student's giving hygiene instructions. Through out the years (3-4 times a year)

Affiliations

CADAT California Association of Dental Assisting Teachers. Member since 2000

UEI College

4730 Ontario Mills Parkway
Ontario, CA 91764
Phone (909) 476-2424
Fax (909) 987-8748
www.uei.edu

February 3, 2012

Dental Assisting Council
Dental Board of California

To Whom It May Concern:

This letter is my recommendation for Emma Ramos for appointment to the Dental Assisting Council of the Dental Board of California. Ms. Ramos is an excellent Dental Assisting instructor at the Ontario UEI College campus. I have been personally grateful to Ms. Ramos for her time as RDA Director at her campus as well as her time as Program Chair for all Dental Assisting programs serving all of our West Coast schools. During her time as Program Chair, Ms. Ramos led the process of curriculum revision, revised our skills book, ensured our equipment lists were up to date and each of our dental labs were up to standard, and worked with each of our dental instructors in our schools to ensure they understood and were following regulations.

Emma understands the RDA requirements and standards to the last detail. She has worked with several of our new campuses during the RDA application process and she knows the criteria for dental assisting schools very well. She is very thorough regarding the implementation of a new standard or requirement changes, she knows and has ensured compliance regarding allowable duties, requirements for infection control, hiring standards for faculty, facility standards, and so much more. She has helped our schools tremendously in ensuring that our RDA programs meet the Dental Board standards for RDA programs.

Ms. Ramos is an excellent problem solver and communicator and she is effective and positive when clarifying and implementing dental board standards. She is thorough and efficient, and she has excellent follow through and organizational skills.

I believe her biggest strengths are her wonderful personality and her vast experience. Emma has proven herself as a leader in the Dental Assisting field, and UEI College has benefited from her efforts. She would make an excellent addition to the Dental Assisting Council.

Sincerely,

Emily Battaglia
Director of Curriculum Development & Management
16485 Laguna Canyon Rd Ste. 300
Irvine, CA 92618
(949) 272-7235 Tel
BattagliaE@IECColleges.com

UEI College

4730 Ontario Mills Parkway
Ontario, CA 91764
Phone (909) 476-2424
Fax (909) 987-8748
www.uei.edu

February 2, 2012

Dental Assisting Council
Dental Board of California

To Whom It May Concern:

It is with great pleasure that I write this letter of recommendation for Ms. Emma Ramos to support her candidacy for appointment to the Dental Assisting Council for the Dental Board of California. Ms. Ramos has been an exemplary instructor at UEI College for many years, consistently receiving positive comments from her students on the Student Satisfaction Survey and achieving outstanding results in the classroom.

As Program Chair for the UEI Dental Program, Ms. Ramos played an integral role in the revision of UEI's Dental Assisting curriculum, serving as a valued member of the revision team. In that role, Emma exhibited dedication, leadership and a strong commitment level to the development and implementation of a truly world class curriculum.

I unequivocally recommend Ms. Ramos for appointment to this Council and am very proud to have her uphold the high standard of instructional excellence and extra ordinary classroom performance that she demonstrates as a model for our students each and every day. She is an exemplary role model for students and instructors, a very dedicated and hard worker and feel that she will be a strong contributer to the Council.

If I may provide any additional supporting information for Ms. Ramos' candidacy, please don't hesitate to contact me.

Sincerely,

Bonny S. Nickle, Ed.D.
Chief Academic Officer
IEC

UEI College

4730 Ontario Mills Parkway
Ontario, CA 91764
Phone (909) 476-2424
Fax (909) 987-8748
www.uei.edu

February 2, 2012

I have had the privilege of working closely with Emma Ramos for the past couple years and have observed the dedication, passion, and commitment she has demonstrated for the field of dentistry and the future dental assistants she produces. Ms. Ramos is a model instructor who has an ability to relay information in such a way that her students "get it". The graduates from her class are knowledgeable and extra prepared for the field of dentistry.

Emma is a seasoned instructor who also assists in training new dental instructors to the campus. She goes over and beyond her role as an instructor and assists the campus and company with curriculum development, participation in advisory board meetings, and has assisted with the development of new dental labs on numerous UEI campuses.

There is no doubt that Ms. Ramos would truly be an asset to the Dental Assisting Council for the Dental Board of California. Ms. Ramos' numerous years of experience in the field of dentistry and in educating future dental assistants has provided her with a wealth of knowledge that would make her invaluable to the council.

Thank you for her consideration,

Michelle Armas

Michelle Armas

Director of Education

909-476-2092

Dental Assisting

February 3, 2012

Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815

RE: Application for Appointment to the Dental Assisting Council of the DBC

To Whom It May Concern:

It is an honor and a privilege to submit my application for appointment to the Dental Assisting Council of the Dental Board of California. My primary interest and focus is to serve not only as representation as an educator, but also as a clinical Registered Dental Assistant including the dental assisting students and dental community whom I serve.

I have been in the dental field for over thirty years, and I have seen many changes occur over the years with regard to regulations and statute applicable to dental assistants, registered dental assistants, as well as registered dental assistants in expanded functions.

Although, I do not currently teach in a Registered Dental Assisting Program as initially indicated in the application provided, I have had prior experience within a RDA Program at Monterey Peninsula College.

I feel I will bring diverse representation to the committee table, and I am familiar with the current issues facing dental assisting as well as education institutions. I have attended several Dental Board of California board meetings this past year, and hope to be considered as a potential appointee of the Dental Assisting Council to enhance the scope of practice of dental assisting.

I look forward to the opportunity to meet and discuss my qualifications as a potential council member.

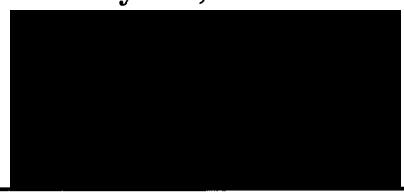
Best regards,
Debbie M. Reynon

Debbie M. Reynon, CDA RDA AA AS

[redacted]

Resume

Debbie M. Reynon, CDA RDA AA AS



Objective: To obtain a position as a representative for the Dental Board of CA on the Dental Assisting Council to provide input on education as well as perspective as a clinical dental assistant.

Summary of Qualifications: More than 21 years of professional clinical experience in dental assisting and front office practice management; including 30 years of professional experience in teaching dental radiology, front office practice management, and dental assisting courses.

Professional Experience:

Instructor/Dental Assisting Program (January 1996 – Present)
Instructor/Dental Radiology (May 1996 – Present)
Instructor/Dental Receptionist Program (June 1999 – June 2002)
Santa Cruz County Regional Occupational Program
Santa Cruz, California 95060

- Supervised and coordinated preclinical training of dental assisting students prior to internship placement.
- Supervised and coordinated internship placement and evaluation of dental assisting students.
- Organized and coordinated advisory board meetings (implementation, general agenda, training meetings, etc.).
- Teach all aspects of the duties of the professional dental assistant (entry-level).
- Evaluate student skills and job readiness including maintenance of accurate attendance records.
- Teach theory, safety, and related laboratory clinical instruction in dental radiology..
- Establish coordination with clinical site for lab instruction on mannikens and patients w/direct clinical supervision.
- Teach all administrative and technical aspects of front office receptionist skills (entry-level) in the dental assisting field.
- Developed curriculum and input of academic standards.

Instructor/Dental Radiology (September 1994 – December 2005)
Mission Trails Regional Occupational Program
Salinas, California 93906

- Teach theory, safety, and related laboratory clinical instruction in dental radiology.
- Establish coordination with clinical site for lab instruction on mannikens and patients w/direct clinical supervision.
- Evaluate student skills and job readiness including maintenance of accurate attendance records.

Instructor/Office Practice Management (February 1994 – February 1999)
Instructor/Dental Radiology (September 1986 – June 1992)
Monterey Peninsula College – RDA Program
Monterey, California 93940

- Teach all administrative and technical aspects of front office management in the dental assisting field.
- Teach theory, safety, and related laboratory clinical instruction in dental radiology including examination and evaluation of student skills.
- Evaluate student skills and job readiness including maintenance of accurate attendance records.
- As a substitute instructor, provided didactic and clinical instructions in all aspects of chairside assisting for program director while on sabitical.

Office Manager/Financial Coordinator/RDA (March 1983 – January 1996)
Tony Silva Cava, DDS
Salinas, California 93906

- Directed all administrative and technical aspects of the front office.
- Supervised and coordinated training of front office and clinical office personnel.
- Assisted in all aspects of the chairside assistant, including coronal polishing as needed.
- Organized and coordinated staff meetings (implementation, training, and general agenda).

(*Additional work experience prior to 1983 in dental assisting, and prior to 1986 in teaching – available upon request*).

Certifications:

- Professional Clear Designated Subjects Vocational Education Teaching Credential
- California Community College Instructor Credential #249184
- Associate of Arts Degree – Business
- Associate of Science Degree – Dental Assisting
- Registered Dental Assistant, License #RDA5068
- Coronal Polish Certification
- Pit and Fissure Sealant Certification
- Certified Dental Assistant, License #051743
- X-ray Licensure #63538 – Board of Dental Examiners, State of California
- Cardiopulmonary Resuscitation (CPR) Certificate
- CPR Instructor Certification

Education:

- Working towards professional growth requirements to maintain Professional Clear Designated Subjects Vocational Education Teaching Credential
- Continuing education towards professional growth requirements to maintain RDA and CDA licensures in the State of California

Professional Affiliations:

- California Association of Dental Assisting Teachers (CADAT)
- National Association of Dental Assistants (NADA)
- California Association of Regional Occupational Career Programs (CAROCP)
- California Society of Association Executives (CalSAE)

1. **Tony Silva Cava, DDS**
   515 Alameda Avenue
   Salinas, CA 93901
   (831) 754-2236

2. **Santa Cruz County Regional Occupational Program (ROP)**
   Mark Hodges, Program Director
   400 Encinal Street
   Santa Cruz, CA 95060
   (831) 466-5760
   Email: mhodges@santacruz.k12.ca.us

3. **John Stevens, DDS**
   221 "H" Mount Hermon Road
   Scotts Valley, CA 95066
   (831) 440-1830

Personal Reference

1. **Sam Christensen, DDS**
   7545 Soquel Drive
   Aptos, CA 95003
   (831) 688-7878

Santa Cruz County
Office of Education
MICHAEL C. WATKINS, SUPERINTENDENT

Debbie Reynon, CDA RDA
Instructor
Dental Assisting & Dental Xray
Regional Occupational Program

400 Encinal Street
Santa Cruz, CA 95060
831-466-5600 main
831-262-8617 direct
831-466-5769 fax
alliemae1956@aol.com
www.santacruz.k12.ca.us

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

NAME : Debbie M. Reynon, CDA RDA AA AS

[redacted]

California License Type and Number: RDA #5068 Expiration date: November 2012

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state?

   ☐ Yes ☐ No

If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

CADAT (California Association of Dental Assisting Instructors)

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? ☐ Yes ■ No

If so, please provide the name and address of the program and dates of employment in the space below.

Santa Cruz County ROP - Dental Assisting Program

400 Encinal Street	Santa Cruz, CA 95060	December 1995 to December 2012 (Currently Employed)
Monterey Peninsula College - RDA Program*		September 1986 to June 1992 + February 1994 to February 1999

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? ☐ Yes ■ No

If so, please provide the name and address of the facility by which you are employed in the space below.

Please refer to resume for all prior clinical experience.

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

■ Yes ☐ No

5. Are you employed by a current member of the Dental Board? ☐ Yes ■ No

6. Have you served previously on the Dental Assisting Forum? ☐ Yes ■ No

7. Do you have a financial interest in any registered dental assisting school? ☐ Yes ■ No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

Not Applicable

8. Are you willing to comply with conflict of interest requirements that apply to board members?

■ Yes ☐ No

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3), will be accepted but are not required.

An interview may be performed as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

Providing Personal Information Is Voluntary. You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

Access to Your Information. You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ. Code, §§1798 et seq.). See below for contact information.

Possible Disclosure of Personal Information. We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application. The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (B&P Code, § 1742(c)).

Contact Information. For questions about this notice, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed at the top of this application.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature _____ Date February 3, 2012

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

February 1, 2012

Dr. Bruce Whitcher
President – Dental Board of California
2005 Evergreen St., Suite 1550
Sacramento, CA 95815-3831

RE: Recommendation of Ms. Debbie Reynon for Dental Assisting Council

Dear Dr. Whitcher,

The California Association of Dental Assisting Teachers is pleased to introduce and recommend Ms. Debbie Reynon to you for consideration as a member of the Dental Assisting Council of the Dental Board of California. Ms. Reynon has been involved in the profession for many years and brings a unique perspective to the councils and committees for which she has served.

Presently, Debbie is an educator in an ROP program in the Santa Cruz area. We recognize that her school is not Board-approved and may not qualify her for an educator position on the Council; however, her past teaching experience does include a position at an RDA program. Her clinical experience coupled with her teaching experience provides a unique and diverse perspective that we believe is essential for the success of the Council. She understands the landscape of the Board, the regulatory process, and the current issues facing the dental assisting profession by having attended Dental Board meetings in the past and is a consummate professional who represents the profession well.

CADAT believes that Ms. Reynon would be an excellent choice for either a clinical assistant position or an educator position and recommend her for your consideration.

Sincerely,

Colleen Kirby-Banas

Colleen Kirby-Banas, CDA, RDAEF, BS, MS
President - CADAT

COPY

Dr. Tony Silva Cava, DDS

Family Dental Care

515 Alameda Avenue • Salinas, Ca. 93901 • (408) 754-2236 • (408) 422-8421

LETTER OF RECOMMENDATION

RE:Debbie Reynon

To whom it may concern:

Debbie worked in my dental office for approximately 13 years from 1983 to 1996 when she left to pursue a teaching career in the dental profession. In that time, she worked in following capacities:Dental Assistant, Appointment Administrator, Financial Administrator and Office Manager.

Since then, she has taught various dental assisting, x-ray and practice management classes. While she was employed in my office, she completed the two year Practice Management Program through Pride Institute.

In each of her positions, Debbie established guidelines and protocol which defined excellence. She gave exceptional energy and enthusiasm to each task given to her.

I have found Debbie's efforts to be unparalleled. It is wonderful to have someone like her in the dental profession.

Because of her outstanding personal traits, I can easily say that she would excel in any situation presented to her. Putting Debbie on your team is a decision which will greatly enhance your progress in any endeavor. Basically, I feel that a person would be "crazy" not to take the opportunity to hire this exceptional person.

Sincerely yours,

Dr. Tony Cava

COPY

JOHN A STEVENS DDS

Family Dentistry
221 H Mount Hermon Road Scotts Valley, CA 95066
831 440-1830

Greetings,

It is a pleasure to recommend Debbie Reynon, CDA, RDA as a valuable asset to your organization.

I have known Debbie since 1994. It was then my honor to serve as part of a steering committee to revive the ailing Dental Assisting program run by Santa Cruz County's Regional Occupational Program. Debbie proved to be the best qualified applicant for the position of Program Instructor. Debbie not only rapidly revived the program but also expanded it and developed a valuable network of dental professionals who volunteer their time and expertise in training dental assisting students. I am one of those volunteers and have worked regularly with her since she became instructor.

Debbie is very dedicated to her students and the program. She has shown herself to be innovative in her instructive approach and has a willingness to alter her teaching method if she believes it will result in better, more realistic training scenarios.

Because of the thoroughness of her instruction her graduates have benefited, as most dentists prefer them to graduates of other dental assisting programs. The result is a very high employment rate for her graduates, and superior service to the patients and the hiring dentist.

Debbie is firm in her approach with her students, clear in her expectations, and genuinely concerned for the welfare of the students, coworkers and the hiring dental offices. Once again I highly recommend Debbie as an asset to your organization. Please feel free to call me if you require additional information.

John A Stevens DDS

OTHER APPLICATIONS

Allison M. Fowler

[redacted]

RECEIVED
FEB 02 2012
DENTAL BOARD
OF CALIFORNIA

January 23, 2012

Richard DeCuir, Executive Officer

Dental Board of California

Dear Richard DeCuir:

When the California Dental Board created an opportunity to partake on the Dental Assisting Council, I literally jumped out of my shoes! My passion for my everyday work goes far and beyond most but I've always wanted to be more involved. My experience as a lead RDA has taught me great communication and leadership skills. The honor to be part of the Dental Assisting Council would be more than just a privilege, but also a wonderful and exciting challenge.

Sincerely,

Allison M. Fowler

Allison Fowler

Allison M. Fowler RDA

Objective:

To obtain a challenging position where I can utilize my leadership skills in the dental field and work as a member of the Dental Assisting Council.

Education:

Western Career College Citrus Heights, Ca Graduated in 2006

Licenses and Certificates:

Registered Dental Assistant License #70170

X-ray License

CPR Certified

Employment:

Bannai Family Dentistry March 2009- Present (916) 783-5144 Lead RDA

Dr. Alan C. Pan DDS March 2008- March 2009 (916) 781- 6688

Dr. Dan Hopper DDS January 2007- February 2008 (916) 624-3119

Professional Skills:

- Chairside assisting
- Ordering of dental supplies
- Fabricating temporary crowns
- Alginate impressions
- Zoom whitening
- Orthodontics
- Nitrous oxide, oral sedation, and IV sedation
- Alginate impressions
- Reception, scheduling, and patient education

References upon request.

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Allison M. Fowler

[redacted]

California License Type and Number: RDA 70170 Expiration date: 12/31/2013

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IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below. No.

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below. Yes.
Bannai Family Dentistry
9241 Sierra College Blvd. #100
Roseville, Ca 95661

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

Providing Personal Information Is Voluntary. You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

Access to Your Information. You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ.Code, §§1798 et seq.). See below for contact information.

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We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

Contact Information. For questions about this notice, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed at the top of this application.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature Allison M. Fowler Date 1/31/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

BANNAI
FAMILY
DENTISTRY

General & Cosmetic
Daisuke Bannai, DDS

January 19, 2012

To Whom It May Concern:

Going to the dentist can be a stressful time. However, with our patient's palms sweating and heartbeat racing, Ally manages to put them at ease. Comfort and her dental assisting skills are far and beyond stellar. Like many Registered Dental Assistants, Ally has an impressive 6 year grasp of chairside skills. When she joined our team in our dental practice, she was the one who allowed our practice to progress and become more profitable. Her competency with all attributes of dentistry is so advanced, that we always joked how I would consider letting her do any dental treatment on myself. She is without a doubt, the best RDA that I have ever had an opportunity to work side-by-side with. In addition to her assiting skills, Ally is more than competent working at the front desk and her responsibility and hard work far exceed 99% of the population. As our lead assistant, our entire team looks to her for direction and leadership. She is more then qualified to undertake bigger and more challenging leadership positions out in the horizon.

Working along side Ally for the past four years and socially outside our practice, I've gotten to know her extremely well. Please feel free to reach me anytime for a reference. I would be more then happy to do that.

Sincerely,

Daisuke Bannai, DDS
Bannai Family Dentistry, Inc.

tel: 916.783.5144 | *fax:* 916.783.5193 | 9241 Sierra College Blvd., Suite 100 | Roseville, CA 95661 | www.smileroseville.com

BANNAI FAMILY DENTISTRY

General & Cosmetic
Daisuke Bannai, DDS

January 18, 2012

To whom it may concern,

I am very happy to recommend Allison Fowler to be on the Dental Assisting Council. I have worked with Ally for over three years and have never worked with an RDA who has such a high level of dedication, passion for quality dentistry, and commitment to her profession. She has good communication skills and always goes above and beyond on a regular basis to ensure the patient gets the best quality care. With such high standards, she continues to be an excellent representative for Dr. Bannai.

Without hesitation, I can say that I have met few people as passionate and serious about the field of dentistry. I know she would be an excellent representative for the Dental Assisting Council.

Sincerely,

Lynn Ekness

Lynn Ekness
Office Manager
Dr. Daisuke Bannai

tel: 916.783.5144 | *fax:* 916.783.5193 | 9241 Sierra College Blvd., Suite 100 | Roseville, CA 95661 | www.smileroseville.com

Amanda D. Gomes

[redacted]

Dental Board of California

2005 Evergreen Street, Suite 1550

Sacramento, California 95815

To Whom It May Concern:

I am pleased to submit my application for appointment to the Dental Assisting Council of the Dental Board of California. My years as a clinical dental assistant, office manager and dental assisting instructor will assist me, together with the other Council members, in bringing fourth recommendations to the Board. My range of experience will be a valuable asset for decision making on the Board. I am eager to assist the Council in continuing to improve the Registered Dental Assistant profession.

Thank you for your consideration for appointment to The Dental Assisting Council. I look forward to hearing from you.

Sincerely,

Amanda Gomes

Amanda Gomes, RDAEF, CDA

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

RECEIVED
FEB 13 2012
DENTAL BOARD OF CALIFORNIA

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

NAME : Amanda Gomes

[redacted]

California License Type and Number: RDAEF AEF915 Expiration date: 07/30/2013

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

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   ☐ Yes ☐ No

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Signature Amanda Jones Date 1-27-12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Amanda D. Gomes, RDAEF, CDA

[redacted]

Education: University of California San Francisco 2002
San Francisco, CA
Registered Dental Assistant in Extended Functions certification course

College of the Redwoods 1996-2000
Eureka, CA
Associate of Science Degree, Dental Assisting

Cuesta College 1995-1997
San Luis Obispo, CA
General Education

Experience: College of the Redwoods 2006- present
Eureka, CA
Associate Faculty, Dental Assisting Program
Provide support to dental assistant students, instruct in all areas of dental assisting. Teaching assignments include instruction in laboratory and clinical sessions in the areas of Oral Health, Dental Materials, Dental Radiography, Chairside Assisting, Emergency Protocols, Infection Control, Occupational Health and Safety, Dental Specialties, and Expanded Duties for Registered Dental Assistants.

Russell Jones, DDS 1999 – present
Fortuna, CA
Office Manager
Supervise and instruct employees on dental office procedures, ordering of supplies, provide support and encouragement to employees, manage and collect patient accounts.

Registered Dental Assistant in Extended Functions
Assist the doctor in all areas of dentistry, educate patients on proper oral hygiene, place pit and fissure sealant, place retraction cord for final impressions, take final crown and bridge impressions, perform coronal polish, conduct digital and traditional x-rays, fabricate night guards and bleach trays.

Certification: Registered Dental Assistant in Extended Functions
Registered Dental Assistant with X-ray, Sealant, and Coronal Polish Certification
Certified Dental Assistant
CPR Certification

RECEIVED
JAN 17 2012
DENTAL BOARD
OF CALIFORNIA

Suzanne M. Leon

suzanneleon@hotmail.com

Richard DeCluir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815

January 09,2012

Dear Mr. DeCuir,

I am writing to express my interest for appointment to the Dental Assisting Council of the Dental Board of Califonia. As you will see my skills and experience can provide a valuable asset to the Dental Board.

With over 11 years of experiece in the Dental field. Iam professional, dependable,considerate and hard working individual. I have good understanding of OSHA regulations and compliance. And best of all, I enjoy meeting and working with people providing ideas and concerns to coordinate efforts to insure the wellness and professionalism in Dental Assisting.

I am aware of the excellent reputation of the Dental Board of California and it would be a pleasure to be a part of such a well respected Commitee.

My resume which I have enclosed for you to review, contains additional details about my professional expertise. I look foward to hearing from you and having the opportunity to meet. Thank you for your time and consideration.

Sincerely,

Suzanne M. Leon

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

RECEIVED
JAN 17 2012
DENTAL BOARD OF CALIFORNIA

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Suzanne M. Leon

[redacted]

California License Type and Number: RDA 62388 Expiration date: 03/31/13

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QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

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1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

NO

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NO

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.

Dr. Craig & Dr. Streight
706 24th Ave. NW
Norman, OK 73069

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

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Signature _____ Date 1/9/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Suzanne M. Leon

[redacted]

OBJECTIVE

Seeking to secure a challenging and rewarding position as a Regitered Dental Assistant, where my skills are effectively utilized to their fullest potential and produce continual experience with growth opportunities.

SKILLS

- Registered Dental Assistant with 11 years of experience.
- Strong organzation and excellent communication skills.
- Knowledge of dental terminology and strong computer skils with many dental softwares.
- Multi-tasking and time management skills
- Detailed-orientated with fun and creative skills to establish strong relationships with patients and staff,providing compassionate care to patients.
- Energetic and motivated individual with a "can do" attitude who can create a fun office atmosphere in a professional matter.
- Languages: English & Spanish

PROFESSIONAL EXPERIENCE

Job Duties as followed:

- All Diagnostic Records
- Invisalign impression and case submission.
- Cephalametric tracings
- Separator placement, fit and cement molar bands.
- Bonding (Initial, repairs, fixed retainers, bite turbos etc.)
- Removal and placement of arch wires, lingual arches and reties.
- Performed and assisted with all necessary steps in the removal of appliances.
- Fitting and adjustment of headgear, nite guards, and hawley retainers
- Lab work (pouring impressions, trimming of models, and fabrication of Essex rets.)
- Instrument sterilization, monthly monitoring, and maintenance of all equipment.
- Ensured compliance with OSHA and MSDS guidelines.
- Inventory control and management.
- Answering phones, intake of new patient calls, and Spanish speaking patients.
- Scheduling appointments, post payments, insurance verification, and filling.
- Worked with different practice management software such as; Ortholl, OPMS, Dolphin, and Orthtrac
- Developed marketing programs and was responsible for the office quarterly newsletter.
- Provided community dental health awareness and helped organize out of office events.

EDUCATION

West Los Angeles College	**Culver City, Ca.**	**Associates Degree in Science**
American Career College	**Los Angeles, Ca.**	**Certified Dental Assistant**
Granada Hills High School	**Granada Hills, Ca.**	**High School Diploma**

References for

Suzanne M. Leon

Dr. White & Agopian Orthodontics
8121 Van Nuys Bvd. Suite 514
Panorama City Ca. 91402
(818) 780-0310

Dr. Brian Bergh
1111 N Brand Blvd. Suite 201
Glendale Ca. 91202
(818) 284-4253

Dr. Behrooz Zinati
8500 Wilshire Blvd Suite 818
Beverly Hills Ca. 90211
(818) 782-6341

February 9, 2012

To: Dental Board of California

2005 Evergreen St., suite 1550

Sacramento, Ca. 95815

From: Deidre McLoughlin, R.D.A.E.F.

It has been my privilege to be part of dentistry, as a dental assistant, as it grew from an unlicensed field to a profession with various levels of licensure. During my dental career I have been employed in private practice for ten years, public health four years and correctional dentistry eighteen years, four of which as a dental assistant supervisor. In addition, I have been an instructor in an RDA approved program. My career began in Southern California in a high school Regional Occupational Center training program, in 1975, for which I am grateful. I was licensed as an RDA in 1976 and as an RDAEF in 1989. I believe with my experience in correctional dentistry, a fairly new and growing dental assisting field, as well as my familiarity with dental assisting within Del Norte and Humboldt County, I can bring a valuable perspective.

It would be my privilege to give back to the field which has been so generous to me.

Sincerely,

Deidre McLoughlin

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
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RECEIVED
FEB 13 2012
DENTAL BOARD OF CALIFORNIA

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME DEIDRE McLoughlin

[redacted]

California License Type and Number: AEF 73 Expiration date: 01/31/13

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TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

   No

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below.

   No

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below. YES/CALIFORNIA DEPT OF CORRECTIONS AND REHABILITATION
   I CURRENTLY SUPERVISE 15 DENTAL ASSISTANTS. MY STAFF CONSISTS OF LICENSED AND UNLICENSED DENTAL ASSISTANTS. IN ADDITION, I HAVE A REQUIRED PERCENTAGE OF CLINICAL DUTIES.
4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

Providing Personal Information Is Voluntary. You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

Access to Your Information. You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ.Code, §§1798 et seq.). See below for contact information.

Possible Disclosure of Personal Information.
We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

Contact Information. For questions about this notice, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed at the top of this application.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature Dindie Yaughlin Date 2/9/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

RECEIVED
FEB 07 2012
DENTAL BOARD
OF CALIFORNIA

To the Dental Board of California,

My name is Jose Palacios. I have been working in the dental health field for over 20 years. I am applying for the recently posted position to the dental assisting council of the dental board of California.

I have extensive experience in this field. I feel I can be a great asset to the dental council, I have been a RDA since graduating from the dental assisting school in 1990, and a RDAEF since January 2005, and I would like to show you what I can do since one of my dreams is to become involved in the state level of the dental assistants council. I have volunteered many hours to a couple of health fair organizations. I am a team player, very persistent. I feel I not only have the education, but vast experience to be able to bring forth new ideas and view points as well.

I know I am on probation from the California Dental Board, but I hope this won't limit my chances. I think I have paid a price by being banned from what I love to do for three years. I have worked hard to get my RDAEF license reinstated, and to get back what I enjoy to do.

I believe that if you were to ask any of my co-workers, patients, employers, or volunteers in of the various positions I have acquired, many if not all of them would say that I am respectful, serious about the position, but light hearted at the same time.

Thank you for taking the time to read this. If you have any questions please call me at my cell phone number which is [redacted] or my work telephone number is [redacted]. You can also reach me by e-mail at [redacted]

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Jose Palacios

[redacted]

California License Type and Number: 1133 Expiration date: 10/2012.

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

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TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application. NO

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below. no.

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below. yes.

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one) yes.

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one) No.

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3) will be accepted but are not required.

An interview may be done as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

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Possible Disclosure of Personal Information.
We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.
The information you provide may also be disclosed in the following circumstances:
- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

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I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature Joe Palmos Date 2-02-2012.

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Jose Palacios, RDAEF

Mission Statement

To secure a position as chairside Assistant, and apply dental assisting education, clinical training in order to assist a professional Dentist.

Work Experience

Office Manager- Charside at Dr. Dai Bui Family Dentistry, From September 2010 to Present.

-Manage the dental Office and Back office assistants.

-Perform all dental duties allow by the dental board for an RDAEF

-Insurance Billing

-Insurance Coordination of benefits. Eligibility,

-Present patient with treatment plans and financial arrangements

-Operate Eagle soft software

-Bilingual (Spanish speaking)

-Assist in back office when needed

-Ordering dental and Front office supply

-Appointment Book, telephone technique, Collections, care credit

-HIPA compliance

-Speaks with Vendors when visiting the Office

-Work in compliance of the Dental board Of California

- Work in compliance with the asepsis polices in the office related disinfecting of operatories, instruments sterilization procedures.

-Assist in making that treatment plans are done on all patients

-Excellent x-rays (pa's, bwx, Panorex,)

-Digital X-rays (shick)

-Fabrication of custom acrylics and metal temporary crowns.

-Place and remove separators for orthodontics treatment

-Place and remove ligature ties and arch wires.

-Remove Orthodontics bands

-Ability to organize work and set up priorities to reflect relative importance of job responsibilities.

-Working knowledge of dental terminology, materials equipment and procedures related to dentistry.

-Ability to recognize an emergency situation and respond appropriately.

-Ability to perform effectively under conditions of fluctuating workload.

Charside at Dr. Gregory Robins Dental Center. From March 1997 to December 2007

-Assist in various aspects of dentistry Including operative, periodontics, pedodontics, oral surgery, orthodontics, and endodontic.

-Dispensing of sterile instruments and supply.

-Set up and maintain assigned operatories with proper armamentarium for all charside procedures.

-Work with dentist in patient relation aspects of care particularly to non-English speaking (Spanish) speaking patients, assist in giving patients instructions in both languages.

-Aid and assist dentist in setting up and treating, infectious disease patients.

-Correct posting of chargers are done for treatment, correct entries are made on patient's records and proper appointments are made for the future treatments.

-Maintain and evaluate, assists with the dental equipment and repairs.

-Assist in the ordering of dental supplies.

-Assist endodontic in apicectomies, re-treats rct, hemisections.

-Assist periodontist in osseous surgeries, bone grafts, dental implants, frenectomies, and crown lengthening.

Chairside UCLA School of Dentistry, Venice Dental Center. From January 1993 to December 1996.

-Aid and assist dentist, dental students and residence in the setting up and treating patients.

-Rubber dam placement for dental students, residents and instructors

-Work with dentist, dental students and residents in patient relations to dental treatment

-Working Knowledge of fourhanded dentistry.

-Ability to write accurate and eligible entries in patient records.

- Work Saturday clinics (LADS, Asian)

Chairside Jorge Montes DDS, Teresa Romero DDS from August 1990 to December 1993.

Back office

-X-rays (pa's, Bwx)

-temporary crowns

-Ordering Supplies

-Minor Repairs

-Sterilization

-Billing

-Appointment book

-Telephone Techniques

-Assist receptionist when help is needed (filling, fax,)

Education

-Cardio pulmonary resuscitation certificate	October 2012
-General education to fulfill Dental Hygiene school	May 2006 to September 2010
-Register Dental assistant in extended function	January 2005
-Register Dental Assistant	November 1991
-Coronal Polishing	November 1991
-Certificate of Achievement as Dental assistant at PCC	June 1991
-Radiation Certificate at Pasadena City College	January 1990
-High School Diploma at Abraham High School	June 1988

References

Available upon request.

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
Dental Board of California
2005 Evergreen Street, Suite 1550, Sacramento, California 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

PLEASE PRINT

NAME Melody W. Penzotti

[redacted]

California License Type and Number: AEF1097 Expiration date: 3/2012

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PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

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RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

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All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

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   NO

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below.

   NO

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.

   Currently unemployed. I am seeking employment.

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years? Yes or No (please circle one)

5. Are you employed by a current member of the Dental Board? Yes or No (please circle one)

6. Have you served on the Dental Assisting Forum? Yes or No (please circle one)

7. Do you have a financial interest in any registered dental assisting school? Yes or No (please circle one). If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes or No (please circle one)

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

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Signature _____ Date 12/21/2012

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Dear Sir or Madam:

I am writing to express my interest in a position with the Dental Assisting Council of the Dental Board of California.

As you can see from my resume, I have many years of dental assisting experience. I feel I would make an excellent candidate to the board due to my diverse dental background. I have worked in a verity of offices from small ones consisting of a single dentist with one assistant and receptionist to large corporate offices with many dentists and supporting staff.

I have also attended a verity of dental schools within the state of California while I was pursuing my dental licence. I have trained many assistants in the practices with which I have been employed.

I feel that these qualifications along with my desire to further my chosen profession and assist my fellow dental assistants make me an ideal candidate for a position with the committee.

Thank you for your consideration,

Melody Penzotti RDAEF

Melody W. Penzotti RDAEF

Job History :

February 1999 - June 2000
Family Dental Care
Prasong Iamsurey DDS
4150 Main Street
Kelseyville, CA 95451
707-279-4251

Duties included: assisting the RDA, the DDS, and the RDH with set up, X-rays, charting, and sterilization. Also assisted the front office staff with scheduling and confirming appointments, filing, answering phones, etc.

June 2000 - May 2006
Willow Tree Dental
Don C. Johnson DDS
Vadim Skorupko DDS
1053 Eleventh Street
Lakeport, CA 95453
707-263-6108

Duties included: back office functions as a DA, RDA and RDAEF, respectively. Ordering and inventory. Was responsible for staff schedules and OSHA training. Managed the back office laboratory and oversaw all need equipment maintenance and repairs. Also assisted front office staff with all aspects of scheduling and treatment plan coordinating.

June 2006 - December 2011
Smile Care Family Dental
140 A Stony point Road
Santa Rosa, CA 95401
707-578-3118

Duties include: all functions of RDAEF duties and Back Floor Supervisor duties, ie: overseeing three general dentists, one hygienist, four traveling specialties (endo, oral surgery, periodontist and orthodontist), and seven dental assistants. Coordinated staff and patient schedules and handled all inventory and ordering. I was responsible for training all dental assistants who worked under myself in office protocol and OSHA requirements. I also filled in for the office manager as needed.

Licences and Certificates:

1999 Radiation Safety Santa Rosa Junior College
2001 Registered Dental Assistant
2002 Coronal Polish Western Career College
2004 Extended Functions for the RDA University of CA San Francisco
2005 Ultrasonic Scaler in Orthodontic Practice Sacramento City College
2006 Dental Organization for Conscious Sedation

Personal:

In my spare time I enjoy reading, cooking, snow skiing, and historical re-enactments.

References:

Erika Tatman
707-206-5181
Orthodontic Supervisor
acquainted 5 years

Dr. Kai Morgan DDS
707-331-4567
acquainted 4 years

Dental Board of California

To: Richard DeCuir, Executive Officer

This application and attached resume is pursuant for the Dental Assisting Council position. I am currently a dental assisting instructor for Pasadena City College and Alhambra High school ROP. I am teaching in a majority of the dental assisting courses offered at Pasadena City College. I have created and modified curriculum for many dental assisting courses. The unique experience I can provide to the Dental Board of California, include the practical application of procedures acquired during my Sixteen years as a Registered Dental Assistant. During this field experience I have been fortunate to work in a variety of settings including: general dentistry, orthodontics and pedodontics.

For the past five years I have worked diligently to transition my career to the academic setting. I worked for five years as a full-time instructor at Everest College, which gave me the opportunity to see how a private school operates. In addition to working at Pasadena City College and Alhambra High school, I also go into dental offices and teach the 8 hour infection control and the 2 hour Dental Practice Act for CADAT. This has given me a unique opportunity to see how dental offices are complying with the infection control regulations. I believe my experience in all three academic settings: community college, private college and ROP gives me an advantage to understanding there diversity.

My educational background includes: A designated subjects teaching credential, BA in Business Administration, Master's degree in Education: curriculum and Instruction. My professional licenses include: RDA, OA, and CDA. I also currently serve on the Executive Board for CADAT.

I believe my sixteen years experience in the dental field, both in clinical and educational settings have provided me an insight needed for this position.

Thank you for your consideration,

Denise Romero

Denise Romero, RDA, OA, CDA, MA

DENTAL BOARD OF CALIFORNIA
2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov

APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

NAME : Denise Romero

[redacted]

California License Type and Number: RDA 45548, OA 11 Expiration date: 5/31/12

**** By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.***

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
- Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
- Allowable dental assistant duties, settings, and supervision levels.
- Appropriate standards of conduct and enforcement for dental assistants.
- Requirements regarding infection control.

QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

TERM OF OFFICE: Of the initial appointments, one member shall serve a term of one year, one member shall serve a term of two years, two members shall serve a term of three years, and one member shall serve a term of four years, as determined by the Board.

TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state?

   ☐ Yes ☐ No

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? ☐ Yes ☐ No

If so, please provide the name and address of the program and dates of employment in the space below.

Pasadena City College

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? ☐ Yes ☐ No

If so, please provide the name and address of the facility by which you are employed in the space below.

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

☐ Yes ☐ No

5. Are you employed by a current member of the Dental Board? ☐ Yes ☐ No

6. Have you served previously on the Dental Assisting Forum? ☐ Yes ☐ No

7. Do you have a financial interest in any registered dental assisting school? ☐ Yes ☐ No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members?

☐ Yes ☐ No

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3), will be accepted but are not required.

An interview may be performed as part of the application process.

February 6, 2012

Dr. Bruce Whitcher – President, Dental Board of California
Ms. Judith Forsythe, RDA – Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815-3831

RE: Recommendation for Dental Assisting Council Appointment – Ms. Denise Romero, CDA, RDA, OAP

Dear Dr. Whitcher and Ms. Forsythe,

It is our pleasure to introduce you to and recommend Ms. Denise Romero as a candidate for an educator position on the Dental Board of California's Dental Assisting Council. Ms. Romero represents the qualifications and depth of clinical and educational knowledge that we as a stake-holder association believe is necessary for the success of the Council.

Ms. Romero's experience includes clinical practice, instruction in both continuing education and formal education RDA programs, and also possesses both national and state credentials giving her a broad base of knowledge in clinical assisting. We believe Ms. Romero will bring a fresh perspective to the process and will be a dedicated contributor to the Council.

We appreciate your consideration of Ms. Denise Romero and will be happy to provide any further information upon your request.

Respectfully submitted,

Colleen Kirby-Banas

Colleen Kirby-Banas, CDA, RDAEF, BS, MS
President – CADAT

DENISE ROMERO, RDA, OA, CDA, MA

EDUCATION

1993 - 1994 Cerritos College Norwalk, Ca
general education

1994-1995 Cerritos College
- Certificate, Dental Assisting Program
- X-ray license
- Coronal polishing license
- Sealant license

1996-1998 Cerritos College
- Associates Degree in Dental Science

1998-2001
- Perquisites to the Dental Hygiene program (Microbiology, Anatomy and Physiology, Chemistry, ect.)

2008 California State University-Long Beach
- Designated Subjects Teaching Credential

2008 American Heart Association
- CPR Instructor

2009- Everest University
- Bachelor's Degree-Business Administration

2010- California State University Dominguez Hills
- Master's Degree Curriculum and Instruction

PROFESSIONAL EXPERIENCE

2008-present Pasadena City College Pasadena, Ca
Dental Assisting Instructor
- DA 110 Dental Essentials
- DA 108 Infection Control
- DA 140 Radiology
- DA 135 RDA duties

- DA 125 USC Clinical Experience
- DA 123 Dental Advanced Chairside
- DA 200 Skills Lab

5/2007-7/2010 Dental Assisting Instructor Anaheim, Ca

Everest College

- Instructor of lab and lecture of accredited dental assisting program.
- Curriculum utilized in lab and lecture approved by COMDA.
- Maintain all student records including lab and lecture (check off, x-rays, RDA practicum, unit tests, etc.)
- Developing calendars for lab and lecture for each modular (semester).
- Participate in staff development activities to upgrade teaching skills.

2002-2007 D and J Dental(owner) Norwalk, CA

Dental Sales Representative

- Represent Oc-1dental supply, CDS dental supply
- Provide competitive prices from dealers for my clients.
- Receive and place orders for dental supplies for existing customers
- Maintain good customer service and attend professional functions (ex. California Dental Association convention)

RDA, pediatric dentistry Irvine, CA

2006-2007 Dr. Clara Lee

- Coronal polishing
- X-rays including digital pano
- Chairside assisting to dentist
- Taking impressions
- All RDA duties

RDA, dental assistant, general dentistry

2000-2004 Dr. Marcus Dunsworth Long Beach, CA

- Take and develop patient x-rays
- Chairside assist the doctor
- Perform procedures on the patient he requests (ex. Temporary crown.)
- Take impressions of patients teeth
- Sterilize instruments and maintain clean operatory after procedures

- Maintain dental equipment (x-ray film processor, evacuation system, ect.)
- Ensure office was always in OSHA compliance
- Maintain all MSDS (material safety data sheets)
- Ensure all dental equipment meets OSHA and state code.
- Provide weekly tests (spore tests) on sterilizers
- Train new dental assistants in office and chairside procedures
- Order all dental supplies
- Make dental appliances (ex. Bleach trays, night guards)
- Schedule patient appointments
- Bill insurance and account collections

RDA, dental assistant, Orthodontics

1999-2000	Lakewood Dental Arts	Lakewood, CA
1998-1999	Dr. David Bates	Newport Beach, CA

- Perform the procedures on the patients that the dentist requests (adjusting braces, retainer, ect.)
- Take and develop x-rays
- Chairside assist the dentist in various procedures
- Take molds of patients teeth
- Patient education, oral hygiene and appliance compliance instructions

RDA, dental assistant, General dentistry

1996-1998	Dr. Jack Williams	Long Beach, CA

- Coronal polishing on patients
- All other dental assisting duties listed above.

Lead Instructor

1995-1997 Foreign exchange program

- Teaching German high school students better English skills (reading, writing and speech.) Classroom instruction was 4 hours a day Monday through Friday.
- Arranging field trips to coincide with curriculum. Two times a week I would schedule a field trip. For example: toured Lakewood High School and Lakewood police department.
- Curriculum development in English, writing and speech.
- Working with students and host families to make sure students were doing there homework
- Teaching difference between American lives in and out of school.

Data Entry Clerk

1994-1996 Cerritos College, Research and Development

- Provided general assistance to college research analyst by, compiling student surveys, entering data results
- Type memos
- Get local graduation data from high schools
- Assist in obtaining demo graphic information
- Answered phone

Health Occupations Office Clerk

1993-1994 Cerritos College, Health Occupations Norwalk, CA

- On phone and in person assist students with questions about the different programs and perquisites
- Mailed packets of information to students
- Provide clerical assistance to all the instructors in various projects.
- Type curriculums for instructors

PROFESSIONAL LICENSES

RDA-Registered dental assistant
Coronal polishing license
Dental Radiology license
Sealants
CPR adult and infant
Teaching Credential

PROFESSIONAL MEMBERSHIPS

CADAT
OSAP

Healthcare Provider

American Heart Association®

DENISE ROMERO

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association BLS for Healthcare Providers (CPR and AED) Program.

02-01-2012
Issue Date

02-2014
Recommended Renewal Date

Everest University

As a licensed institution within the State of Florida, and upon the recommendation of the faculty, the University does hereby confer upon

Denise Marie Romero

the degree of

Bachelor of Science

Business Administration

with all honors, rights and privileges pertaining thereto.
Given under charter of the state of Florida of Everest University
this fifth Day of July, 2009

EVEREST Florida UNIVERSITY

Vice President, Operations

President, Everest University

Vice President, Education/Provost

Training Center Name CardiaCare

TC Info Hacienda Heights, CA 91745 www.firstlinkcpr.com

TC ID # CA 15173

(800) 4800-CPR

Course Location SGVDS

Instructor Name Susanne Dean

Inst. ID # 03112343939

Holder's Signature

© 2011 American Heart Association

Tampering with this card will alter its appearance. 90-1801

California State University, Dominguez Hills

The Trustees of

The California State University

on recommendation of the faculty

have conferred upon

Denise Marie Romero

the degree of

Master of Arts

Education: Curriculum & Instruction

With All Rights and Privileges Pertaining Thereto.

Given at Carson, California, the
Thirty-First Day of May, Two Thousand and Ten

Governor of California

Chair of the Board of Trustees

Chancellor of the California State University

President of the University

Cerritos College

The Board of Trustees, upon recommendation of the Faculty, grants this certificate to

Denise Marie Evans

with all Rights, Benefits, and Privileges appertaining thereto in token of the satisfactory completion of the prescribed curriculum in

Dental Assistant

Given at Norwalk, California, this month of August, nineteen hundred ninety-five.

CERRITOS COLLEGE · TRUTH GIVES WINGS TO STRENGTH

fred gaslin
President

Ted Edmiston
President, Board of Trustees

PASADENA CITY COLLEGE

HEALTH SCIENCES DIVISION ❖ DENTAL ASSISTING PROGRAM

OCCUPATIONAL SKILLS CERTIFICATE

Denise Romero

has successfully completed the

Orthodontic Assistant Permit Holder Course

This course is offered as part of our approved RDA program content and is of sufficient duration for each student to develop minimum competency in all of the duties that orthodontic assistant permit holders are authorized to perform, but no less than 60 hours, including at least 12 hours of didactic instruction, at least 26 hours of laboratory or pre-clinical instruction and at least 22 hours of clinical instruction (Except: B & P 1756.1(a)).
This course has been approved by the Dental Board of California

OAP #11 on January 3, 2011

March 16, 2011

Lori Gagliardi, CDA, RDA, RDH, Ed.D
Dental Assisting Program Director

Stephanie Schmidt, CDA, CDT, RDAEF, MS, FADAA
Course Director

Supervising Dentist/Faculty

PASADENA CITY COLLEGE

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

Dental Board of California
2005 EVERGREEN STREET, SUITE 1550
SACRAMENTO, CA 95815-3831
916 263-2595

Registered Dental Assistant
Coronal Polishing/X-Ray Cert/Sealants

LICENSE NO. RDA 45548 EXPIRATION 05/31/12

DENISE MARIE ROMERO

[redacted]

Signature: Denise M Romero RECEIPT NO. 01450076

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

Dental Board of California
2005 EVERGREEN STREET, SUITE 1550
SACRAMENTO, CA 95815-3831
916 263-2595

Orthodontic Assistant

Permit NO. OA 11 EXPIRATION 05/31/12

DENISE MARIE ROMERO

[redacted]

Signature: Denise M Romero RECEIPT NO. 00000000

American Heart Association
Learn and Live

Healthcare Provider

DENISE M. ROMERO

This card certifies that the above individual has successfully completed the national cognitive and skills evaluations in accordance with the curriculum of the American Heart Association for the BLS for Healthcare Providers (CPR & AED) Program.

01/06/2010	01/2012
Issue Date	Recommended Renewal Date

The
Dental Assisting National Board, Inc.
hereby attests that

Denise M Romero

is a Certified Dental Assistant

Certification No: 201474

Expires: 08/08/2012

1-800-FOR-DANB or www.danb.org

Cerritos College

The Board of Trustees, upon recommendation of the Faculty, grants the degree of

Associate in Arts

to

Denise Marie Romero

with all Rights, Benefits, and Privileges appertaining thereto in token of the satisfactory completion of a two-year curriculum in

Dental Assistant

Given at Norwalk, California, this month of May, nineteen hundred ninety-eight.

CERRITOS COLLEGE · Founded 1956 · TRUTH GIVES WINGS TO STRENGTH

President

President, Board of Trustees

Radiation Safety License # 11-DA-1995

DENISE EVANS
Student Name

Denise M. Evans
Student Signature

[redacted]

This certificate is acknowledgment of compliance indicating that the person whose name appears hereon has successfully passed an approved State of California Radiation Safety Course conducted by Cerritos College.

Course Provider: CERRITOS COLLEGE
11110 Alondra Blvd. • Norwalk, CA • (310) 860-2451

I hereby certify that the above person has successfully completed this course and has demonstrated clinical proficiency in the function listed.

Place college stamp or seal here

May 15, 1995
Date course completed

Joleen Failor, RDA, CDA
Course Instructor or Administrator

Joleen Failor RDA CDA
Signature

COMMISSION ON
TEACHER CREDENTIALING

Ensuring Educator Excellence

By virtue of the authority vested in the Commission on Teacher Credentialing in recognition of preparation to serve in California public schools

DENISE MARIE ROMERO

is hereby awarded a

Clear Full Time Designated Subjects Career Technical Education Teaching Credential

AUTHORIZED SUBJECT(S):
Health Science and Medical Technology

February 1, 2012

Ladies and Gentlemen,

I am excited to have the opportunity to be considered for the Dental Assisting Council position. During my thirty years of working in a private practice, I have learned to write Standards of Operation Manuals, foresee OSHA training and maintain updated binders. I also directed and mentored new employees. Fortunately, I was also exposed to technology in a private practice, from air abrasion to laser periodontal treatment at hygiene visits. I believe my experience would be an asset to the organization.

I have been teaching dental students for the past five years and feel that becoming a member of a Dental Assisting Council would greatly enhance my knowledge which I can then share with my students. Additionally, my membership will allow me to share my experiences with other members and to provide Dental Assisting Council of the Dental Board of California providing feedback on areas of regulations and protocols.

Sincerely,

Minerva Zepeda, RDA

Minerva S. Zepeda

Cc: reference letter enclosed
* Application

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

DENTAL BOARD OF CALIFORNIA
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APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL OF THE DENTAL BOARD OF CALIFORNIA

NAME : Minerva Zepeda

[redacted]

California License Type and Number: RDA 20195 Expiration date: 12/2013

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PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven member Council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing Committees of the Board including, but not limited to, the following areas:

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- Allowable dental assistant duties, settings, and supervision levels.
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QUALIFICATIONS: The Board will consider applications to appoint five (5) members to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

Two (2) of those members shall be employed as faculty members of a registered dental assisting educational program approved by the Board, and shall have been so employed for at least the prior five years. Three (3) of those members, which shall include one registered dental assistant in extended functions, shall be employed clinically in private dental practice or public safety net or dental health care clinics.

All five members shall have possessed a current and active registered dental assistant or registered dental assistant in extended functions license for at least the prior five years, and shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

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TRAVEL: The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses necessarily incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Pocket Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive $100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103.)

OTHER TIME COMMITMENTS: Council members may be required to participate in Ethics Orientation and Sexual Harassment Prevention Training, and prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

IN ORDER TO ASSIST THE BOARD IN DETERMINING ELIGIBILITY FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL PURSUANT TO BUSINESS & PROFESSIONS CODE SECTION 1742, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state?
   ☐ Yes ☐ No

If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

_____

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? ☐ Yes ☐ No

If so, please provide the name and address of the program and dates of employment in the space below.

_____
_____
_____

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? ☐ Yes ☐ No

If so, please provide the name and address of the facility by which you are employed in the space below.

_____
_____
_____

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

   ☐ Yes ☐ No

5. Are you employed by a current member of the Dental Board? ☐ Yes ☐ No

6. Have you served previously on the Dental Assisting Forum? ☐ Yes ☐ No

7. Do you have a financial interest in any registered dental assisting school? ☐ Yes ☐ No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

_____
_____
_____

8. Are you willing to comply with conflict of interest requirements that apply to board members?

   ☐ Yes ☐ No

In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.

Employment references, not to exceed three (3), will be accepted but are not required.

An interview may be performed as part of the application process.

Notice on Collection of Personal Information

Collection and Use of Personal Information. The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

Providing Personal Information Is Voluntary. You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

Access to Your Information. You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ. Code, §§1798 et seq.). See below for contact information.

Possible Disclosure of Personal Information. We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application. The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials if selected as a final candidate for appointment (B&P Code, § 1742(c)).

Contact Information. For questions about this notice, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed at the top of this application.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature Minerva Espela Date 2/3/12

APPLICATIONS MUST BE RECEIVED BY THE DENTAL BOARD BY FEBRUARY 10, 2012

SUBMIT A COVER LETTER, COMPLETED APPLICATION, RESUME, AND ADDITIONAL EMPLOYMENT REFERENCES TO:

Richard DeCuir, Executive Officer
Dental Board of California
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815
(916) 263-2300

Robert Davis, D.D.S.

175 Mount Madonna Road

Watsonville, CA 95076

To whom it may concern:

Please consider this an unqualified and enthusiastic letter of recommendation for Minerva S. Zepeda. It has been my sincere pleasure to know Ms. Zepeda for over thirty years. I hired her as a chairside dental assistant when she was twenty years old. During the time she was in my employ she demonstrated to me time and time again her many fine qualifications for a long and successful career in dentistry. Time has proven this assessment to be correct, as I am sure her resume will confirm.

Minerva worked for me and with me for over ten years at that time, and performed admirably as both a chairside assistant, clinical coordinator, and also as a business assistant. Her bilingual skills were excellent. She was always punctual and always found a way to make the day productive and enjoyable. Her handling of difficult patient management situations was exemplary, and she had a wonderful way of putting the patients at ease. She was able to explain dental matters to patients in a clear and concise manner in two languages, a skill I have always admired.

I found her management acumen and training abilities to be particularly beneficial to our practice, and was always comfortable with giving her a job to do and just letting her do it. When she left my employ, she was able to put those same skills to good use in a local medical practice in the specialty of Obstetrics and Gynecology.

Later on in my career, I hired Minerva for a second time. I was overjoyed to work with her once again, and was gratified to see that she had grown into a powerful and mature woman. She used her skills this time around to enhance what we were doing with the practice in the field of High Tech Dentistry. We utilized clinical computers, intra-oral cameras, digital radiography, air abrasion dentistry, and soft tissue lasers for the benefit of our patients, and Minerva was quite often responsible for a new innovation that took our efforts to the next level.

We were also able to utilize Minerva's RDA skills in our Dental Hygiene Department as a dedicated Hygiene Assistant. She helped to create the guidelines for this new position, and was instrumental in maximizing the efficient use of RDH chairtime during a period when there was a scarcity of dental hygiene manpower in our area.

Minerva has also been active in the teaching of Dental Assisting in the Santa Cruz area, and it has been my pleasure to observe her in the classroom as a Dental Educator. I have enjoyed making Powerpoint presentations to her classes in such areas as High Tech Dentistry, Digital Radiography, and Endodontics. She has made herself into a powerful dental professional, and I am sure that you would find her perspective and contributions to be valuable on the Dental Board.

Sincerely,

Robert Davis DDS

Robert Davis, D.D.S.

Lic. # 21305

(831) 818-7183

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

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MEMORANDUM

DATE	February 2, 2012
TO	Dental Board of California
FROM	Linda Byers, Administrative Assistant Dental Board of California
SUBJECT	**Agenda Item 19:** Update on Portfolio Licensure Examination for Dentistry (AB 1524, Stats 2010 ch 446)

Dr. Casagrande will provide an update.

STATE OF CALIFORNIA
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MEMORANDUM

DATE	February 14, 2012
TO	Dental Board of California
FROM	Nellie Forgét, Program Coordinator Elective Facial Cosmetic Surgery (EFCS) Permit Program
SUBJECT	**Agenda Item 20:** Report on the January 18, 2012 Meeting of the Elective Facial Cosmetic Surgery Permit Credentialing Committee; and Discussion and Possible Action to Accept Committee Recommendations for Issuance of Permits.

CURRENT UPDATE:

The Elective Facial Cosmetic Surgery (EFCS) Permit Credentialing Committee met on January 18, 2012 at the Dental Board Office in Orange. The Sacramento staff teleconferenced in for this meeting due to cancelled flights. Dr. Brian Wong, newly appointed Committee member, was sworn in and welcomed by the Committee members.

The Committee was notified that this was Dr. Suzanne McCormick's last meeting as the Board's liaison. Dr. Whitcher will be taking Dr. McCormick's place as Board Liaison to the Committee.

For the benefit of the new members on the Committee, staff presented an overview of Business & Professions Code, Section 1638.1 relating to the EFCS permt application process.

In closed session, the Credentialing Committee reviewed two (2) applications. According to statute, the Committee shall make a recommendation to the Dental Board on whether to issue or not issue a permit to the applicant. The permit may be unqualified, entitling the permit holder to perform any facial cosmetic surgical procedure authorized by the statute, or it may contain limitations if the Credentialing Committee is not satisfied that the applicant has the training or competence to perform certain classes of procedures, or if the applicant has not requested to be permitted for all procedures authorized in statute.

The Committee's recommendation to the Board is as follows:

1. Applicant: Dr. A.A. – Requested unlimited privileges for Category I (cosmetic contouring of the osteocartilaginous facial structure, which may include, but not limited to, rhinoplasty and otoplasty) and Category II (cosmetic soft tissue contouring or rejuvenation, which may include, but not limited to, facelift, blepharoplasty, facial skin resurfacing, or lip augmentation).

   The Credentialing Committee recommends the Board reject A.A's application because the applicant failed to meet the minimum requirements of Business and Professions Code 1638.1 (C)(2)(B)(i): Insufficient documentation that the applicant has been granted privileges by the medical staff at a licensed general acute care hospital to perform the procedures requested in his application. The applicant would be given the opportunity to re-apply.

2. Applicant: Dr. Michael P. Morrissette. – Requested unlimited privileges for Category I (cosmetic contouring of the osteocartilaginous facial structure, which may include, but not limited to, rhinoplasty and otoplasty) and privileges for Category II (cosmetic soft tissue contouring or rejuvenation, which may include, but not limited to, facelift, blepharoplasty, facial skin resurfacing, or lip augmentation) limited to submental liposuction, Botox and fillers, and chemical peels.

   The Credentialing Committee recommends the Board deny Category I privileges, and issue a permit limited to the following Category II procedures: submental liposuction, Botox and fillers, and chemical peels. Applicant did not submit operative reports that demonstrate training to perform all requested classes of procedures.

   The Committee recommends suggesting that Dr. Morrissette reapply for Category I if he would like to obtain this permit.

<u>Action Requested</u>:

1. Staff requests a motion from the Board to accept the EFCS Permit Credentialing Committee Report.
2. Staff requests a motion to issue Dr. Michael Morrissette an EFCS Permit in Category II procedures limited to submental liposuction, Botox and fillers, and chemical peels.

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
DENTAL BOARD OF CALIFORNIA
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MEMORANDUM

DATE	February 6, 2012
TO	Dental Board of California
FROM	Linda Byers, Administrative Assistant Dental Board of California
SUBJECT	**Agenda Item 21:** Discussion and Possible Action Regarding Changing the November 8-9, 2012 meeting date

Due to conflicts in scheduling a new date for the November Board meeting will need to be selected. Staff suggests alternate dates of October 25-26, 2012 or November 15-16, 2012.

OCTOBER 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8 Columbus Day	9	10	11	12	13
14	15	16	17 American Association of Dental Boards San Francisco	18 American Dental Association San Francisco	19	20
21	22	23	24 United Nations Day	25	26	27
28	29	30	31 Halloween			

September 2012

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

November 2012

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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NOVEMBER 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 Daylight Savings	5	6	7	8	9 California Dental Association Newport Beach →	10
11 Veterans Day →	12	13	14	15	16	17
18	19	20	21	22 Thanksgiving	23	24
25	26	27	28	29	30	

October 2012

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December 2012

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Notes:

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