



NOTICE OF PUBLIC MEETING – Notice is hereby given that a public meeting of Examination Committee of the Dental Board of California will be held as follows:

NOTICE OF EXAMINATION COMMITTEE MEETING

Monday, November 7, 2011

Upon Conclusion of Closed Session
Sportsmen's Lodge, 12825 Ventura Blvd.
Studio City, CA 91604
818-769-4700 or 916-263-2300

EXAMINATION COMMITTEE

Chair – Stephen Casagrande, DDS
Vice Chair – Huong Le, DDS
Luis Dominicus, DDS
Rebecca Downing, Public Member
Judy Forsythe, RDA
Steven Morrow, DDS
Thomas Olinger, DDS

CALL TO ORDER

ROLL CALL AND ESTABLISHMENT OF QUORUM

EX 1 – Approval of the August 11, 2011 Examination Committee Meeting Minutes

EX 2 – Dental Assisting Program Examination Statistics

EX 3 – Update on RDA Practical Examination Dates and Sites

EX 4 – Update on Registered Dental Assistant (RDA) Written Examination

EX 5 – Update on Orthodontic Assistant Written Examination

EX 6 – Cost Analysis of RDA Practical and RDAEF Examinations

EX 7 – Western Regional Examination Board (WREB) Statistics and Update

PUBLIC COMMENT

ADJOURNMENT

Public comments will be taken on agenda items at the time the specific item is raised. The Committee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. Time limitations for discussion and comment will be determined by the President. For verification of the meeting, call (916) 263-2300 or access the Board's Web Site at www.dbc.ca.gov. This Committee meeting is open to the public and is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Richard DeCuir, Executive Officer at 2005 Evergreen Street, Suite 1550, Sacramento, CA 95815, or by phone at (916) 263-2300. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.



EXAMINATION COMMITTEE MEETING MINUTES

Thursday, August 11, 2011

1625 North Market Blvd., 1st Floor Hearing Room, S-102
Sacramento, CA 95834

DRAFT

Members Present:

Stephen Casagrande, DDS , Chair
Huong Le, DDS, Vice Chair
Luis Dominicis, DDS
Judith Forsythe, RDA
Steven Morrow, DDS, MS
Thomas Olinger, DDS

Members Absent:

Rebecca Downing, Public Member

Staff Present:

Richard DeCuir, Executive Officer
Kim A. Trefry, Enforcement Chief
Karen Fischer, Administrative Analyst
Sarah Wallace, Legislative/Regulatory Analyst
Linda Byers, Executive Assistant
Kristy Shellans, DCA Senior Staff Counsel
Greg Salute, Deputy Attorney General

Dr. Stephen Casagrande, Chair called the committee meeting to order at 12:16 p.m. Roll was called and a quorum established.

EX 1 - Approval of the May 19, 2011 Examination Committee Meeting Minutes

M/S/C (Morrow/Dominicis) to accept the May 19, 2011 Examination Committee Meeting Minutes. The motion passed unanimously.

EX 2 – Dental Assisting Program Examination Statistics

Dawn Dill, Dental Assisting Program Manager, reviewed the Dental Assisting Program Examination Statistics. Dr. Morrow asked if there was any policy regarding the number of times a candidate can take the exam before remediation is required. Ms. Dill stated that there are no statutes or regulations to that effect at this time for the Dental Assisting Program. Dr. Olinger thanked Dr. Morrow for requesting that the statistics be broken out by first-time takers and repeaters.

EX 3 – Update on Dental & Dental Assisting Program Examinations

Dawn Dill, Dental Assisting Program Manager, reported that they have had a dramatic rise in candidates for the August examinations and the November examinations are already beginning to fill up. Staff is continuing to research new sites for examinations. Judy Forsythe asked that staff continue to look for sites in Southern San Diego and north of Sacramento.

EX 4 – Western Regional Examination Board (WREB) Statistics and Update

Dr. Dominicus gave a report regarding the WREB statistics. With the recent addition of West Virginia there are a total of 37 states that now accept WREB results for their licensing programs. The next WREB meeting is in January 2012 in Phoenix.

EX 5 – Cost Analysis of RDA Practical and RDAEF exams.

Dawn Dill, Dental Assisting Program Manager, reviewed the costs of the Registered Dental Assistant Practical examination and the Registered Dental Assistant in Extended Functions examination. Ms. Dill will include overhead and prorated expenses in her report at the next Board meeting.

PUBLIC COMMENT

ADJOURNMENT

The committee adjourned at 12:44 p.m.



MEMORANDUM

| | |
|----------------|--|
| DATE | October 13, 2011 |
| TO | Examination Committee Dental Board of California |
| FROM | Dawn Dill, Manager, Dental Assisting Program |
| SUBJECT | Agenda Item EX 2: Dental Assisting Program Examination Statistics |

Written Examination Statistics for 2011 ALL CANDIDATES

| Written Exam | Total Candidates Tested | % Passed | % Failed |
|---------------------------|-------------------------|----------|----------|
| RDA | 1,992 | 71% | 29% |
| RDA Law & Ethics | 2,247 | 68% | 32% |
| RDAEF | 46 | 57% | 43% |
| Orthodontic Assistant | 22 | 59% | 41% |
| Dental Sedation Assistant | 18 | 72% | 28% |

Written Examination Statistics for 2011 FIRST TIME CANDIDATES

| Written Exam | Total Candidates Tested | % Passed | % Failed |
|---------------------------|-------------------------|----------|----------|
| RDA | 1,421 | 77% | 23% |
| RDA Law & Ethics | 1,714 | 72% | 28% |
| RDAEF | 38 | 61% | 39% |
| Orthodontic Assistant | 17 | 65% | 35% |
| Dental Sedation Assistant | 15 | 73% | 27% |

Written Examination Statistics for 2011 REPEAT CANDIDATES

| Written Exam | Total Candidates Tested | % Passed | % Failed |
|---------------------------|-------------------------|----------|----------|
| RDA | 571 | 55% | 45% |
| RDA Law & Ethics | 533 | 57% | 43% |
| RDAEF | 18 | 50% | 50% |
| Orthodontic Assistant | 5 | 40% | 60% |
| Dental Sedation Assistant | 3 | 67% | 33% |

RDA Practical Examination Statistics for 2011 ALL CANDIDATES

| Practical/Clinical Exam Type | Candidates Tested | % Passed | % Failed |
|-------------------------------------|--------------------------|-----------------|-----------------|
| RDA – February | 263 | 86% | 14% |
| RDA – April North | 244 | 84% | 16% |
| RDA – April South | 291 | 77% | 23% |
| RDA – August North | 441 | 90% | 10% |
| RDA – August Central | 227 | 85% | 15% |
| RDA – August South | 438 | 84% | 16% |
| RDA - November | | | |
| Total for Year | 1,904 | 85% | 15% |

RDA Practical Examination Statistics for 2011 FIRST TIME CANDIDATES

| Practical/Clinical Exam Type | Candidates Tested | % Passed | % Failed |
|-------------------------------------|--------------------------|-----------------|-----------------|
| RDA – February | 192 | 93% | 7% |
| RDA – April North | 192 | 93% | 7% |
| RDA – April South | 221 | 84% | 16% |
| RDA – August North | 404 | 92% | 8% |
| RDA – August Central | 221 | 84% | 16% |
| RDA – August South | 364 | 85% | 15% |
| RDA - November | | | |
| Total for Year | 1,594 | 88% | 12% |

RDA Practical Examination Statistics for 2011 REPEAT CANDIDATE

| Practical/Clinical Exam Type | Candidates Tested | % Passed | % Failed |
|-------------------------------------|--------------------------|-----------------|-----------------|
| RDA – February | 71 | 66% | 34% |
| RDA – April North | 52 | 52% | 48% |
| RDA – April South | 70 | 54% | 46% |
| RDA – August North | 37 | 78% | 22% |
| RDA – August Central | 6 | 100% | 0% |
| RDA – August South | 74 | 77% | 23% |
| RDA - November | | | |
| Total for Year | 310 | 66% | 34% |

RDAEF Clinical/Practical Examination Statistics for 2011

| Practical/Clinical Exam Type | Candidates Tested | % Passed | % Failed |
|-------------------------------------|--------------------------|-----------------|-----------------|
| RDAEF – March | 13 | 92% | 8% |
| RDAEF – May | 30 | 73% | 27% |
| RDAEF - October | | | |
| Total for Year | 43 | 79% | 21% |



MEMORANDUM

| | |
|----------------|---|
| DATE | October 21, 2011 |
| TO | Examination Committee Dental Board of California |
| FROM | Dawn Dill, Manager, Dental Assisting Program |
| SUBJECT | Agenda Item EX 3 – Update on RDA Practical Examination Dates and Sites |

Background

At the August 2011 Examination Committee meeting, Ms. Forsythe requested staff look at alternate testing sites in Southern San Diego County and north of Sacramento.

To assist in determining appropriate test sites, staff has compiled a geographical breakdown, indicating the total number of August 2011 examination candidates who have an address of record in each county. These candidates were scheduled to take the August 2011 Registered Dental Assisting (RDA) practical examinations in San Francisco, Santa Maria, and Pomona. A copy of the geographical breakdown displaying the number of candidates in each county is attached for the Committee's review. Additionally, staff has attached a map of California's counties for reference.

After reviewing the geographical breakdown, staff recommends that the existing practical examination sites in San Francisco, Santa Maria, and Pomona accurately reflect the geographical testing needs of examination candidates.

The following dates and locations have been secured for the 2012 examinations:

| Examination Date | Examination Location |
|--------------------------|------------------------------------|
| February 11 and 12, 2012 | Carrington College, Pomona |
| February 25 and 26, 2012 | UC, San Francisco |
| April 14 and 15, 2012 | Carrington College, Pomona |
| April 28 and 29, 2012 | UC, San Francisco |
| August 4 and 5, 2012 | Allan Hancock College, Santa Maria |
| August 11 and 12, 2012 | UC, San Francisco |
| August 25 and 26, 2012 | Carrington College, Pomona |
| November 3 and 4, 2012 | UC, San Francisco |
| November 17 and 18, 2012 | Carrington College, Pomona |

Northern Region

| | |
|---------------|-----|
| Alameda | 68 |
| Alpine | |
| Amador | |
| Butte | 13 |
| Calaveras | 2 |
| Colusa | |
| Contra Costa | 61 |
| Del Norte | |
| El Dorado | 3 |
| Glenn | 3 |
| Humboldt | 16 |
| Lake | 2 |
| Lassen | |
| Madera | 2 |
| Marin | 11 |
| Mariposa | |
| Mendocino | 1 |
| Merced | 12 |
| Monterey | 21 |
| Napa | 8 |
| Nevada | 1 |
| Placer | 14 |
| Plumas | 3 |
| Sacramento | 103 |
| San Benito | 3 |
| San Francisco | 39 |
| San Joaquin | 54 |
| San Mateo | 39 |
| Santa Clara | 72 |
| Santa Cruz | 8 |
| Shasta | 16 |
| Sierra | |
| Siskiyou | |
| Solano | 17 |
| Sonoma | 8 |
| Stanislaus | 36 |
| Sutter | |
| Tehama | |
| Trinity | 1 |
| Tuolumne | |
| Yolo | 12 |
| Yuba | 4 |

Central Region

| | |
|-----------------|----|
| Fresno | 37 |
| Inyo | 1 |
| Kern | 36 |
| Kings | 8 |
| Mono | 1 |
| Santa Barbara | 22 |
| Ventura | 29 |
| San Luis Obispo | 20 |
| Tulare | 12 |

Southern Region

| | |
|----------------|-----|
| Los Angeles | 210 |
| Orange | 22 |
| Riverside | 99 |
| San Bernardino | 89 |
| San Diego | 137 |
| Imperial | 3 |





MEMORANDUM

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|----------------|---|
| DATE | October 21, 2011 |
| TO | Examination Committee Dental Board of California |
| FROM | Dawn Dill, Manager, Dental Assisting Program |
| SUBJECT | EX 4 - Update on Registered Dental Assistant (RDA) Written Examination |

Background

Dr. Tracy Montez, Applied Measurement Services, LLC, has provided statistics correlating the pass rates and qualifications methods for the Registered Dental Assisting (RDA) written examination (attached).

Additional information will be provided at the meeting regarding the RDA written examination.

Applied Measurement Services, LLC

October 20, 2011

Department of Consumer Affairs
Dental Board of California
Attn: Richard DeCuir, Executive Officer
2005 Evergreen Street, Suite 1550
Sacramento, CA 95815

Dear Mr. DeCuir:

In response to discussion occurring at the August 11, 2011 board meeting, below are the revised pass/fail rates for the three pathways used to determine eligibility for the Registered Dental Assistant examination.

Pass/Fail Rates by Pathway (January 1, 2010 to June 2, 2011, 3,830 candidates):

| Pathway | Passing | Failing | No Shows |
|---------------------|---------|---------|----------|
| Education | 64% | 29% | 6% |
| On-the-Job Training | 46% | 45% | 8% |
| Other | 43% | 47% | 9% |

Overall Passing Rates for 3,830 Candidates:

| Overall Pass/Fail Rates | |
|-------------------------|-----|
| Passing | 58% |
| Failing | 35% |
| No Shows | 7% |

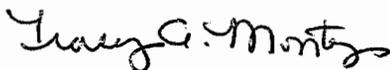
Education (candidates = 2,512): Graduation from a California Board-approved program; or, graduation from a CODA accredited program. Each applicant must also show proof of completion for the required additional certifications.

On-the-Job Training (candidates = 1,202): Completion of 15 months of work experience, working 20 hours or more per week with a licensed U.S. dentist. Experience can be done in any state. Or, completion of 1,280 hours of work experience, working 19 hours or less per week with a licensed U.S. dentist.

Other (candidates = 116): Completion of a non-approved educational program (ROP style). Most programs are 600 hours or less and additional on the job training to meet the 15 month or 1,280 hour requirement is needed.

Please contact me if I can be of further assistance.

Sincerely,



Tracy A. Montez, Ph.D.
President



MEMORANDUM

| | |
|----------------|---|
| DATE | October 13, 2011 |
| TO | Examination Committee Dental Board Members |
| FROM | Sharon Langness, Contract Analyst Dental Board of California |
| SUBJECT | Agenda Item EX 5: Update on Orthodontic Assistant Written Exam |

At this writing we are finalizing the bidding document with the DCA Contracts Unit, for the Orthodontic Assistant (OA) written examination. We expect to send the document out to potential bidders by October 20, 2011. The bidders will be given 10 days to respond, after which the bids will be reviewed and the contract awarded to the winning bidder. The contract will then be submitted to the DCA Contracts Unit for processing. We anticipate having a fully executed contract and work around the first part of the new year.



MEMORANDUM

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|----------------|--|
| DATE | October 13, 2011 |
| TO | Examination Committee Dental Board Members |
| FROM | Dawn Dill, Manager, Dental Assisting Program Dental Board of California |
| SUBJECT | Agenda Item EX 6: Cost Analysis of RDA Practical and RDAEF Exams |

Background

At the May 19, 2011 meeting of the Examination Committee Dr. Casagrande requested a cost analysis of the RDA and RDAEF exams to see if there is a need to raise fees to cover our costs.

A breakdown of exam costs was submitted at the August 11, 2011 meeting of the Examination Committee; however it did not include the Board's prorated and overhead expenses. Following are tables that show the fiscal year 2010-2011 breakdown of the direct exam costs for each of the exam types.

RDA Practical Examination Direct Costs

| Exam Date/Site | Site Rental | Examiner Pay and Travel cost | Staff time and Travel Cost | Total Cost per exam | Candidates tested | Cost per Candidate |
|------------------|-------------|------------------------------|----------------------------|---------------------|-------------------|--------------------|
| August 2010 USC | \$8,233.64 | \$7,126.19 | \$3,104.62 | \$18,464.45 | 641 | \$28.80 |
| August 2010 UCSF | \$4,205.00 | \$6,057.30 | \$3,104.62 | \$13,366.92 | 503 | \$26.57 |
| Nov 2010 UCSF | \$4,205.00 | \$4,577.46 | \$3,104.62 | \$11,887.08 | 365 | \$32.57 |
| Nov 2010 UCLA | \$5,475.00 | \$5,684.69 | \$3,104.62 | \$14,264.31 | 413 | \$34.54 |
| Feb 2011 UCSF | \$4,205.00 | \$7,312.74 | \$3,587.38 | \$15,105.12 | 192 | \$78.67 |

| | | | | | | |
|----------------------|--------------------|--------------------|--------------------|---------------------|--------------|----------------|
| April 2011 UCSF | \$4,205.00 | \$6,820.82 | \$3,594.26 | \$14,620.08 | 244 | \$59.92 |
| April 2011 Pomona | \$7,500.00 | \$4,539.70 | \$3,491.81 | \$15,531.51 | 291 | \$53.37 |
| Total for RDA | \$38,028.64 | \$42,118.90 | \$23,091.93 | \$103,239.47 | 2,649 | \$38.97 |

Candidates currently pay \$60.00 for the Practical Examination.

RDAEF Examination Direct Costs

| Exam Date/Site | Site Rental | Examiner Pay and Travel cost | Staff time and Travel Cost | Total Cost per exam | Candidates tested | Cost per Candidate |
|------------------------|--------------------|------------------------------|----------------------------|---------------------|-------------------|--------------------|
| August 2010 SCC | \$2,850.00 | \$7,015.44 | \$1,127.00 | \$10,992.88 | 10 | *\$1,099.09 |
| Sept 2010 UCLA | \$8,800.00 | \$2,460.46 | \$2,344.19 | \$13,604.62 | 32 | \$425.14 |
| March 2011 SCC | \$2,850.00 | \$4,519.61 | \$1,153.00 | \$8,522.61 | 29 | \$293.88 |
| May 2011 UCLA | \$8,799.80 | \$4,292.04 | \$2,357.00 | \$15,448.84 | 30 | \$514.96 |
| Total for RDAEF | \$23,299.80 | \$18,287.55 | \$6,981.19 | \$48,568.95 | 101 | \$480.88 |

Candidates currently pay \$250.00 for the Clinical/Practical Examination.

*Additional examiners were utilized at the August 2010 Sacramento City College examination. Because the exam was new the additional examiners were being calibrated for future examinations. Examiners are now scheduled according to the number of candidates. The average number of examiners at the exam, including floor examiners is about 10.



MEMORANDUM

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|----------------|--|
| DATE | October 19, 2011 |
| TO | Examination Committee Dental Board of California |
| FROM | Linda Byers, Administrative Assistant Dental Board of California |
| SUBJECT | EX 7: Western Regional Examination Board (WREB) Statistics and Update |

Dr. Luis Dominicus will give a verbal report.